

OFFICIAL CAROLINE COUNTY GOVERNMENT FY 2012 BUDGET DOCUMENT

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FY2012 Budget Message

The Caroline County Commissioners once again faced a difficult challenge in the development of the annual budget. Fiscal Year (FY) 2012 marks the fourth consecutive year where reductions were necessary in order to create a balanced budget. Although the national recession ended in late 2009, the effects of a weak economy continue to cause government tax revenues to suffer while many costs increase. Citizens have begun to recognize that the County must reduce services in order to avoid sweeping tax increases.

The FY2012 revenue generated from sources including income tax and property tax was projected to be significantly less than the prior year. The decline in revenue combined with anticipated cost increases resulted in a net total of nearly \$ 822,000 that had to be achieved by a combination of reductions to expenditures or increases in revenue.

The County Commissioners decided to remove most of the "tax differential" provided to residents of municipalities where a trash collection service is provided by the town government. The County will also implement a permit fee for citizen use of the County operated trash collection sites. These two measures are expected to result in approximately \$550,000 of revenue. Without this additional revenue, there would have been significant reduction to vital services. The projected revenue for the FY2012 is \$ 41,632,732 after the adjustments.

The loss of Highway User Revenue (gas tax funds intended to be divided between the State, counties, and municipalities) continues to be a significant budget issue for Caroline County. The County must maintain the roadways but the State virtually eliminated the counties' rightful share of that revenue once again. This single loss of nearly \$4 million accounts for the entire budget challenge currently faced by the County. The reassessment of properties in the central portion of the county resulted in significant loss of revenue, which was largely offset by the changes to the municipal tax differential.

The expenditures were also affected by another decision at the State level. Legislation resulting from the 2011 General Assembly session directed the counties to pay the cost of the State Office of Assessments and Taxation. In Caroline County that total is \$ 245,000, an amount that was not initially projected to be part of the FY2012 budget.

The Commissioners addressed the overall budget challenge by following a priority-based decision strategy. This process included an assessment of all of the functions funded by the County. Each department was required to submit a "flat budget" request, equal to the prior year. Consideration was then given to possible increases or decreases to those requests depending upon the priority of the needed service. The Commissioners received presentations and visited numerous sites to consider the comparative priority of each and every activity. Their decision-making also considered the long-range affects of reductions, and they also pursued reductions that would apply to future years. They closely examined many of the reductions that have occurred in prior years in order to completely understand the effects of additional reductions to those services.

An important consideration in their analysis was the fact that a significant portion of the

budget is essentially mandated by statute or by audit requirements. Nearly 70% of the budget funding supports the Board of Education (required maintenance of effort funding), Chesapeake College (a statutory requirement that is based upon enrollment from the county), pension payments, debt payments for bonds, police service, fire service, Corrections, the 9-1-1 emergency call center, the Circuit Court, the States Attorney, the Board of Elections, and the State Office of Assessments and Taxation. While some reductions can be made in some of those functions, there is very little margin for adjustment.

The debt service is primarily to make the payment for bonds used to fund school renovations and for the purchase of a 76-acre farm located in East Denton. The Board of Education funding is reduced from FY2011 due to a slight reduction in enrollment that determines the "maintenance of effort" amount. The payment to the fire service was increased in order to restore payment to the LOSAP account, a fund used to make payments to long serving fire company volunteers.

Funding for capital development and purchases is once again very limited. No vehicles or major equipment purchases are included. There are no pay raises for employees and no expansion to the permanent full-time workforce. The departments actually were reduced a net amount of \$132,000 below the "flat budget" level of FY2011.

The most significant funding adjustment, as mentioned previously, is the adjustment to the tax differential and the creation of a program to support the cost of managing the three County-operated trash collections sites. This trash program is not expected to be entirely self-funded, with any collected funds directed to reduce the demand upon the tax revenue.

The Commissioners recognize this as a lean budget, requiring departments to remain careful with purchases and to spend funds within the budgeted amount. The priority-based approach allows hiring and spending to continue, limited to remain within the confines of available funds.

The \$ 41.6 million budget does provide support for an excellent Sheriff's Department, an award-winning school system, an excellent community college, a well maintained road system, a planning and codes department that is being recognized as a model agency across the state, a correctional facility that consistently receives high marks in audits, a superior public library system, professional quality animal control, an efficient 24-hour 9-1-1 center, a highly trained Emergency Medical Service, varied recreational programs for all ages, trash service, lean government administrative units, and award-winning financial reporting.

The Commissioners know that the challenge remains high, and that service to the citizens will continue to be the foremost objective of every County department. They will continue to seek greater efficiency throughout the year.

FY 2012 BUDGET CALENDAR CAROLINE COUNTY, MARYLAND

Capital Improvement Budget

12/5/10

Start CIP Process

1/21/11

Budget Submittal Deadline for Depts & Outside Agencies to Comptroller

2/10/11

6 Yr. CIP Submitted to Co Comms (Statutory Deadline 2/15/11)

3/31/11

Capital Roll-Over Estimates Due From Depts. & Agencies to Comptroller

4/8/11

Comptroller Submits Capital Program to Finance Director

General Fund Budget

12/4/10

Adopt FY 2012 Budget Calendar

1/7/11

Budget Submittal Requirements Rec'd By Depts. & Agencies

2/18/11

All Dept. & Agencies Budget Requests Due To Finance Director (Statutory Deadline 4/1/11)

3/4/11

Commissioners Requests Received to Date

3/15/11

Comms Receive Baseline Budget & Bd of Estimates Signs Sched of All Revenue Sources (Statutory Deadline 3/31/11)

4/5/11

Public Hearing: To Receive Budget Allocation Requests All Depts & Agencies ***** Preston VFC Hall 7:00 PM

4/26/11

Co Comms Approve Proposed Budget & Proposed Prop Tax Rate for CY Ad

5/4/11

Advertise Proposed Budget Summary & Constant Yield Ad 10 Days Before Public Hearing

5/19/11

Public Hearing: Proposed Budget, Capital Program & Constant Yield Tax Rate Setting of Tax Rate ***** Denton VFC Hall 7:00 PM

5/24/11

Budget Finalization Workshop

6/7/11

Deadline For appeals From Recipients & Requestors

Tuesday

Thursday

6/30/11 Statutory Budget Adoption Deadline

Budget Adoption Date

Budget Workshops as Necessary

Mission Statement

**CAROLINE COUNTY
GOVERNMENT, IN PARTNERSHIP
WITH ITS CITIZENS, WILL
WORK TO PRESERVE ITS RICH,
RURAL HERITAGE AND
PROVIDE RESPONSIVE, HIGH-
QUALITY SERVICES TO ACHIEVE
A SAFE, VIBRANT COMMUNITY.**

RESOLUTION #2011-004

**CAROLINE COUNTY
APPROVED ESTIMATE OF REVENUES AND APPROPRIATIONS
FOR FISCAL YEAR 2011 – 2012**

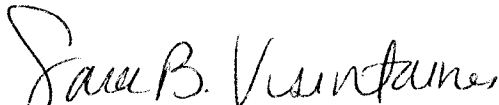
The approved budget for Caroline County Government for the fiscal year beginning July 1, 2011 and ending June 30, 2012 as represented by the detailed and fully itemized statement contained herein, is hereby approved by the County Commissioners of Caroline County, Maryland, sitting as the Board of Estimates.

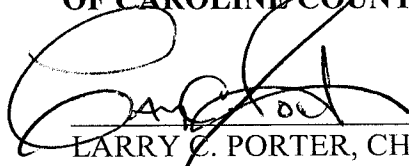
In accordance with the Code of Public Local Laws of Caroline County, we do hereby certify, having reviewed the estimated schedule of revenues contained herein, that this schedule is a correct, thorough, and complete list of all the sources of revenue from which any income to the County will accrue or be derived during the ensuing fiscal year.

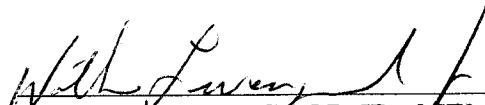
We further certify that we have reviewed all requests for appropriations submitted by various departments, agencies and organizations, and from these have developed an estimated statement of expenditures, contained herein, which shows for what purposes and in what amount the money so appropriated is to be expended, each and every expenditure, in our opinion, a necessary and proper expenditure.

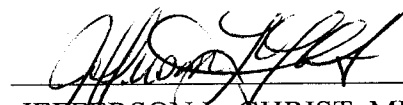
ADOPTED: June 7, 2011

**BY ORDER OF THE BOARD OF ESTIMATES
OF CAROLINE COUNTY, MARYLAND**


SARA B. VISINTAINER
EXECUTIVE ASSISTANT


LARRY C. PORTER, CHAIRMAN


WILBUR LEVENGOOD JR., MEMBER


JEFFERSON L. GHRIST, MEMBER



STATE OF MARYLAND CAROLINE COUNTY
FILED FOR RECORD

At 8:30 o'clock am on 6/8 2011
and duly recorded in Liber FDM 4
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RESOLUTION #2011-005

TOTAL BUDGET AND TAX LEVY

WHEREAS:

The Board of Estimates of Caroline County, Maryland, has carefully ascertained all the various estimates of revenues and expenditures, and fixed them in such amounts as they consider proper. Three advertised public hearings have been held on the proposed FY 2011 – FY 2012 Caroline County Government budget.

NOW, THEREFORE, IT IS RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, To hereby accept the estimates of revenues and expenditures of the Board of Estimates; and to appropriate those revenues available to the County according to the list of estimates.

IT IS FURTHER RESOLVED, That the County Commissioners hereby confirm the FY 2011-2012 Caroline County Government Budget in the total amount of **\$41,632,732**; and that we hereby set the Caroline County property tax rates for the 2011 - 2012 fiscal year as follows per \$100 of full cash value assessed valuation:


	FY2011
Unincorporated Areas of the County	.87
Towns with 24 Hour Police Service & Refuse Service	
Denton	.80
Federalsburg	.80
Towns with Less Than 24 Hour Police & Refuse Service	
Greensboro	.82
Ridgely	.81
Towns with Less than 24 Hour Police Service & No Refuse Service	
Preston	.83
Towns Without Police Service & With Refuse Service	
Goldsboro	.86
Henderson	.86
Hillsboro	.86
Marydel	.86
Templeville	.86

*Please note that the passage of Legislative Bill #2011-2 resulted in changes in the criteria used to calculate the Municipal Tax Differential.

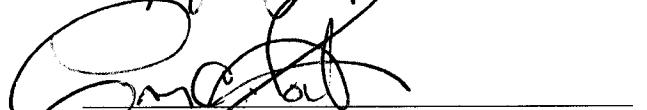
FURTHER RESOLVED, That the Caroline County Homestead Property Tax Credit Percentage is hereby confirmed at 105% for the July 1, 2011 – June 30, 2012 tax year, as adopted on October 3, 2006 as County Commissioners' Resolution #2006-031; and shall continue at 105% from year to year unless subsequently amended by County Commissioners' resolution.

ADOPTED: June 7, 2011

**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**


SARA B. VISINTAINER
EXECUTIVE ASSISTANT


JEFFERSON L. CHRIST, PRESIDENT


LARRY C. PORTER, VICE PRESIDENT


WILBUR LEVENGOOD JR., MEMBER



C: State Office of the Comptroller
**Property tax differentials are required by local law.

STATE OF MARYLAND CAROLINE COUNTY
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RESOLUTION #2011-006

**ADOPTION OF FY 2011 - 2012 CAROLINE COUNTY GOVERNMENT
CAPITAL BUDGET & PROGRAM, INCLUDING CAPITAL RESERVE (FUND 39)**

WHEREAS:

Section 18-12C(2) of the Code of Public Local Laws of Caroline County requires that the Budget shall contain separate sections including "proposed capital expenditures during the ensuing fiscal year, detailed for each fund by organization unit when practicable, and the proposed method of financing each such capital expenditure"

NOW, THEREFORE, IT IS RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, That the following documents are hereby adopted:

- 1) **FY 2012 Capital Budget;**
- 2) **FY 2012 Capital Improvement Program;**
- 3) **FY 2012 Capital Reserve Fund/Appropriations
(Including Reauthorization of FY 2011 Appropriations).**

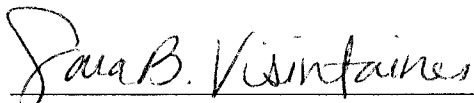
FURTHER RESOLVED, That since the capital budget is based on estimates, it is regarded as preliminary, and the final numbers may vary.

FURTHER RESOLVED, That the above attached documents are officially a part of the approved FY 2012 Caroline County Government Budget.


FURTHER RESOLVED, That the County Commissioners do hereby declare that a exigent financial circumstances exist and that in accordance with Legislative Bill #2010-2, \$450,000 will be transferred from the Capital Reserve Fund to the General Fund and be shown as a revenue in the FY2012 budget.

ADOPTED: June 7, 2011


**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**



 SARA B. VISINTAINER
 EXECUTIVE ASSISTANT



 JEFFERSON L. GRIST, PRESIDENT



 LARRY C. PORTER, VICE PRESIDENT



 WILBUR LEVENGOOD JR., MEMBER



STATE OF MARYLAND CAROLINE COUNTY
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RESOLUTION #2011-007

**ADOPTION OF FY 2011-2012
CAROLINE COUNTY GOVERNMENT PERSONNEL AND PAYROLL
DOCUMENTS; CAROLINE COUNTY, MARYLAND (GENERAL) Payscale;
AND PUBLIC SAFETY Payscale**

WHEREAS:

The County Commissioners have given thoughtful consideration to the proposed budget and pay and classification plan for the employees of Caroline County.

SECTION I

NOW, THEREFORE, IT IS HEREBY RESOLVED That the FY 2011 – 2012 Caroline County Government Personnel and Payroll Documents, which are a part of this Resolution and of the Official FY 2011 – 2012 Budget Document, are on this date approved and adopted.

SECTION II

IT IS HEREBY RESOLVED That the FY 2011 – 2012 Caroline County, Maryland (General) Payscale, which is a part of this Resolution and of the Official FY 2011 – 2012 Budget Documents, is on this date approved and adopted.

SECTION III

WHEREAS, the County Commissioners of Caroline County, Maryland, created a new and separate payscale named the “Public Safety Payscale” effective July 1, 2005. (See Personnel and Payroll tab in the Budget Document.)

WHEREAS, this payscale applies only to the positions/job class titles listed below, which shall be governed only by the Public Safety Payscale:

Public Safety Payscale Positions

- I. EMS Operations Manager; Emergency Medical Services Supervisor; Paramedic; Cardiac Rescue Technician; Emergency Medical Technician; and
- II. Superintendent of Corrections; Corrections Officer VI; Corrections Officer V; Corrections Officer IV; Corrections Officer III; Corrections Officer II; Corrections Officer I; and
- III. Communications Manager; Communications Systems Coordinator; Public Safety Dispatcher IV; Public Safety Dispatcher III; Public Safety Dispatcher II; Public Safety Dispatcher I; National Crime Information Center (NCIC) Clerk.

NOW, THEREFORE, IT IS HEREBY RESOLVED That the FY 2011 – 2012 Public Safety Payscale, which is a part of this Resolution and of the Official FY 2011 – 2012 Budget Documents, is on this date approved and adopted.

SECTION IV

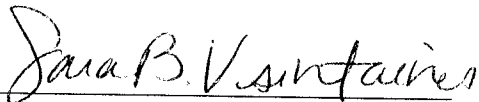
FURTHER RESOLVED, That FY 2012 Personnel and Payroll Documents do not include in-grade step pay increases for General Government and Public Safety employees.

FURTHER RESOLVED, That the FY 2012 Personnel and Payroll Documents do not include a General or Public Safety payscale increase; and that there will be no bonuses based on performance for any employees during FY 2012.

FURTHER RESOLVED, That the FY 2012 Personnel and Payroll Documents do not include a cost-of-living pension benefit increase for retirees from County service receiving a monthly County pension benefit.

FURTHER RESOLVED, That this Resolution does not govern the Payroll Documents for the following state agencies: the Caroline County Circuit Court, the Caroline County State's Attorney's Office, and the Caroline County Sheriff's Department, which, as of FY 2005, are governed by separate Resolutions adopted annually by the County Commissioners. These Resolutions follow this Resolution. (See all respective Payroll Documents at the Personnel and Payroll tab.)

ADOPTED: June 7, 2011


SARA B. VISINTAINER
EXECUTIVE ASSISTANT

COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND


JEFFERSON L. GHRIST, PRESIDENT


LARRY C. PORTER, VICE PRESIDENT


WILBUR LEVENGOOD JR., MEMBER



STATE OF MARYLAND CAROLINE COUNTY
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RESOLUTION #2011-008

**ADOPTION OF FY 2011 – 2012
CIRCUIT COURT PERSONNEL AND PAYROLL DOCUMENTS;
AND CIRCUIT COURT OFFICE PAYSACLE**

WHEREAS, the Circuit Court for Caroline County is a State Office and the employees of that office are employees of the State;

WHEREAS, pursuant to State law, specifically Sections 2-501 and 2-507 of the Courts and Judicial Proceedings Article of the Maryland Annotated Code, Caroline County (the "County") is required to fund and to determine the level of funding of certain employees and positions of the Circuit Court for Caroline County;

WHEREAS, pursuant to State law, specifically Section 8-101(5) of Article 24 of the Maryland Annotated Code, the Circuit Court for Caroline County is subject to the budget and fiscal policies of the County and the purchasing laws of the County;

WHEREAS, the Circuit Court for Caroline County, while being an expert agency in the operation and administration of the Circuit Court, does not have any administrative staff specifically trained and regularly functioning in a human resources capacity;

WHEREAS, instead of contracting with an independent consultant to provide human resources services to the Circuit Court for Caroline County, in the interest of cost effectiveness, intergovernmental cooperation, and the wise expenditure of taxpayer revenues, the persons who assist the County's department heads with personnel and budget matters have assisted the Circuit Court for Caroline County, to the extent requested by the Judge of Circuit Court for Caroline County, in preparing the budget and pay and classification plan for the Circuit Court for Caroline County;

WHEREAS, pursuant to the afore cited State mandates, the Circuit Court for Caroline County has submitted a proposed pay and classification plan for the employees subject to the County's budget and fiscal policies to the County Commissioners for approval;

WHEREAS, pursuant to the afore cited State mandates, the Circuit Court for Caroline County has submitted the proposed budget for the employees subject to the County's budget and fiscal policies to the County Commissioners for approval; and

WHEREAS, pursuant to the afore cited State mandates, the County Commissioners have given thoughtful consideration to the proposed budget and pay and classification plan for the Circuit Court for Caroline County.

NOW THEREFORE:

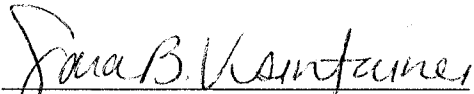
IT IS HEREBY RESOLVED That the FY 2011 – 2012 Circuit Court Personnel and Payroll Documents, and the FY 2012 Circuit Court Office Payscale, which are a part of this Resolution and of the Official FY 2011 – 2012 Budget Document, are on this date approved and adopted.

FURTHER RESOLVED, That the FY 2012 Circuit Court Personnel and Payroll Documents do not include in-grade step pay increases for Circuit Court employees.

FURTHER RESOLVED, That the FY 2012 Circuit Court Personnel and Payroll Documents do not include a payscale increase; and that there will be no bonuses based on performance for Circuit Court employees during FY 2012.

FURTHER RESOLVED, That the FY 2012 Circuit Court Personnel and Payroll Documents do not include a cost-of-living pension benefit increase for retirees from the Caroline County Circuit Court receiving a monthly County pension benefit.

ADOPTED: June 7, 2011


SARA B. VISINTAINER
EXECUTIVE ASSISTANT

**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**


JEFFERSON L. GRIST, PRESIDENT


LARRY C. PORTER, VICE PRESIDENT


WILBUR LEVENGOOD JR., MEMBER



**STATE OF MARYLAND CAROLINE COUNTY
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RESOLUTION #2011-009

ADOPTION OF FY 2011 – 2012 SHERIFF’S DEPARTMENT PERSONNEL AND PAYROLL DOCUMENTS; AND SHERIFF’S DEPARTMENT PAYSCALE FOR SWORN OFFICERS ONLY (SHERIFF’S DEPUTIES)

WHEREAS, the Sheriff of Caroline County is a State Constitutional Officer and the Caroline County Sheriff’s Department is a State Constitutional Office and a unit of State Government;

WHEREAS, pursuant to State law, specifically Section 2-309 of the Courts and Judicial Proceedings Article of the Maryland Annotated Code, Caroline County (the “County”) is required to determine the level of funding of the Sheriff’s Department and to fund the department;

WHEREAS, pursuant to State law, specifically Section 8-101(3) of Article 24 of the Maryland Annotated Code, the Caroline County Sheriff’s Department is subject to the budget and fiscal policies of the County and the purchasing laws of the County;

WHEREAS, the Sheriff’s Department, while being an expert agency in police, law enforcement and related activities, does not have any administrative staff specifically trained and regularly functioning in a human resources capacity;

WHEREAS, instead of contracting with an independent consultant to provide human resources services to the Sheriff’s Department, in the interest of cost effectiveness, intergovernmental cooperation, and the wise expenditure of taxpayer revenues, the persons who assist the County’s department heads with personnel and budget matters have assisted the Sheriff’s Department, to the extent requested by the Sheriff, in preparing the budget and pay and classification plan for the Sheriff’s Department;

WHEREAS, the Caroline County Sheriff’s Deputies petitioned the County Commissioners for a new, separate payscale for sworn officers in recognition of the hazardous nature of their work, and in an effort to attract and retain quality employees, which payscale was adopted by the County Commissioners in FY 2005;

WHEREAS, pursuant to the afore cited State mandates, the Sheriff has submitted his proposed pay and classification plan for the employees he has hired to staff his office to the County Commissioners for approval;

WHEREAS, pursuant to the afore cited State mandates, the Sheriff has submitted a proposed budget for the Sheriff’s Department to the County Commissioners for approval; and

WHEREAS, pursuant to the afore cited State mandates, the County Commissioners have given thoughtful consideration to the proposed budget and pay and classification plan for the Sheriff’s Department.

NOW, THEREFORE:

IT IS HEREBY RESOLVED, That the FY 2011 – 2012 Sheriff’s Department Personnel and Payroll Documents, which are a part of this Resolution and of the Official FY 2011 – 2012 Budget Document, are on this date approved and adopted.

FURTHER RESOLVED, That the FY 2012 Sheriff's Department Payscale for Sworn Officers Only (Sheriff's Deputies) is on this date approved and adopted.

FURTHER RESOLVED, That the Caroline County Sheriff's Department Payscale for Sworn Officers Only (Sheriff's Deputies) does not include any Sheriff's Department employees other than sworn officers. Changes to the Caroline County, Maryland (General) Payscale for employees other than Sheriff's Department sworn officers shall not apply to the Sheriff's Department Payscale for Sworn Officers Only (Sheriff's Deputies).

FURTHER RESOLVED, That those employees of the Caroline County Sheriff's Department who are not sworn officers are included in the FY 2011 – 2012 Sheriff's Department Personnel and Payroll Documents, but are assigned to the Caroline County, Maryland (General) Payscale (refer to Resolution #2011-007). Changes to the Caroline County Sheriff's Department Payscale for Sworn Officers Only (Sheriff's Deputies) shall not apply to the Caroline County, Maryland (General) Payscale.

FURTHER RESOLVED, That the FY 2012 Sheriff's Department Personnel and Payroll Documents do not include in-grade step pay increases for sworn officers.

FURTHER RESOLVED, That the FY 2012 Sheriff's Department Personnel and Payroll Documents do not include a payscale increase for sworn officers and that there will be no bonuses based on performance for sworn officers during FY 2012.

FURTHER RESOLVED, That the FY 2012 Sheriff's Department Personnel and Payroll Documents do not include a cost-of-living pension benefit increase for retired sworn officers from the Caroline County Sheriff's Department receiving a monthly County pension benefit.

ADOPTED: June 7, 2011

Sara B. Visintainer

SARA B. VISINTAINER
EXECUTIVE ASSISTANT

**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**

Jefferson L. Christ
JEFFERSON L. CHRIST, PRESIDENT

Larry C. Porter
LARRY C. PORTER, VICE PRESIDENT

Wilbur Levengood Jr.
WILBUR LEVENGOOD JR., MEMBER



STATE OF MARYLAND CAROLINE COUNTY
FILED FOR RECORD

At 8:30 o'clock am on 6/8 2011
and duly recorded in Liber FDM 4
Folio 574 one of the Resolution
record books for the aforesaid and
J. DeLoe Munn Clerk
Recording Fee 0.

LIBERO 04 PAGE 575

RESOLUTION #2011-010

ADOPTION OF FY 2011 – 2012

**STATE'S ATTORNEY'S OFFICE PERSONNEL AND PAYROLL
DOCUMENTS; AND STATE'S ATTORNEY'S OFFICE PAYSCALE**

WHEREAS, the Caroline County State's Attorney is a State Constitutional Officer and the Caroline County State's Attorney's Office is a State Constitutional Office and a unit of State Government;

WHEREAS, pursuant to State law, specifically Section 40(a) of Article 10 of the Maryland Annotated Code, Caroline County (the "County") is required to determine the level of funding of the State's Attorney's Office and to fund the office;

WHEREAS, pursuant to State law, specifically Section 8-101(2) of Article 24 of the Maryland Annotated Code, the Caroline County State's Attorney's Office is subject to the budget and fiscal policies of the County and the purchasing laws of the County;

WHEREAS, the State's Attorney's Office, while being an expert agency in the criminal law and the prosecution for criminal offenses, does not have any administrative staff specifically trained and regularly functioning in a human resources capacity;

WHEREAS, instead of contracting with an independent consultant to provide human resources services, in the interest of cost effectiveness, intergovernmental cooperation, and the wise expenditure of taxpayer revenues, the persons who assist the County's Department heads with personnel and budget matters have assisted the State's Attorney's Office, to the extent requested by the State's Attorney, in preparing the budget and pay and classification plan for the State's Attorney's Office;

WHEREAS, pursuant to the afore cited State mandates, the State's Attorney has submitted his proposed pay and classification plan for the employees he has hired to staff his office to the County Commissioners for approval;

WHEREAS, pursuant to the afore cited State mandates, the State's Attorney has submitted the proposed budget for the State's Attorney's Office to the County Commissioners for approval; and

WHEREAS, pursuant to the afore cited State mandates, the County Commissioners have given thoughtful consideration to the proposed budget and pay and classification plan for the State's Attorney's Office.

NOW THEREFORE:


IT IS HEREBY RESOLVED That the FY 2011 – 2012 State’s Attorney’s Office Personnel and Payroll Documents, and the State’s Attorney’s Office Payscale, which are a part of this Resolution and of the Official FY 2011 – 2012 Budget Document, are on this date approved and adopted.

FURTHER RESOLVED, That the FY 2012 State’s Attorney’s Office Personnel and Payroll Documents do not include in-grade step pay increases for State’s Attorney’s Office employees.

FURTHER RESOLVED, That the FY 2012 State’s Attorney’s Office Personnel and Payroll Documents do not include a payscale increase; and that there will be no bonuses based on performance for State’s Attorney’s Office employees during FY 2012.

FURTHER RESOLVED, That the FY 2012 State’s Attorney’s Office Personnel and Payroll Documents do not include a cost-of-living pension benefit increase for retirees from the State’s Attorney’s Office receiving a monthly County pension benefit.

ADOPTED: June 7, 2011


SARA B. VISINTAINER
EXECUTIVE ASSISTANT

**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**


JEFFERSON L. GHIRST, PRESIDENT


LARRY C. PORTER, VICE PRESIDENT


WILBUR LEVENGOOD JR., MEMBER



STATE OF MARYLAND CAROLINE COUNTY
FILED FOR RECORD

At 8:30 o'clock am on 6/8 2011
and duly recorded in Liber FDM 4
Folio 576 one of the Resolution
record books for the aforesaid and
W Dale Minner Clerk
Recording Fee 00

GENERAL FUND BUDGET

Fiscal Year 2012

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>REVENUE SOURCES</u>	<u>ESTIMATE</u> <u>FY 2012</u>	
<u>PROPERTY TAX</u>		
REAL PROPERTY TAXES	22,497,000	
UTILITIES	1,140,000	
PENALTIES AND INTEREST	300,000	
COUNTY SENIOR TAX CREDIT	(130,000)	
PRIOR YEARS, TAX REVENUES	30,000	
TOWN ADMIN FEE	<u>36,000</u>	
TOTAL		23,873,000
<u>INCOME TAX</u>		
INCOME TAX	<u>10,300,000</u>	
TOTAL		10,300,000
<u>OTHER LOCAL TAXES</u>		
MOBILE HOME TAX	82,000	
RECORDATION TAX	1,200,000	
FRANCHISE TAX	<u>136,000</u>	
TOTAL		1,418,000
<u>STATE SHARED TAXES</u>		
HIGHWAY USERS REVENUE	<u>195,267</u>	
TOTAL		195,267
<u>LICENSES AND PERMITS</u>		
LIQUOR LICENSE	68,000	
TRADERS LICENSE	22,000	
BUILDING PERMIT	103,000	
STORM WATER MGM INSPECTION	3,000	
FOREST CONSERVATION PLANS	4,000	
MARRIAGE LICENSES & CEREMONIES	6,500	
SLOT MACHINE LICENSES	<u>1,000</u>	
TOTAL		207,500

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>REVENUE SOURCES</u>	<u>ESTIMATE</u> <u>FY 2012</u>	
<u>FEDERAL GRANTS</u>		
FED INCENTIVES PRISONERS	1,000	
EMERGENCY MANAGEMENT	67,000	
MDA-CAROLINE SOIL CONS DIST	55,506	
SOIL CONS MFS 1687 A-E	43,158	
TEMP FOOD ASSIST PROG GRANT	5,000	
FFY2010319(H)INCREMENTAL GRT	45,000	
ADULT DRUG COURT GRANT	<u>125,173</u>	
TOTAL		341,837
 <u>STATE GRANTS</u>		
DISPARITY GRANT	2,131,782	
POLICE PROTECTION AID	100,000	
FAMILY SERVICES GRANT	163,350	
JUROR REIMBURSEMENT	20,000	
JUVENILE DRUG CRT GRANT	62,306	
JUVENILE INTER GOV GRANT	15,000	
TOBACCO & TEEN COURT PROGRAM	55,401	
MIEMSS	2,200	
CHESAPEAKE BAY GRANT	43,158	
FIRE AND AMBULANCE GRANT	206,536	
CRITICAL AREA GRANT	4,000	
ADULT OFFENDER COM SERV PROG	<u>30,720</u>	
TOTAL		2,834,453
 <u>OTHER GRANTS</u>		
SCHOOL RESOURCE OFFICERS	<u>140,000</u>	
TOTAL		140,000
 <u>CHARGES FOR SERVICES</u>		
SOIL CONSERV CUSTODIAL SVC	14,635	
ANIMAL FEES & FINES	1,000	
COURT COSTS, FEES & FINES	2,500	
COURT TRANSCRIPTS & TAPES	3,500	
TELEPHONE 911 FEES	205,000	

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>REVENUE SOURCES</u>	<u>ESTIMATE</u>	
	<u>FY 2012</u>	
SHERIFFS FEES	35,000	
REIMB OVERTIME	45,000	
PRISONER FEES	150,000	
RECYCLING FEES	3,000	
AGENCY REIMBURSEMENTS	15,000	
MOSQUITO CONTROL FEES	45,000	
JOHNSON GRASS FEES	18,000	
REPAIR SERVICES	80,000	
CPR FEES	3,000	
MARINA FEES	45,000	
ADMINISTRATIVE FEES	15,000	
RECREATION FEES	12,180	
VEHICLE TAG FEES	3,500	
CONVENIENCE FEES	150,000	
SIGNS	600	
RETIREE HEALTH SUBSIDY	10,000	
SOIL CONS EMPLOYEE	<u>49,214</u>	
TOTAL		906,129
 <u>MISCELLANEOUS REVENUES</u>		
INTEREST	10,000	
RENTS	22,000	
RENT ARMORY	14,000	
MUNICIPAL INFRASTRUCTURE	16,480	
INTEREST MUNICIPAL SHARE	<u>6,566</u>	
TOTAL		69,046
 <u>TRANSFERS</u>		
TRANSFER SCHOOL EXCISE	100,000	
TRANSFER BLS	575,000	
TRANSFER CAPITAL RESERVE	450,000	
TRANSFER AGR LAND	20,000	
TRANSFER OPEB INTEGRA	118,000	
TRANSFER OPEB HEALTH RETIREE	<u>84,500</u>	
TOTAL		1,347,500
 TOTAL REVENUES		 <u><u>41,632,732</u></u>

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>REVENUE SOURCES</u>	<u>ACTUAL FY 2010</u>	<u>ESTIMATE FY 2011</u>	<u>ESTIMATE FY 2012</u>
<u>PROPERTY TAX</u>			
REAL PROPERTY TAXES	21,688,374.35	22,500,000	22,497,000
UTILITIES	1,134,129.52	1,160,000	1,140,000
PENALTIES AND INTEREST	312,474.20	250,000	300,000
COUNTY SENIOR TAX CREDIT	(117,236.40)	(125,000)	(130,000)
TAX SALE REVENUE	162,867.69	40,000	0
PRIOR YEARS, TAX REVENUES	13,350.80	30,000	30,000
REFUNDS, OVER & SHORTS	2,631.47	0	0
TOWN ADMIN FEE	48,427.74	42,000	36,000
TOTAL	23,245,019.37	23,897,000	23,873,000
<u>INCOME TAX</u>			
INCOME TAX	10,020,333.09	10,300,000	10,300,000
TOTAL	10,020,333.09	10,300,000	10,300,000
<u>OTHER LOCAL TAXES</u>			
MOBILE HOME TAX	84,264.00	82,000	82,000
RECORDATION TAX	1,236,554.39	1,200,000	1,200,000
FRANCHISE TAX	136,230.79	136,000	136,000
TOTAL	1,457,049.18	1,418,000	1,418,000
<u>STATE SHARED TAXES</u>			
HIGHWAY USERS REVENUE	194,152.79	117,355	195,267
TOTAL	194,152.79	117,355	195,267
<u>LICENSES AND PERMITS</u>			
LIQUOR LICENSE	68,592.74	60,000	68,000
TRADERS LICENSE	21,538.82	25,000	22,000
BUILDING PERMIT	106,324.89	105,000	103,000
STORMWATER MGM INSPECTION	2,620.00	5,000	3,000
FOREST CONSERVATION PLANS	3,950.00	5,000	4,000
MARRIAGE LICENSES & CEREMONIES	6,480.00	6,500	6,500
SLOT MACHINE LICENSES	750.00	1,000	1,000
TOTAL	210,256.45	207,500	207,500
<u>FEDERAL GRANTS</u>			
FED INCENTIVES PRISONERS	400.00	1,000	1,000
FEDERAL DISASTER AID	205,032.64	0	0
EMERGENCY MANAGEMENT	66,231.00	57,064	67,000
MDA-CAROLINE SOIL CONS DIST	55,825.24	55,551	55,506

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>REVENUE SOURCES</u>	<u>ACTUAL</u> <u>FY 2010</u>	<u>ESTIMATE</u> <u>FY 2011</u>	<u>ESTIMATE</u> <u>FY 2012</u>
SOIL CONS MFS 1687 A-E	43,549.02	43,206	43,158
TEMP FOOD ASSIST PROG GRANT	5,000.00	5,000	5,000
CZM PLANNING GRANT	0.00	18,168	0
EPA UPPER CHOPTANK WATERSHED	22,635.13	13,800	0
FLOODPLAIN & STORMWATER GRT	9,849.59	22,955	0
FFY2010319(H)INCREMENTAL GRT	0.00	0	45,000
ADULT DRUG COURT GRANT	0.00	0	125,173
TOTAL	408,522.62	216,744	341,837
<u>STATE GRANTS</u>			
DISPARITY GRANT	2,131,782.00	2,131,782	2,131,782
POLICE PROTECTION AID	107,710.00	109,400	100,000
S OFFENDER REGISTRATION	10,600.00	0	0
FAMILY SERVICES GRANT	122,448.80	155,317	163,350
JUROR REIMBURSEMENT	15,690.00	25,000	20,000
JUVENILE DRUG CRT GRANT	61,890.60	64,999	62,306
JUVENILE INTER GOV GRANT	0.00	0	15,000
TOBACCO & TEEN COURT PROGRAM	51,881.54	52,870	55,401
MIEMSS	0.00	2,500	2,200
CHESAPEAKE BAY GRANT	43,537.52	43,206	43,158
RDS GRT REPAIR STORM DAMAGE	52,000.00	0	0
STATE PARK FEES	80.00	0	0
FIRE AND AMBULANCE GRANT	208,976.00	208,976	206,536
PARK GRANTS	12,180.60	10,000	0
CRITICAL AREA GRANT	4,000.00	4,000	4,000
ADULT OFFENDER COM SERV PROG	32,000.00	32,000	30,720
CHESAPEAKE BAY WATERSHED	0.00	26,280	0
TOTAL	2,854,777.06	2,866,330	2,834,453
<u>OTHER GRANTS</u>			
SAFE SCHOOL GRANT	5,519.63	0	0
SCHOOL RESOURCE OFFICERS	128,405.68	140,000	140,000
TOTAL	133,925.31	140,000	140,000
<u>CHARGES FOR SERVICES</u>			
SOIL CONSERV CUSTODIAL SVC	14,538.85	14,615	14,635
OTHER GRANTS&CONTRIBUTIONS	2,236.64	0	0
ANIMAL FEES & FINES	1,555.00	1,000	1,000
COURT COSTS, FEES & FINES	3,756.54	2,000	2,500
COURT TRANSCRIPTS & TAPES	7,413.60	2,500	3,500
TELEPHONE 911 FEES	201,254.36	210,000	205,000

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>REVENUE SOURCES</u>	<u>ACTUAL</u> <u>FY 2010</u>	<u>ESTIMATE</u> <u>FY 2011</u>	<u>ESTIMATE</u> <u>FY 2012</u>
SHERIFFS FEES	36,747.97	35,000	35,000
REIMB OVERTIME	47,246.76	42,648	45,000
PRISONER FEES	162,927.05	150,000	150,000
RECYCLING FEES	3,353.90	1,500	3,000
AGENCY REIMBURSEMENTS	18,718.55	12,000	15,000
MOSQUITO CONTROL FEES	43,216.00	45,000	45,000
JOHNSONGRASS FEES	19,870.71	10,000	18,000
REPAIR SERVICES	81,399.79	80,000	80,000
CPR FEES	4,390.85	2,500	3,000
MARINA FEES	35,262.32	45,000	45,000
PARK OPERATING FEES	0.00	4,000	0
BROCHURE REC & PARKS	12,540.00	10,000	0
ADMINISTRATIVE FEES	14,529.42	10,160	15,000
RECREATION FEES	15,871.58	15,600	12,180
VEHICLE TAG FEES	3,412.50	3,500	3,500
CONVENIENCE FEES	0.00	62,500	150,000
ELECTION FILING FEES	475.00	0	0
SIGNS	327.43	600	600
FEES FAMILY SERVICE REV	2,029.25	0	0
SEIZED MONIES SHERIFF	4.85	0	0
RETIREE HEALTH SUBSIDY	6,230.54	10,000	10,000
SOIL CONS EMPLOYEE	29,656.07	45,519	49,214
TOTAL	768,965.53	815,642	906,129
<u>MISCELLANEOUS REVENUES</u>			
INTEREST	11,036.56	15,000	10,000
RENTS	22,747.40	30,000	22,000
RENT ARMORY	19,360.00	14,340	14,000
FACILITY FEE	0.00	40,404	0
MUNICIPAL INFRASTRUCTURE	33,597.99	15,343	16,480
INTEREST MUNICIPAL SHARE	9,365.62	7,410	6,566
INTEREST REIMB BD OF ED	102,994.00	0	0
TOTAL	199,101.57	122,497	69,046

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>REVENUE SOURCES</u>	<u>ACTUAL</u> <u>FY 2010</u>	<u>ESTIMATE</u> <u>FY 2011</u>	<u>ESTIMATE</u> <u>FY 2012</u>
<u>TRANSFERS</u>			
TRANSFER SCHOOL EXCISE	100,000.00	100,000	100,000
MEDCO & HEALTH PUBLIC SERV	50.63	0	0
TRANSFER BLS	757,613.90	562,000	575,000
TRANSFER CAPITAL	505,060.00	0	0
TRANSFER CAPITAL RESERVE	464,884.00	450,000	450,000
TRANSFER P W ENTERPRISE	50,000.00	50,000	0
TRANSFER AGR LAND	30,000.00	20,000	20,000
TRANSFER BOND FUNDING	5,035,592.27	0	0
TRANSFER FR HAPS	94,381.97	0	0
TRANSFER OPEB INTEGRA	0.00	118,850	118,000
TRANSFER OPEB HEALTH RETIREE	0.00	89,425	84,500
TOTAL	7,037,582.77	1,390,275	1,347,500
TOTAL REVENUES	46,529,685.74	41,491,343	41,632,732

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012</u>
COUNTY COMMISSIONERS	506,683
ETHICS COMMISSION	200
ELECTIONS	312,080
STATE ASSESSMENT & TAX COST	245,000
TAX OFFICE	274,719
OFFICE OF FINANCE	279,055
OFFICE OF LAW	181,980
OFFICE OF HUMAN RESOURCES	514,119
PLANNING & CODES	706,653
GENERAL SERVICES	167,408
TECHNOLOGY	339,893
<u>JUDICIAL</u>	
JUVENILE INTER GOVERNMENT GRANT	15,000
ADULT DRUG COURT GRANT	125,173
JUVENILE DRUG COURT GRANT	62,306
FAMILY SERVICES GRANT	181,017
CIRCUIT COURT	273,789
ORPHAN'S COURT	17,995
STATE'S ATTORNEY	698,825
<u>PUBLIC SAFETY</u>	
SHERIFF	2,529,737
COURTHOUSE SECURITY	254,740
SCHOOL RESOURCE OFFICER	188,215
TOBACCO & TEEN COURT PROGRAM	55,401
ADULT COMMUNITY SERVICE PROGRAM	30,720
VOLUNTEER FIRE COMPANIES	1,415,499
CORRECTIONS	3,163,662
DEPARTMENT OF EMERGENCY SERVICES	
ADMINISTRATION	231,079
COMMUNICATIONS	1,242,995
MEDICAL SERVICE	2,198,827
PLAN & RISK MANAGEMENT	119,072

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012</u>
HUMANE SOCIETY/ANIMAL CONTROL	275,000
LIQUOR LICENSING	17,170
<u>PUBLIC WORKS</u>	
ADMINISTRATION	489,241
CENTRAL SHOP	599,447
SOLID WASTE	429,928
JOHNSONGRASS	74,165
MOSQUITO CONTROL	65,830
ROADS	1,386,634
COUNTY BUILDINGS	523,742
<u>HEALTH</u>	
CAROLINE MENTAL HEALTH	45,000
HEALTH DEPARTMENT	377,903
CAROLINE CENTER	26,845
<u>SOCIAL SERVICES</u>	
UPPER SHORE AGING	46,362
DELMARVA COMM. SERVICES, INC	75,000
GRANT TEMP FOOD ASSIST PROG	5,000
MID SHORE FAMILY VIOLENCE	5,000
<u>EDUCATION</u>	
CHESAPEAKE COLLEGE	1,359,571
BOARD OF EDUCATION	12,299,444
CHESAPEAKE COLLEGE CAPITAL & DEBT	118,533
CHESAPEAKE CULINARY CENTER	2,500
LIBRARY	1,100,000
RECREATION	607,517
PARKS	193,321
CAROLINE ARTS COUNCIL	5,000
EXTENSION SERVICE	129,571
CHESAPEAKE BAY TRUST GRANT	43,158
SOIL CONSERVATION GRANTS	162,513

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012</u>
<u>HOUSING</u>	
INTERFAITH HOUSING	6,000
<u>ECONOMIC DEVELOPMENT</u>	
MID SHORE REGIONAL COUNCIL	15,000
ECON DEVELOP CORP & TOURISM	227,850
DEBT SERVICE	4,215,671
<u>INTERGOVERNMENTAL</u>	
IN LIEU OF BANKSTOCK	3,100
TOWN PLANNING GRANTS	12,500
CONTINGENCY	136,580
<u>TRANSFERS</u>	
TRANSFER CAPITAL ALLOCATION	73,000
<u>TRANSFERS OUT</u>	
RETIRE HEALTH CARE FUND	118,000
4 H & YOUTH FUND	29,794
 TOTAL	 <u><u>41,632,732</u></u>

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
<u>COUNTY COMMISSIONERS/ADMIN & SUPPORT</u>			
SALARIES-PERMANENT	129,929.17	131,333	298,775
SALARIES-OVERTIME	64.53	200	200
SALARIES-TEMPORARY	5,683.78	5,500	5,500
HEALTH & DENTAL	47,645.32	45,111	60,209
LIFE & LTD	985.65	1,020	1,966
EMPLOYEE DEVELOPMENT	2,000.00	2,000	2,000
RETIREMENT	17,281.66	17,550	55,078
WORKER'S COMPENSATION	267.36	400	930
SOCIAL SECURITY	9,702.92	10,505	23,805
TELEPHONE	3,329.13	3,000	4,120
POSTAGE	505.02	600	500
COUNTY PROMOTION/WEB PAGE	3,909.50	4,250	4,250
ADVERTISING	12,745.21	12,000	14,000
PRINTING AND PUBLICATIONS	922.18	800	1,300
DUPLICATING	1,380.98	1,300	2,300
MILEAGE & CONFERENCE EXPENSE	1,193.92	2,000	3,750
ASSOCIATION DUES	15,464.00	15,500	16,000
PUBLIC COMMUNICATION	0.00	500	0
OFFICE SUPPLIES	2,434.96	3,500	3,000
UPDATE CODE	1,931.20	4,000	4,000
OTHER EXPENSES	4,879.15	4,500	5,000
TOTAL	262,255.64	265,569	506,683
<u>JUVENILE INTER GOVERNMENT GRANT</u>			
SALARIES JUVENILE INTER GOV GRANT	0.00	0	13,367
WORKER'S COMPENSATION	0.00	0	40
SOCIAL SECURITY	0.00	0	1,023
ADVERTISING	0.00	0	570
TOTAL	0.00	0	15,000
<u>ETHICS COMMISSION</u>			
ETHICS COMMISSION	0	400	200
TOTAL	0	400	200
<u>ADMIN & SUPPORT</u>			
SALARIES-PERMANENT	171,748.51	173,705	0
SALARIES-OVERTIME	0	1,500	0
HEALTH & DENTAL	14,880.22	14,330	0
LIFE & LTD	1,222.32	1,230	0
EMPLOYEE DEVELOPMENT	1,223.00	0	0
RETIREMENT	31,883.96	31,890	0

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
WORKER'S COMPENSATION	349.01	510	0
SOCIAL SECURITY	12,055.32	13,400	0
TELEPHONE	1,047.92	1,000	0
POSTAGE	78.7	250	0
ADVERTISING	1,450.62	5,000	0
PRINTING AND PUBLICATIONS	0.00	675	0
DUPLICATING	1,322.36	800	0
MILEAGE & CONFERENCE EXPENSE	611.27	1,500	0
ASSOCIATION DUES	1,916.87	1,000	0
OPERATION OF AUTOS	1,169.62	3,500	0
OFFICE SUPPLIES	1,263.87	1,500	0
OTHER EXPENSES	526.24	1,000	0
TOTAL	242,749.81	252,790	0
<u>ADULT DRUG COURT GRANT</u>			
SALARIES ADULT DRUG CRT GRANT	0.00	0	37,000
ADULT DRUG GRANT SAL & FRINGE (REIM)	0.00	0	41,967
HEALTH & DENTAL	0.00	0	22,069
LIFE & LTD	0.00	0	144
WORKER'S COMPENSATION	0.00	0	115
SOCIAL SECURITY	0.00	0	2,860
ADVERTISING	0.00	0	500
EQUIPMENT	0.00	0	1,500
CONSULTANTS/CONTRACTS	0.00	0	6,223
TRAVEL	0.00	0	3,891
SUPPLIES	0.00	0	1,000
OTHER EXPENSES	0.00	0	3,183
INDIRECT COST	0.00	0	4,721
TOTAL	0.00	0	125,173
<u>JUVENILE DRUG COURT GRANT</u>			
DRUG COURT COORDINATOR	41,154.50	41,282	41,282
HEALTH & DENTAL	6,851.26	6,270	2,736
LIFE & LTD	287.64	290	297
RETIREMENT	4,104.00	4,100	4,913
WORKER'S COMPENSATION	104.82	120	120
SOCIAL SECURITY	3,077.63	3,137	3,158
DRUG TESTING	5,960.75	5,800	5,800
STATE OTHER EXPENSES	350	4,000	4,000
TOTAL	61,890.60	64,999	62,306
<u>FAMILY SERVICES GRANT</u>			
SALARY FAMILY SERVICE GRANT	61,777.61	63,083	63,083
HEALTH & DENTAL	2,652.35	2,670	2,664
LIFE & LTD	359.04	360	375

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
RETIREMENT	8,584.74	8,682	10,030
WORKER'S COMPENSATION	158.56	180	190
SOCIAL SECURITY	4,725.99	4,750	4,825
TELEPHONE	310.41	450	600
DUES/SUBSCRIPTION/PUBLICATION	747.53	1,300	1,300
EQUIPMENT	0	1,000	1,500
CENTRAL DUPLICATING	110.69	800	750
CONSULTANTS	0	1,000	1,500
CONTRACTUAL SERVICES	0	25,417	25,000
TRAINING/JUDICIAL	1,953.88	1,500	1,500
TRAVEL	889.05	2,000	2,000
ALTERNATIVE DISP RESOLUTION	0	1,600	2,000
CHILDREN CHILDCARE WAIT ROOM	0	200	200
CHILDREN'S ATTORNEY	13,218.75	15,000	16,500
MENTAL HEALTH-EVALUATIONS	0	3,000	4,000
MENTAL HEALTH-TREATMENT	0	750	1,000
PARENTING EDUCATION	3,086.66	4,500	5,500
SELF-HELP/FAMILY LAW CLINIC	9,977.50	13,000	13,500
VISITATION SERVICES	26,900.04	20,000	21,000
OFFICE SUPPLIES	581.87	800	1,000
SERVICES EXPENSES	-269.99	0	0
OTHER EXPENSES	3,712.50	0	1,000
TOTAL	139,477.18	172,042	181,017
<u>CIRCUIT COURT</u>			
SALARIES-PERMANENT	177,878.27	146,340	137,449
SALARIES-OVERTIME	3,802.72	4,000	4,000
SALARIES TEMPORARY	0	15,000	15,000
HEALTH & DENTAL	59,029.86	46,014	33,755
LIFE & LTD	1,331.76	1,060	1,090
EMPLOYEE DEVELOPMENT	3,751.75	0	0
RETIREMENT	17,376.00	13,970	16,357
WORKER'S COMPENSATION	1,504.85	880	1,160
SOCIAL SECURITY	13,029.47	11,500	11,970
TELEPHONE	223.2	500	500
POSTAGE	4,707.16	4,000	4,000
DUPLICATING	2,197.62	2,500	2,000
MILEAGE & CONFERENCE EXPENSE	676.75	600	600
CONTRACTUAL SERVICES	272.41	8,850	0
MAINTENANCE CONTRACT	8,748.00	8,908	8,908
OFFICE SUPPLIES	3,089.40	4,000	4,000
JURORS	23,052.50	32,000	32,000
OTHER EXPENSES	108.3	250	500

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
RENT LAW LIBRARY	8,616.00	0	0
CAPITAL OUTLAY	388	2,500	500
TOTAL	329,784.02	302,872	273,789
<u>ORPHAN'S COURT</u>			
SALARIES-PERMANENT	15,000.12	15,000	15,000
RETIREMENT	0	1,500	1,500
WORKER'S COMPENSATION	30.66	45	45
SOCIAL SECURITY	1,147.50	1,150	1,150
EXPENSE ALLOWANCE	165	300	300
TOTAL	16,343.28	17,995	17,995
<u>STATE'S ATTORNEY</u>			
SALARIES-PERMANENT	435,326.56	442,004	488,231
SALARIES-OVERTIME	5,323.50	1,000	1,000
SALARIES-TEMPORARY	11,198.84	3,000	0
HEALTH & DENTAL	93,988.22	85,495	88,608
LIFE & LTD	2,383.42	2,690	3,090
RETIREMENT	48,334.00	44,130	59,626
WORKER'S COMPENSATION	1,010.81	1,040	1,480
SOCIAL SECURITY	36,252.66	34,120	37,690
POSTAGE	2,428.40	2,500	2,500
DUPLICATING	3,986.40	4,000	4,000
MILEAGE & CONFERENCE EXPENSE	170.25	0	1,500
CONTRACTUAL SERVICES	36,301.44	37,230	0
OFFICE SUPPLIES	3,717.18	5,000	3,000
EXTRADITION COSTS	505.07	1,000	500
BOND AND INSURANCE	490	100	100
OTHER EXPENSES	9,444.11	9,000	7,500
TOTAL	690,860.86	672,309	698,825
<u>ELECTIONS</u>			
SALARIES-TEMPORARY	214.5	5,000	500
SALARIES BOARD MEMBERS	10,750.00	14,000	16,000
ELECTION EMP SAL & FRINGE	198,536.87	220,000	209,000
WORKER'S COMPENSATION (CO)	20.26	50	50
SOCIAL SECURITY (CO)	838.79	1,380	1,380
JUDGES SALARIES & TRAINING	0	60,000	25,000
TELEPHONE	615.48	1,200	750
POSTAGE	5,170.28	15,000	6,000
ADVERTISING	0	5,500	0
PRINTING AND PUBLICATIONS	4,569.65	25,000	17,000
COPIER	3,571.14	4,000	3,700

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
MILEAGE & CONFERENCE EXPENSE	3,316.18	2,000	1,800
CONTRACTUAL SERVICES	0.00	5,000	1,800
LEGAL SERVICES	3,000.00	3,000	3,000
NETWORKING/CONNECTION	1,596.53	3,500	1,600
SOFTWARE LICENSE FEE REGIST.	0.00	2,500	0
VOTING REQ SYSTEM	4,646.71	8,000	5,000
ELECTION SUPPLIES & EXPENSES	1,582.36	3,500	2,000
OFFICE SUPPLIES	1,326.42	2,000	2,000
OTHER EXPENSES	174.98	1,000	500
RENT HAPS BUILDING	23,389.00	0	0
VOTING SYS SUPPORT & SVCS	3,873.99	25,000	15,000
NEW VOTING SYSTEM	11,100.87	0	0
TOTAL	278,294.01	406,630	312,080
ST DEPT OF ASSESSMENTS & TAX			
STATE ASSESSMENT & TAX COST	0	0	245,000
TOTAL	0	0	245,000
TAX OFFICE			
SALARIES-PERMANENT	161,558.69	163,416	163,416
HEALTH & DENTAL	27,940.68	26,890	26,966
LIFE & LTD	988.08	990	1,033
RETIREMENT	22,662.84	23,060	26,164
WORKER'S COMPENSATION	328.09	480	490
SOCIAL SECURITY	11,916.79	12,500	12,500
TELEPHONE	0	0	1,050
POSTAGE	9,537.22	9,400	9,800
ADVERTISING	0	500	0
MILEAGE & CONFERENCE EXPENSE	0	400	200
ASSOCIATION DUES	185	200	200
TAX BILLS	4,721.59	4,700	4,800
DATA PROCESSING	20,753.40	26,000	21,000
OFFICE SUPPLIES	2,134.62	2,689	2,700
BOND AND INSURANCE	360	400	400
OTHER EXPENSES	4,434.81	5,000	4,000
TOTAL	267,521.81	276,625	274,719
OFFICE OF FINANCE			
SALARIES-PERMANENT	161,177.46	167,560	106,613
SALARIES-TEMPORARY	0.00	10,000	33,708
HEALTH & DENTAL	40,804.06	28,903	27,534
LIFE & LTD	1,001.64	600	680
RETIREMENT	23,208.42	15,474	12,687

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
WORKER'S COMPENSATION	328.32	400	350
SOCIAL SECURITY	11,549.65	12,820	8,920
TELEPHONE	0.00	0	650
POSTAGE	2,962.74	3,800	3,000
DUPLICATING	1,322.35	2,000	2,000
MILEAGE & CONFERENCE EXPENSE	0.00	0	150
AUDIT AND FINANCIAL RECORDS	59,880.00	63,000	64,350
DATA PROCESSING	16,478.29	18,500	14,675
OFFICE SUPPLIES	3,798.56	3,500	3,175
OTHER EXPENSES	722.33	1,000	563
TOTAL	323,233.82	327,557.00	279,055.00
 <u>OFFICE OF LAW</u>			
SALARIES-PERMANENT	118,728.54	121,000	121,000
HEALTH & DENTAL	5,228.01	6,274	6,221
LIFE & LTD	2,244.18	2,415	2,510
RETIREMENT	21,776.06	21,780	24,079
WORKER'S COMPENSATION	258.28	350	360
SOCIAL SECURITY	7,838.76	9,260	9,260
TELEPHONE	628.13	1,500	750
POSTAGE	142.30	200	200
PRINTING AND PUBLICATIONS	624.18	2,800	2,000
MILEAGE & CONFERENCE EXPENSE	819.00	900	900
HOUSING ALLOWANCE	5,100.00	0	0
ASSOCIATION DUES	625.00	700	700
LEGAL SERVICES	12,643.18	10,000	10,000
OFFICE SUPPLIES	559.84	1,600	600
OTHER EXPENSES	3,242.79	3,400	3,400
RENT	3,807.00	0	0
RELOCATION EXPENSES	738.00	0	0
TOTAL	185,003.25	182,179	181,980
 <u>OFFICE OF HUMAN RESOURCES</u>			
SALARIES-PERMANENT	186,465.13	191,337	197,727
HEALTH & DENTAL	38,753.19	35,985	35,542
LIFE & LTD	1,235.70	1,240	1,305
EMPLOYEE DEVELOPMENT	7,403.23	8,500	4,000
RETIREMENT	24,896.70	25,110	23,530
WORKER'S COMPENSATION	375.56	560	590
UNEMPLOYMENT	62,948.89	30,000	30,000
ACTUARIAL SERVICES	30,592.00	25,000	27,000
SOCIAL SECURITY	13,896.74	14,640	15,125
EMPLOYEE MEETING	1,767.18	1,600	1,600

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
EMPLOYEE TRAINING	-34.78	2,500	500
DRUG/ALCOHOL TESTING	5,035.00	4,500	3,800
POST EMP BENEFITS NOT HEALTH	74,525.56	27,050	27,700
POST EMPLOYEE HEALTH CARE	0.00	89,425	84,500
TELEPHONE	1,294.54	600	1,600
POSTAGE	1,160.66	1,000	1,000
PAYROLL SERVICES	55,162.77	47,000	48,000
ADVERTISING	1,446.76	1,200	4,200
PRINTING AND PUBLICATIONS	66.63	300	250
DUPLICATING	3,361.65	3,200	3,200
ID BADGES	317.75	500	700
MILEAGE & CONFERENCE EXPENSE	495.85	0	650
OFFICE SUPPLIES	738.57	600	600
OTHER EXPENSES	1,271.63	1,000	1,000
RENT	10,470.54	0	0
RELOCATION EXPENSES	2,192.00	0	0
TOTAL	525,839.45	512,847	514,119
 <u>PLANNING & CODES</u>			
SALARIES-PERMANENT	514,737.22	443,737	398,315
SALARY GRANTS	1,000.00	40,080	38,349
SALARIES-OVERTIME	142.72	2,500	2,500
SALARIES-TEMPORARY	26,242.88	0	0
HEALTH & DENTAL	105,465.93	76,310	67,989
CLOTHING ALLOWANCE	0.00	200	200
LIFE & LTD	3,220.19	2,880	2,664
EMPLOYEE DEVELOPMENT	1,185.00	950	950
RETIREMENT	63,718.80	52,730	53,686
WORKER'S COMPENSATION	4,841.05	4,320	3,370
SOCIAL SECURITY	40,586.40	33,830	33,630
TELEPHONE	2,984.93	4,000	3,000
POSTAGE	3,439.41	6,000	4,200
WEB PAGE	37	0	0
ADVERTISING	1,770.26	6,000	6,000
PRINTING AND PUBLICATIONS	824.52	2,000	2,000
DUPLICATING	8,091.27	12,000	10,000
MILEAGE & CONFERENCE EXPENSE	553.14	2,000	2,000
EXPENSE ALLOWANCE	6,000.00	6,000	6,000
ASSOCIATION DUES	1,282.00	2,800	2,800
CONTRACTUAL SERVICES	40	0	0
LEGAL SERVICES	31,048.79	40,000	40,000
AUTO INSURANCE	0.00	0	2,628
FOREST CONSERVATION	2,170.05	0	0

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
OPERATION OF AUTOS	4,919.23	5,500	1,000
FUELS	0.00	0	3,372
OFFICE SUPPLIES	2,026.01	4,000	4,000
SOFTWARE MAINTENANCE	7,003.97	11,000	11,000
OTHER EXPENSES	799.71	3,000	3,000
CZM PLANNING GRANT	1,025.44	2,521	0
JONESTOWN OPERATING COST	5,930.68	4,000	4,000
RENT HAPS BUILDING	48,593.00	0	0
TOTAL	889,679.60	768,358	706,653
 <u>GENERAL SERVICES</u>			
TELEPHONE	91,812.55	120,000	80,000
POSTAGE	9,489.69	7,500	10,000
ESMEC ENERGY TRUST	1,764.00	2,500	2,000
PROPERTY AND CASUALTY INSURANCE	50,895.10	55,000	36,918
LIABILITY INSURANCE	55,905.00	58,000	25,998
EXCESS LIABILITY INSURANCE	-194.25	25,000	6,492
ENVIRONMENTAL INSURANCE	2,513.00	55,000	5,000
MAINTENANCE CONTRACT	517.52	2,000	0
BOND AND INSURANCE	0.00	1,000	1,000
TOTAL	212,702.61	326,000	167,408
 <u>TECHNOLOGY</u>			
SALARIES-PERMANENT	172,185.21	175,084	147,349
SALARIES-OVERTIME	1,347.84	5,000	4,000
HEALTH & DENTAL	45,348.92	43,540	20,852
LIFE & LTD	1,188.00	1,190	975
EMPLOYEE DEVELOPMENT	2,126.19	5,000	5,731
RETIREMENT	22,725.35	22,730	17,535
WORKER'S COMPENSATION	2,365.34	2,760	3,740
SOCIAL SECURITY	12,545.28	13,400	11,650
MOBILE PHONES	2,097.15	2,000	2,300
POSTAGE	36.36	250	50
MILEAGE & CONFERENCE EXPENSE	163.20	1,500	1,000
AUTO INSURANCE	700.00	500	561
REPAIRS	433.85	570	550
FUELS	1,710.52	2,500	2,100
OFFICE SUPPLIES	1,387.42	1,200	500
WIDE AREA NETWORK	13,343.54	25,000	25,000
MAINTENANCE	44,551.01	59,861	53,000
HARDWARE	15,769.72	28,000	28,000
TOOLS AND PARTS	1,777.59	2,000	2,000
SOFTWARE	0.00	5,000	5,000
LICENSING	2,791.05	6,000	6,000
OTHER EXPENSES	1,243.18	2,000	2,000
TOTAL	345,836.72	405,085	339,893

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
<u>SHERIFF</u>			
SALARIES-PERMANENT	1,298,824.15	1,290,119	1,306,463
SALARIES-OVERTIME	32,246.14	40,000	40,000
REIMBURSABLE OVERTIME	31,031.49	42,648	42,648
SALARIES-TEMPORARY	23,193.07	24,886	24,886
HEALTH & DENTAL	335,753.48	305,270	310,187
UNIFORMS	9,332.43	13,839	13,500
LIFE & LTD	817.32	580	584
EMPLOYEE DEVELOPMENT	5,296.41	9,750	9,750
RETIREMENT	385,472.00	403,580	394,880
WORKER'S COMPENSATION	43,301.12	49,036	63,850
SOCIAL SECURITY	101,652.99	106,920	108,170
TELEPHONE	5,517.33	5,000	7,500
POSTAGE	1,059.33	1,300	1,300
CENTRAL DUPLICATING	2,985.30	3,000	3,000
MILEAGE & CONFERENCE EXPENSE	206.15	250	250
INSURANCE	22,027.73	37,000	32,500
RADIO MAINTENANCE	0.00	2,000	0
TECHNICAL SUPPORT	21,563.60	28,519	28,519
MOBILE DATA COMMUNICATIONS	17,258.89	22,000	22,000
REPAIRS	24,465.46	28,500	28,500
FUELS	65,695.50	77,500	77,500
OFFICE SUPPLIES	3,322.46	3,000	4,000
NEW EMPLOYEE EXPENSE	265.00	1,500	1,500
OTHER EXPENSES	7,139.14	9,250	8,250
TOTAL	2,438,426.49	2,505,447	2,529,737
<u>COURTHOUSE SECURITY</u>			
SALARIES-PERMANENT	111,536.27	112,812	112,812
SALARIES-OVERTIME	6,736.99	6,000	8,000
SALARIES-TEMPORARY	172.80	37,440	35,000
OVERTIME SECURITY OFFICERS	24,585.51	24,000	10,000
HEALTH & DENTAL	21,262.52	21,673	21,312
UNIFORMS	520.00	800	600
EMPLOYEE DEVELOPMENT	202.84	500	500
RETIREMENT	33,876.00	36,935	37,330
WORKER'S COMPENSATION	4,672.90	6,490	7,650
SOCIAL SECURITY	10,599.34	13,790	12,680
AUTO INSURANCE	2,127.20	2,500	2,356
REPAIRS	795.35	3,000	3,000
FUELS	1,190.44	4,000	2,500
OTHER EXPENSES	284.00	1,000	1,000
TOTAL	218,562.16	270,940	254,740

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
<u>SCHOOL RESOURCE OFFICER</u>			
SALARIES-PERMANENT	100,700.17	102,043	102,043
HEALTH & DENTAL	26,669.30	28,000	27,534
UNIFORMS	0.00	1,000	1,000
EMPLOYEE DEVELOPMENT	0.00	500	500
RETIREMENT	28,164.00	33,409	33,766
WORKER'S COMPENSATION	3,968.95	3,675	4,710
SOCIAL SECURITY	7,222.07	7,806	7,806
LIABILITY INSURANCE	2,127.20	3,000	2,356
AUTO INSURANCE	0.00	0	0
REPAIRS	685.83	3,000	3,000
FUELS	3,370.20	5,000	5,000
OTHER EXPENSES	0.00	500	500
OTHER GRANT PROGRAMS	5,519.63	0	0
TOTAL	178,427.35	187,933	188,215
<u>TOBACCO & TEEN COURT PROGRAM</u>			
GRANT SAL TOBACCO USE/CESS	39,951.18	39,703	39,703
HEALTH & DENTAL	1,594.20	1,600	1,735
LIFE & LTD	283.2	280	291
RETIREMENT	4,968.00	3,970	4,725
WORKER'S COMPENSATION	1,577.05	1,430	1,830
SOCIAL SECURITY	2,992.16	3,040	3,040
AUTO INSURANCE	0.00	0	0
OPERATION OF AUTOS	577.12	2,500	2,500
FUELS	0.00	0	0
OTHER EXPENSES	0.00	1,577	1,577
TOTAL	51,942.91	54,100	55,401
<u>ADULT COMMUNITY SERVICE PROGRAM</u>			
ADULT COMMUNITY SERVICE PROGRAM	32,000.00	32,000	30,720
TOTAL	32,000.00	32,000	30,720
<u>VOLUNTEER FIRE COMPANIES</u>			
LOSAP	110,000.00	0	110,000
FIRE COMPANIES	966,250.00	991,250	991,250
AMBULANCE GRANTS	130,000.00	107,713	107,713
STATE FIRE AID	208,976.00	204,978	206,536
ADVANCED LIFE SUPPORT SERVICE	4,145.00	4,145	0
TOTAL	1,419,371.00	1,308,086	1,415,499
<u>CORRECTIONS</u>			
SALARIES-PERMANENT	1,236,710.70	1,298,268	1,334,427
SALARIES-OVERTIME	69,421.79	12,450	12,450
HEALTH & DENTAL	278,764.22	301,590	300,805
UNIFORMS	7,763.99	7,000	7,500

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
LIFE & LTD	7,696.78	9,450	10,113
EMPLOYEE DEVELOPMENT	5,287.26	10,000	10,000
RETIREMENT	132,437.08	136,135	171,005
WORKER'S COMPENSATION	40,069.17	44,925	59,615
SOCIAL SECURITY	97,253.39	100,270	103,850
TELEPHONE	8,280.44	8,000	6,000
POSTAGE	224.89	600	300
UTILITIES	126,434.65	150,000	130,000
EXPENSE ALLOWANCE	6,000.00	6,000	6,000
INSURANCE	8,437.92	25,973	15,722
HOME DETENTION	248.4	5,500	0
BUILDING MAINTENANCE	114,127.30	79,000	115,000
SECURITY EQUIPMENT	0.00	6,700	3,500
OPERATION OF AUTOS	10,524.51	12,000	1,500
COMMUNICATIONS MAINTENANCE	2,075.26	5,500	6,000
FOOD SERVICE	283,847.86	305,255	315,939
MEDICAL SERVICE	493,957.77	499,347	510,000
FUELS	0.00	0	14,436
OFFICE SUPPLIES	5,063.12	4,000	4,000
JANITORIAL SUPPLIES	21,116.43	22,000	22,000
EMPLOYEE TRAINING	88.29	0	0
OTHER EXPENSES	3,982.67	3,500	3,500
TOTAL	2,959,813.89	3,053,463	3,163,662

DEPARTMENT OF EMERGENCY SERVICES:

DES: ADMINISTRATION

SALARIES-PERMANENT	126,080.20	127,743	127,743
SALARIES-TEMPORARY	3,186.58	5,000	5,000
HEALTH & DENTAL	36,062.96	34,330	33,756
LIFE & LTD	804.28	820	845
EMPLOYEE DEVELOPMENT	48.76	1,000	1,000
RETIREMENT	19,886.07	19,910	22,340
WORKER'S COMPENSATION	2,994.72	3,510	4,495
SOCIAL SECURITY	9,304.10	10,300	10,150
POSTAGE	311.01	550	450
UTILITIES	5,267.38	5,000	5,000
CENTRAL DUPLICATING	737.51	735	800
BLDG/GROUNDS MAINTENANCE	2,680.90	2,000	2,000
OFFICE SUPPLIES	798.18	900	900
RENT	14,859.48	15,450	16,000
OTHER EXPENSES	587.34	600	600
OTHER GRANT PROGRAMS	691.38	0	0
TOTAL	224,300.85	227,848	231,079

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
<u>DES: COMMUNICATIONS</u>			
SALARIES-PERMANENT	581,232.29	585,107	581,486
SALARIES-OVERTIME	46,745.18	48,030	48,030
SALARIES-TEMPORARY	23,650.51	35,897	44,897
HEALTH & DENTAL	138,598.45	126,910	147,464
UNIFORMS	519	3,250	3,250
LIFE & LTD	3,973.04	4,220	4,330
EMPLOYEE DEVELOPMENT	1,097.50	2,750	2,250
RETIREMENT	58,500.00	58,510	69,646
WORKER'S COMPENSATION	1,316.66	1,560	1,990
SOCIAL SECURITY	48,720.72	51,180	50,760
EMPLOYEE RECRUITMENT	0.00	700	0
TELEPHONE	40,916.26	43,000	32,000
UTILITIES	6,361.07	5,500	5,500
CENTRAL DUPLICATING	730	730	800
MILEAGE & CONFERENCE EXPENSE	24.69	1,000	500
CONTRACTUAL SERVICES	0.00	1,000	0
LIABILITY INSURANCE	1,996.85	3,000	3,064
AUTO INSURANCE	0.00	0	1,105
OPERATION OF AUTOS	6,409.74	7,000	1,000
BLDG/GROUNDS MAINTENANCE	1,212.50	1,200	1,200
MAINTENANCE CONTRACT	218,221.29	237,690	237,491
FUELS	0.00	0	3,532
OFFICE SUPPLIES	918.83	1,500	1,500
OTHER EXPENSES	691.1	1,300	1,200
CAPITAL OUTLAY	2,035.00	0	0
TOTAL	1,183,870.68	1,221,034	1,242,995
<u>DES: EMERGENCY SERVICES</u>			
SALARIES-PERMANENT	932,752.18	1,030,188	1,076,315
SALARIES CERTIFICATIONS	23,001.72	20,000	20,000
SALARIES-OVERTIME	281,750.46	161,520	161,520
SALARIES-TEMPORARY	198,437.55	158,900	192,200
SALARIES-SPECIAL EVENTS	2,973.68	2,000	2,000
HEALTH & DENTAL	255,930.02	263,260	242,918
UNIFORMS	10,345.11	12,000	11,000
LIFE & LTD	7,089.59	7,300	7,827
EMPLOYEE TRAINING	4,190.26	3,500	4,100
RETIREMENT	105,719.46	105,625	126,473
WORKER'S COMPENSATION	47,809.74	52,760	68,740
SOCIAL SECURITY	106,909.39	105,670	107,500
EMPLOYEE RECRUITMENT	0.00	1,500	0
TELEPHONE	7,839.41	8,000	6,400
POSTAGE	105.11	500	150
UTILITIES	6,727.98	12,000	13,000
DUPLICATING	682	1,000	700

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
MILEAGE & CONFERENCE EXPENSE	500.28	500	500
CONTRACTUAL SERVICES	2,495.00	2,500	3,000
LIABILITY INSURANCE	192	800	0
AUTO INSURANCE	6,171.92	6,400	7,400
COMMUNICATIONS	3,833.78	1,500	1,200
BLDG/GROUNDS MAINTENANCE	1,469.62	3,000	3,000
EQUIPMENT MAINTENANCE	19,060.13	27,500	21,397
REPAIRS	19,409.87	22,000	22,987
FUELS	25,872.90	22,000	22,000
OFFICE SUPPLIES	2,963.01	7,000	5,000
MEDICAL SUPPLIES	14,752.36	19,000	19,000
SALARY MEDICAL DIRECTOR	8,799.96	8,800	8,800
EXPENSES MEDICAL DIRECTOR	4,400.00	4,400	4,400
ALS DONATIONS	0.00	0	0
AED/CPR PROGRAM	0.00	4,000	4,000
NEW EMPLOYEE EXPENSE	5,358.03	0	300
OTHER EXPENSES	4,537.67	3,000	3,000
RENT	4,002.00	32,000	32,000
CAPITAL OUTLAY	6,373.82	0	0
CAPITAL CA	163,350.90	0	0
TOTAL	2,285,806.91	2,110,123	2,198,827
 <u>DES: PLAN & RISK MANAGEMENT</u>			
SALARIES-PERMANENT	83,136.85	83,931	83,931
SALARIES-OVERTIME	639.82	0	0
HEALTH & DENTAL	29,938.44	28,001	16,877
LIFE & LTD	435.34	582	599
RETIREMENT	7,608.00	8,390	9,988
WORKER'S COMPENSATION	166.8	250	250
SOCIAL SECURITY	6,166.31	6,420	6,420
CENTRAL DUPLICATING	762.11	735	735
MILEAGE & CONFERENCE EXPENSE	286.54	0	0
OFFICE SUPPLIES	399.96	272	272
OTHER EXPENSES	481.03	0	0
TOTAL	130,021.20	128,581	119,072
 <u>HUMANE SOCIETY</u>			
HUMANE SOC/ANIMAL CONTROL	255,000.00	275,000	275,000
TOTAL	255,000.00	275,000	275,000
 <u>LIQUOR LICENSING</u>			
SALARIES-PERMANENT	8,000.00	10,000	10,000
WORKER'S COMPENSATION	14.02	30	30
SOCIAL SECURITY	612.00	765	765
POSTAGE	60.66	300	300
ADVERTISING	181.50	175	175

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
PRINTING AND PUBLICATIONS	0.00	200	200
MILEAGE & CONFERENCE EXPENSE	0.00	1,000	1,000
LEGAL SERVICES	4,520.00	4,000	4,000
OFFICE SUPPLIES	62.32	500	500
OTHER EXPENSES	0.00	200	200
RENT HAPS BUILDING	2,190.00	0	0
TOTAL	15,640.50	17,170	17,170

PUBLIC WORKS:

P.W. ADMINISTRATION

SALARIES-PERMANENT	317,050.69	320,724	320,724
SALARIES-OVERTIME	15,189.10	2,000	2,000
HEALTH & DENTAL	59,576.49	64,635	59,269
UNIFORMS	1,099.73	1,100	1,100
LIFE & LTD	2,310.33	2,510	2,577
EMPLOYEE DEVELOPMENT	100.00	500	100
RETIREMENT	37,135.74	38,990	45,080
WORKER'S COMPENSATION	6,622.04	7,780	10,080
SOCIAL SECURITY	24,478.94	24,680	24,680
TELEPHONE	1,194.08	1,500	1,500
POSTAGE	1,015.54	1,219	1,219
DUPLICATING	4,224.93	5,000	5,000
MILEAGE & CONFERENCE EXPENSE	547.13	659	659
CONTRACTUAL SERVICES	330.00	330	330
AUTO INSURANCE	441.89	2,700	1,846
OPERATION OF AUTOS	8,078.63	8,800	1,500
COMMUNICATIONS MAINTENANCE	119.81	477	477
FUELS	0.00	0	8,500
OFFICE SUPPLIES	1,183.93	3,000	2,000
OTHER EXPENSES	418.71	600	600
TOTAL	481,117.71	487,204	489,241

P.W. CENTRAL SHOP

SALARIES-PERMANENT	308,245.10	274,722	244,720
SALARIES-OVERTIME	23,025.09	2,393	2,393
HEALTH & DENTAL	72,715.38	62,744	50,632
UNIFORMS	5,479.19	7,000	5,500
LIFE & LTD	2,103.33	1,750	1,770
RETIREMENT	31,173.71	25,030	29,120
WORKER'S COMPENSATION	9,152.90	9,595	10,090
SOCIAL SECURITY	24,396.36	21,190	18,900
TELEPHONE	1,277.06	2,000	1,500
CONTRACTUAL SERVICES	20.00	434	434
AUTO INSURANCE	3,413.39	3,200	2,888
FUEL SYSTEM MAINTENANCE	4,359.37	4,500	3,500
OPERATION OF AUTOS	6,627.90	10,000	0
PARTS	38,105.37	40,000	45,000

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
MAINTENANCE CONTRACT	0.00	6,000	1,000
REPAIRS	5,228.45	40,000	35,000
PARTS - ROADS	85,408.93	125,000	110,000
FUELS	0.00	0	8,000
LUBRICANTS	15,510.17	17,500	17,500
OFFICE SUPPLIES	1,068.66	1,000	1,000
TOOLS	4,072.97	5,500	5,500
JANITORIAL SUPPLIES	3,079.81	4,000	4,000
OTHER EXPENSES	369.35	1,000	1,000
TOTAL	644,832.49	664,558	599,447
 <u>P.W. SOLID WASTE</u>			
SALARIES-PERMANENT	311,482.58	196,996	142,885
SALARIES-OVERTIME	7,386.86	5,495	4,000
HEALTH & DENTAL	89,747.49	33,994	30,144
UNIFORMS	2,022.45	1,000	0
LIFE & LTD	2,439.48	1,167	1,086
RETIREMENT	31,539.00	15,685	17,003
WORKER'S COMPENSATION	10,655.79	8,770	7,260
SOCIAL SECURITY	23,410.08	15,490	11,350
TELEPHONE	1,803.55	2,400	2,000
UTILITIES	7,051.14	7,000	5,000
CENTRAL DUPLICATING	733.42	1,000	1,000
CONTRACTUAL SERVICES	5,914.86	12,000	6,000
REGIONAL LANDFILL USE	279,877.32	180,000	159,180
AUTO INSURANCE	2,668.55	3,500	4,720
OPERATION OF AUTOS	25,653.35	32,000	0
REPAIRS	17,642.30	18,000	10,000
FUELS	0.00	0	25,000
SUPPLIES AND MATERIALS	628.3	1,500	1,000
OTHER EXPENSES	883.28	2,000	500
RENT	3,500.00	3,500	1,800
TOTAL	825,039.80	541,497	429,928
 <u>P.W. JOHNSON GRASS</u>			
SALARIES-PERMANENT	39,591.12	40,050	40,050
SALARIES-OVERTIME	3,573.75	0	0
HEALTH & DENTAL	11,382.54	10,835	10,656
UNIFORMS	144.20	175	175
LIFE & LTD	284.40	280	292
EMPLOYEE DEVELOPMENT	30.00	100	100
RETIREMENT	4,008.00	4,005	4,766
WORKER'S COMPENSATION	1,352.68	1,530	1,960
SOCIAL SECURITY	3,092.84	3,060	3,060
TELEPHONE	337.74	530	500
AUTO INSURANCE	653.85	750	906

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
OPERATION OF AUTOS	3,198.16	3,000	0
PARTS	394.82	400	400
CHEMICALS	3,710.72	9,000	7,500
REPAIRS	651.29	400	400
FUELS	0.00	0	3,000
OFFICE SUPPLIES	0.00	50	100
OTHER EXPENSES	59.23	300	300
TOTAL	72,465.34	74,465	74,165
 <u>P.W. MOSQUITO CONTROL</u>			
SALARIES-PERMANENT	67,821.29	42,337	29,428
SALARIES-OVERTIME	2,474.07	0	800
HEALTH & DENTAL	18,228.80	7,177	6,221
UNIFORMS	467.6	500	255
LIFE & LTD	531.12	272	254
EMPLOYEE DEVELOPMENT	0.00	200	0
RETIREMENT	6,900.00	3,270	3,502
WORKER'S COMPENSATION	2,283.80	1,615	1,440
SOCIAL SECURITY	5,166.15	3,240	2,250
TELEPHONE	402.67	955	500
POSTAGE	193.34	170	170
AUTO INSURANCE	1,137.79	1,400	1,378
OPERATION OF AUTOS	6,448.69	8,000	0
CHEMICALS	0.00	0	6,000
REPAIRS	1,154.51	1,300	1,300
FUELS	0.00	0	8,000
OFFICE SUPPLIES	0.00	200	200
CALIBRATE STATE EXPENSE	0.00	0	4,000
OTHER EXPENSES	37.98	132	132
TOTAL	113,247.81	70,768	65,830
 <u>P.W. ROADS</u>			
SALARIES-PERMANENT	697,839.07	680,769	672,831
SALARIES-OVERTIME	65,355.07	10,000	10,000
HEALTH & DENTAL	235,095.57	204,280	186,134
UNIFORMS	4,967.37	6,200	6,200
LIFE & LTD	5,581.71	5,110	5,200
EMPLOYEE DEVELOPMENT	50.00	500	500
RETIREMENT	77,710.04	72,077	83,718
WORKER'S COMPENSATION	24,180.92	26,385	32,605
SOCIAL SECURITY	55,387.58	52,840	52,235
TELEPHONE	1,312.57	1,900	1,900
MILEAGE & CONFERENCE EXPENSE	530.00	700	700
CONTRACTUAL SERVICES	14,591.07	15,000	15,000
AUTO INSURANCE	14,943.82	19,000	16,611
FUELS	105,649.15	181,130	180,000

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
PIPE	0.00	15,000	15,000
STONE	0.00	3,000	4,000
ASPHALT	0.00	3,972	3,000
ROAD MATERIALS	11,913.29	10,000	10,000
GRAVEL	3,692.78	20,000	20,000
SIGN MATERIALS	8,749.48	30,000	30,000
OTHER CONSTRUCTION MATERIALS	11,753.48	10,000	10,000
EQUIPMENT RENTAL	746.00	1,000	1,000
OTHER EXPENSES	1,395.30	8,000	5,000
EMERGENCY OPERATIONS	22,391.42	25,000	25,000
CAPITAL OUTLAY	0.00	3,000	0
TOTAL	1,363,835.69	1,404,863	1,386,634
 <u>P.W. COUNTY BUILDING</u>			
SALARIES-PERMANENT	73,215.34	62,730	62,730
SALARIES-OVERTIME	3,127.08	1,000	1,000
SALARIES-TEMPORARY	3,335.40	3,000	0
HEALTH & DENTAL	15,820.72	17,110	16,877
UNIFORMS	209.23	500	500
LIFE & LTD	431.77	480	522
RETIREMENT	6,102.00	6,270	7,464
WORKER'S COMPENSATION	2,953.77	2,550	3,260
SOCIAL SECURITY	5,923.19	4,870	5,100
TELEPHONE	362.25	530	500
UTILITIES	133,270.84	193,000	193,000
CONTRACTUAL SERVICES	67,620.00	142,820	145,000
AUTO INSURANCE	546.85	700	689
REPAIRS & MAINTENANCE	32,833.75	85,000	82,500
OPERATION OF AUTOS	1,565.80	1,700	0
FUELS	0.00	0	1,700
TOOLS	440.4	400	400
RENT COUNTY BUILDINGS	480	5,000	0
OTHER EXPENSES	2,480.25	8,000	2,500
TOTAL	350,718.64	535,660	523,742
 <u>HEALTH</u>			
CAROLINE MENTAL HEALTH	50,000.00	45,000	45,000
HEALTH DEPARTMENT	764,089.00	468,306	377,903
CAROLINE CENTER	26,845.00	26,845	26,845
TOTAL	840,934.00	540,151	449,748
 <u>SOCIAL SERVICES</u>			
UPPER SHORE AGING	113,270.00	46,362	46,362
DELMARVA COMM. SERVICES, INC	87,000.00	75,000	75,000
GRANT TEMP FOOD ASSIST PROGRAM	5,000.00	5,000	5,000
CHESAPEAKE CENTER WORKSHOP	2,352.00	0	0

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
MID SHORE FAMILY VIOLENCE	4,800.00	5,000	5,000
TOTAL	212,422.00	131,362	131,362
 <u>EDUCATION</u>			
BOARD OF EDUCATION	12,145,724.00	12,415,902	12,299,444
CHESAPEAKE COLLEGE	1,324,258.00	1,336,029	1,359,571
CHESAPEAKE 1994 BOND PRINCIPAL	12,350.00	13,300	14,250
CHESAPEAKE 1994 BOND INTEREST	3,904.50	3,135	2,309
CHESAPEAKE DORCHESTER BOND INTEREST	5,006.00	4,760	4,502
CHESAPEAKE DORCHESTER BOND PRINCIPAL	6,155.00	6,439	6,781
CHESAPEAKE LRC BOND PRINCIPAL	25,000.00	25,000	25,000
CHESAPEAKE LRC BOND INTEREST	18,343.76	17,063	15,750
CHESAPEAKE COLLEGE REPAIRS	50,245.50	50,065	49,941
TOTAL	13,590,986.76	13,871,693	13,777,548
 <u>CHESAPEAKE CULINARY CENTER</u>			
CHESAPEAKE CULINARY CENTER	2,500.00	2,500	2,500
TOTAL	2,500.00	2,500	2,500
 <u>RECREATION</u>			
SALARIES-PERMANENT	357,308.79	351,199	340,571
SALARIES-OVERTIME	1,566.02	0	2,000
SALARIES-TEMPORARY	45,646.10	31,700	31,596
HEALTH & DENTAL	100,279.42	109,205	90,611
LIFE & LTD	1,903.56	1,900	2,263
EMPLOYEE DEVELOPMENT	475.54	2,500	1,000
RETIREMENT	36,390.24	36,395	47,087
WORKER'S COMPENSATION	11,496.78	11,100	14,000
SOCIAL SECURITY	29,532.29	29,292	32,121
CRIMINAL BACKGROUND CHECKS	0.00	500	500
POSTAGE	3,873.60	2,600	2,400
PRINTING AND PUBLICATIONS	6,518.58	5,500	3,550
DUPLICATING	5,976.83	6,700	6,700
MILEAGE & CONFERENCE EXPENSE	965.57	1,800	1,783
ASSOCIATION DUES	1,124.00	850	1,050
CONTRACTUAL SERVICES	13,260.91	10,060	7,000
OFFICE SUPPLIES	3,216.42	3,820	3,500
OTHER EXPENSES	9,360.36	15,940	12,900
RENT	5,535.00	8,160	6,885
TOTAL	634,430.01	629,221	607,517
 <u>PARKS</u>			
SALARIES-PERMANENT	50,144.21	52,134	52,134
SALARIES-OVERTIME	4,717.97	0	0
SALARIES-TEMPORARY	17,958.15	16,560	16,560
HEALTH & DENTAL	6,846.26	6,280	6,221

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
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<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
LIFE & LTD	325.44	330	336
EMPLOYEE DEVELOPMENT	140.00	500	500
RETIREMENT	5,208.00	5,210	6,204
WORKER'S COMPENSATION	2,559.83	2,700	3,360
SOCIAL SECURITY	5,551.81	5,410	5,250
UTILITIES	24,992.39	36,012	31,000
CONTRACTUAL SERVICES	40,077.73	42,500	38,000
AUTO INSURANCE	2,734.17	4,290	2,756
COURTHOUSE GREEN	2,874.83	3,500	3,500
REPAIRS	2,325.93	5,000	4,000
FUELS	8,539.59	7,500	7,500
OTHER EXPENSES	7,093.11	12,000	16,000
CAPITAL OUTLAY	1,825.40	0	0
TOTAL	183,914.82	199,926	193,321
 <u>ARTS</u>			
CAROLINE ARTS COUNCIL	5,000.00	5,000	5,000
TOTAL	5,000.00	5,000	5,000
 <u>LIBRARY</u>			
LIBRARY	1,200,000.00	1,100,000	1,100,000
TOTAL	1,200,000.00	1,100,000	1,100,000
 <u>EXTENSION SERVICE</u>			
SALARIES-PERMANENT	9,066.57	0	0
HEALTH & DENTAL	2,190.98	0	0
LIFE & LTD	82.04	0	0
RETIREMENT	960.00	0	0
WORKER'S COMPENSATION	551.27	0	0
SOCIAL SECURITY	687.40	0	0
OPERATING APPROPRIATION	14,130.79	26,316	26,316
EXTENSION SERVICE	98,979.57	103,255	103,255
TOTAL	126,648.62	129,571	129,571
 <u>CHESAPEAKE BAY TRUST GRANT</u>			
SALARY GRANT	32,739.84	32,616	32,616
HEALTH & DENTAL	6,846.26	6,275	6,221
LIFE & LTD	231.36	260	266
WORKER'S COMPENSATION	1,365.72	1,560	1,560
SOCIAL SECURITY	2,487.50	2,495	2,495
TOTAL	43,670.68	43,206	43,158
 <u>SOIL CONSERVATION</u>			
SALARIES-GRANT SOIL CONSERVATION	33,178.32	33,049	35,650
HEALTH & DENTAL	6,846.26	6,275	6,221
LIFE & LTD	260.52	260	276

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
RETIREMENT	3,300.00	3,305	4,242
WORKER'S COMPENSATION	84.55	100	100
SOCIAL SECURITY	2,463.61	2,530	2,725
OFFICE SUPPLIES	1,992.72	0	0
SOIL CONSERVATION DISTRICT	6,500.00	0	0
TOTAL	54,625.98	45,519	49,214
 <u>SOIL CONSERVATION CUSTODIAL SVC</u>			
SALARY CUSTODIAL	13,050.00	13,000	13,000
WORKER'S COMPENSATION	544.35	620	640
SOCIAL SECURITY	998.32	995	995
TOTAL	14,592.67	14,615	14,635
 <u>SOIL CONSERVATION GRANT</u>			
SALARY GRANT SOIL CONSERVATION	43,743.61	43,570	43,570
HEALTH & DENTAL	6,846.26	6,275	6,221
LIFE & LTD	259.35	296	305
WORKER'S COMPENSATION	1,824.58	2,080	2,080
SOCIAL SECURITY	3,329.97	3,330	3,330
TOTAL	56,003.77	55,551	55,506
 <u>CSCD GRANT MOU#MDA-1687A-E</u>			
SALARY GRANT SOIL CONSERVATION	32,739.84	32,616	32,616
HEALTH & DENTAL	6,846.26	6,275	6,221
LIFE & LTD	231.36	260	266
WORKER'S COMPENSATION	1,365.72	1,560	1,560
SOCIAL SECURITY	2,488.20	2,495	2,495
TOTAL	43,671.38	43,206	43,158
 <u>HOUSING REHABILITATION</u>			
SALARIES-PERMANENT	24,234.29	0	0
HEALTH & DENTAL	2,199.14	0	0
LIFE & LTD	73.25	0	0
RETIREMENT	1,788.00	0	0
WORKER'S COMPENSATION	1,447.80	0	0
SOCIAL SECURITY	1,847.74	0	0
TELEPHONE	248.28	0	0
POSTAGE	87.09	0	0
DUPLICATING	517.42	0	0
MILEAGE & CONFERENCE EXPENSE	146.85	0	0
OFFICE SUPPLIES	361.54	0	0
OTHER EXPENSES	505.83	0	0
TOTAL	33,457.23	0	0

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
<u>ECONOMIC DEVELOPMENT</u>			
MID SHORE REGIONAL COUNCIL	10,000.00	15,000	15,000
ECONOMIC DEVELOPMENT & TOURISM	182,850.00	227,850	227,850
TOTAL	192,850.00	242,850	242,850
<u>DEBT SERVICE</u>			
BOND ADMIN COSTS	30,709.84	5,000	5,000
JAIL FACILITIES BOND PRINCIPAL	76,201.91	80,148	82,318
JAIL FACILITIES BOND INTEREST	11,170.09	7,224	5,054
JAIL ADDITION BOND PRINCIPAL	1,218,972.68	0	0
JAIL ADDITION BOND INTEREST	63,051.58	0	0
LIBRARY ADDITION BOND PRINCIPAL	1,091,990.91	0	0
LIBRARY ADDITION BOND INTEREST	26,503.53	0	0
1995 INFRA BOND PRINCIPAL	40,000.00	0	0
1995 INFRA BOND INTEREST	2,460.00	0	0
1997 INFRA BOND PRINCIPAL	1,059,137.00	0	0
1997 INFRA BOND INTEREST	37,160.31	0	0
1998 INFRA BOND PRINCIPAL	1,612,416.00	0	0
1998 INFRA BOND INTEREST	49,028.28	0	0
2001 PUBLIC IMP BOND PRINCIPAL	585,000.00	615,000	0
2001 PUBLIC IMP BOND INTEREST	209,138.76	184,276	0
2002 800MHZ BOND PRINCIPAL	534,002.50	555,470	577,800
2002 800MHZ BOND INTEREST	67,540.25	45,557	23,228
2006 PUB IMP BOND PRINCIPAL	680,000.00	705,000	730,000
2006 PUBLIC IMP BOND INTEREST	426,825.00	399,125	370,425
2008 PUBLIC IMP BOND PRINCIPAL	200,000.00	205,000	210,000
2008 PUBLIC IMP BOND INTEREST	208,422.50	201,923	193,723
2009 REFUNDING BOND PRINCIPAL	245,000.00	405,000	740,000
2009 REFUNDING BOND INTEREST	14,701.87	225,219	217,119
2009 PUBLIC IMP BOND PRINCIPAL	0.00	80,000	130,000
2009 PUBLIC IMP BOND INTEREST	0.00	273,839	256,563
JONESTOWN BOND PRINCIPAL	0.00	0	8,287
JONESTOWN BOND INTEREST	0.00	0	2,850
2011 REFUNDING BOND PRINCIPAL	0.00	0	611,000
2011 REFUNDING BOND INTEREST	0.00	0	52,304
INTEREST TAX ANTICIPATION	0.00	15,000	0
INTEREST BOND ANTICIPATION	0.00	0	0
DEBT REDUCTION REFINANCE	0.00	0	0
TOTAL	8,489,433.01	4,002,781	4,215,671
<u>INTERGOVERNMENTAL</u>			
IN LIEU OF BANK STOCK	3,090.02	3,100	3,100
TOWN PLANNING GRANTS	8,500.00	8,500	12,500
TOTAL	11,590.02	11,600	15,600

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 BUDGET</u>	<u>FY 2012 BUDGET</u>
<u>CONTINGENCY</u>			
CONTINGENCY OPERATIONS	40,407.47	92,950	136,580
INTERFAITH HOUSING	6,000.00	6,000	6,000
TOTAL	46,407.47	98,950	142,580
<u>HISTORICAL</u>			
CAROLINE CO. HISTORICAL SOCIETY	4,000.00	0	0
TOTAL	4,000.00	0	0
<u>TRANSFERS</u>			
TRANSFER CAPITAL ALLOCATION	0	0	73,000.00
TOTAL	0	0	73,000.00
<u>TRANSFERS OUT</u>			
RETIRE HEALTH CARE FUND	95,149.50	118,850	118,000
4 H & YOUTH FUND	30,000.00	29,794	29,794
POSTEMPLOYMENT BENEFIT FUND	50,000.00	50,000	0
TOTAL	175,149.50	198,644	147,794
TOTALS: GENERAL FUND	45,978,202.00	41,491,343	41,632,732

CAPITAL BUDGET,
CAPITAL RESERVE FUND
AND
CAPITAL IMPROVEMENT
PROGRAM

Fiscal Year 2012

**COMMISSIONERS OF CAROLINE COUNTY
CAPITAL IMPROVEMENT & CAPITAL RESERVE BUDGET
FISCAL YEAR 2012**

<u>REVENUES ANTICIPATED</u>		<u>FY 2012</u>
<u>Tax</u>		
Transfer Tax	<u>283,609</u>	283,609
<u>Federal Grants</u>		
Library Grant Repairs Fed	7,500	
Federal Aid Roads	2,752,000	
Jonestown	<u>665,000</u>	3,424,500
<u>State Grants</u>		
Road Construction Aid	124,036	
Waterway Improvements	433,050	
Emergency Numbers Grant	130,000	
Program Open Space	285,099	
Other Grants and Contributions	13,750	
Jonestown	7,162,500	8,148,435
<u>Miscellaneous</u>		
Foundation Funding	<u>39,108</u>	39,108
<u>Proceeds General Obligation</u>		
Other Financing Sources	<u>95,000</u>	95,000
<u>Transfer In</u>		
Transfer GF Allocation	73,000	
Transfer Fr BLS	<u>112,000</u>	185,000
<u>Other Financing Sources</u>		
Prior Year Capital Allocation	35,000	
Prior Year Capital Reserve	295,722	
2009 Bond Proceeds	1,763,793	
Future Bond	230,000	
Greensboro North Co W.S.	<u>3,600,000</u>	5,924,515
 TOTAL REVENUE		 <u><u>18,100,167</u></u>

**COMMISSIONERS OF CAROLINE COUNTY
CAPITAL IMPROVEMENT & CAPITAL RESERVE BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURES & PROJECTS</u>		<u>FY 2012</u>
<u>GENERAL GOVERNMENT</u>		
<u>Office of Technology</u>		
Capital Technology	<u>28,000</u>	28,000
 <u>Planning & Codes Administration</u>		
North County Water & Sewer	9,600,000	
Jonestown Water Project CA	1,997,500	
Cap North Co Water & Sewer	<u>35,000</u>	11,632,500
 <u>Corrections</u>		
Capital Corrections CA	<u>45,000</u>	45,000
 <u>Emergency Management</u>		
Medical Equipment CA	112,000	
Emerg Comm Center Equip Grant	<u>130,000</u>	242,000
 <u>Public Works</u>		
State Aid Road Projects	124,036	
Bridge Replacement Federal Aid	2,752,000	
Capital Reserve Bridges & Roads	51,831	
Bond 2009 Bridge Replacement	<u>292,000</u>	3,219,867
 <u>Education</u>		
Bond 2009 CRHS	1,471,793	
Generators	110,000	
Bathroom Buildings	<u>120,000</u>	1,701,793
 <u>Recreation & Parks</u>		
County Maintenance	140,050	
South County Regional Park	137,871	
Jonestown Park	42,151	
Lockerman Athletic Field	15,676	
Cedar Lane	30,000	
Choptank Marina	164,000	
Ridgely Athletic Field	23,151	

**COMMISSIONERS OF CAROLINE COUNTY
CAPITAL IMPROVEMENT & CAPITAL RESERVE BUDGET
FISCAL YEAR 2012**

<u>EXPENDITURES & PROJECTS</u>		<u>FY 2012</u>
Matin Sutton Comm Park	25,000	
Land Prese.& Recreation Master Pl.	25,000	
Ganeys Wharf	<u>129,000</u>	
		731,899
<u>Library</u>		
Library Grant Repairs Fed	7,500	
Cap Reserve Library	<u>2,500</u>	
		10,000
<u>Cooperative Extension</u>		
Foundation Funding Exp	<u>39,108</u>	
		39,108
<u>Transfers</u>		
Capital Reserve to General Fund	<u>450,000</u>	
		450,000
TOTAL EXPENDITURES		<u><u>18,100,167</u></u>

COMMISSIONERS OF CAROLINE COUNTY
2011 Capital Reserve Fund
June 30, 2012

CAPITAL RESERVE

Estimated Balance July 1, 2011 1,200,000

Estimated Revenue July 1, 2011 through June 30, 2012

Transfer Tax	<u>283,609</u>
Balance Available	<u>1,483,609</u>

LESS:

Reauthorization of FY 2010 Funding Appropriations

Planning & Codes: Jonestown	75,000	
Public Works: Infrastructure Maintenance	20,722	
Transfer to General Fund	<u>200,000</u>	
Total Reauthorization Capital Reserve Appropriations		295,722

FY 2011 Capital Reserve Appropriations:

Public Works: Infrastructure Maintenance	31,109	
Library/Automation	2,500	
Transfer to General Fund	<u>250,000</u>	
Total Capital Reserve Appropriations		<u>283,609</u>

Estimated Balance June 30, 2012	<u><u>904,278</u></u>
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COMMISSIONERS OF CAROLINE COUNTY
Capital Improvement & Capital Reserve
Fiscal Year 2012

Department	Total	General Fund		Capital Reserve		Bond		Various Sources
	Amount	2012	Prior Years	FY 2012	Prior Years	Projected	2009 Bond	
Office of Technology								
Sheriff Dept Units	12,000	12,000						0
Replacement Servers	10,000	10,000						0
UPS Batteries	6,000	6,000						0
Department Totals	28,000	28,000	0	0	0	0	0	0
Planning & Codes								
North County Water & Sewer	9,635,000		35,000					9,600,000
Jonestown Water	1,997,500				75,000			1,922,500
Department Totals	11,632,500	0	35,000	0	75,000	0	0	11,522,500
Corrections								
Kitchen Floor Repairs	45,000	45,000						
Department Totals	45,000	45,000	0	0	0	0	0	0
Department of Emergency Services								
Emerg. Comm Center Equipment	130,000							130,000
EMS Equipment	112,000							112,000
Department Totals	242,000	0	0	0	0	0	0	242,000
Public Works								
Infrastructure Maintenance	175,867			31,109	20,722			124,036
Bridge Replacement	3,044,000						292,000	2,752,000
Department Totals	3,219,867	0	0	31,109	20,722	0	292,000	2,876,036
Board of Education								
Planning/Renovating CRHS	1,471,793						1,471,793	0
Power Backup Generators	110,000					110,000		0
Storage/Bathroom Building	120,000					120,000		0
Department Totals	1,701,793	0	0	0	0	230,000	1,471,793	0
Recreation & Parks								
Jonestown Community Park	42,151							42,151
South County Reginal Park	137,871							137,871
Choptank Marina	164,000							164,000
Lockerman Athletic Fields	15,676							15,676
Ridgely Athletic Complex	23,151							23,151
Cedar Lane Park	30,000							30,000
Land Preservation & Recreation Plan	25,000							25,000
Ganey's Wharf	129,000							129,000
County Maintenance	140,050							140,050
Martin Sutton Commuuty Park tennis court	25,000							25,000
Department Totals	731,899	0	0	0	0	0	0	731,899
Library								
Physical Plant Repairs/Federalsburg	10,000			2,500				7,500
Department Totals	10,000	0	0	2,500	0	0	0	7,500
4-H Park								
Electrical Upgrades	39,108							39,108
Department Totals	39,108	0	0	0	0	0	0	39,108
Transfer to GF	450,000			250,000	200,000			
Department Totals	450,000	0	0	250,000	200,000	0	0	0
Total Projects: Expenditures & Revenue								
Sources	18,100,167	73,000	35,000	283,609	295,722	230,000	1,763,793	15,419,043

**Caroline County
Capital Improvement Program
FY 2012**

<i>Department Name</i>	Total	Prior Year	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Technology	220,000	0	28,000	81,000	39,000	0	12,000	60,000
Circuit Court	250,000	0	0	50,000	200,000	0	0	0
Planning & Codes Administration	31,356,000	3,165,500	11,632,500	8,529,000	8,000,000	29,000	0	0
Sheriff	1,161,813	29,000	0	259,751	214,965	241,167	220,965	195,965
Corrections	755,000	35,000	45,000	613,000	30,000	32,000	0	0
Department of Emergency Services	17,774,000	168,000	242,000	3,107,000	8,367,000	2,528,000	3,192,000	170,000
Humane Society	43,000	0	0	43,000	0	0	0	0
Public Works	46,046,357	2,398,990	3,219,867	6,479,500	12,508,000	6,960,000	7,105,000	7,375,000
Infrastructure/Comm Development	26,747,000	0	0	50,000	6,141,000	8,250,000	7,094,000	5,212,000
Board of Education	16,365,288	3,338,495	1,701,793	1,264,000	0	8,561,000	1,500,000	0
Chesapeake College	452,482	0	0	0	0	27,134	387,627	37,721
Recreation & Parks	9,694,851	688,226	731,899	1,575,000	2,046,726	2,513,000	1,290,000	850,000
Library	500,000	0	10,000	252,000	67,000	167,000	2,000	2,000
Arts Council	18,000	0	0	18,000	0	0	0	0
MD Cooperative Extension	20,000	0	0	20,000	0	0	0	0
4-H Park	408,216	29,108	39,108	60,000	250,000	10,000	20,000	0
Long Marsh	559,625	0	0	111,925	111,925	111,925	111,925	111,925
Transfer to GF	900,000	450,000	450,000					
Totals	153,271,632	10,302,319	18,100,167	22,513,176	37,975,616	29,430,226	20,935,517	14,014,611
<i>Sources of Funding</i>								
General Fund	44,047,246	0	73,000	9,422,890	13,293,785	7,204,940	7,105,731	6,946,900
Capital Reserve	752,319	376,210	283,609	14,000	78,500	0	0	0
Program Open Space	4,558,524	330,380	285,099	691,250	778,795	1,459,250	676,250	337,500
Waterway Improvement	1,930,050	323,000	433,050	165,000	310,000	149,000	250,000	300,000
Grant FAA, MAA	23,102,675	0	0	0	3,062,500	8,043,000	6,916,000	5,081,175
Bonds-Prior Years	5,423,188	3,659,395	1,763,793	0	0	0	0	0
Bonds -Future	24,021,000	230,000	230,000	2,250,000	7,200,000	9,611,000	4,500,000	0
Grants, MD Bond	3,000,000	0	0	0	3,000,000	0	0	0
Federal Bridge Aid	9,782,000	1,350,000	2,752,000	880,000	1,200,000	1,200,000	1,200,000	1,200,000
State Highway Aid	992,288	248,072	124,036	124,036	124,036	124,036	124,036	124,036
Grants-Federal	2,678,250	1,807,000	672,500	198,750	0	0	0	0
Grants-State	26,351,500	1,454,500	7,292,500	8,160,500	8,354,000	1,054,000	36,000	0
General Fund PY	78,096	43,096	35,000	0	0	0	0	0
Capital Reserve PY	570,530	274,808	295,722	0	0	0	0	0
Miscellaneous	5,983,966	205,858	3,859,858	606,750	574,000	585,000	127,500	25,000
Totals	153,271,632	10,302,319	18,100,167	22,513,176	37,975,616	29,430,226	20,935,517	14,014,611

CAPITAL BUDGET EDUCATION FACILITIES

Fiscal Year 2012

**COMMISSIONERS OF CAROLINE COUNTY
EDUCATIONAL FACILITIES
CAPITAL BUDGET
FISCAL YEAR 2012**

This fund records development excise taxes for school construction. Funds are to be expended for capital projects, or for debt incurred for capital projects or for additional or expanded school facilities and improvements.

Estimated Balance July 1, 2011	1,000
<u>Anticipated Revenue</u>	
Excise Tax School Construction	100,000
<u>Expenditure</u>	
Operating Transfer to General Fund	<u>100,000</u>
Estimated Balance June 30, 2012	<u><u>1,000</u></u>

ENTERPRISE FUNDS

Fiscal Year 2012

**COMMISSIONERS OF CAROLINE COUNTY
ENTERPRISE FUNDS
For 12 months Year Ending June 30, 2012
Projected Income Statement**

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs of providing goods or services to the general public on a continuing basis are covered by user charge.

The Caroline County Commissioners review the funds for amount of revenues earned, expenses incurred, and net income to determine what purpose revenue generated is used.

(02) RECREATION PROGRAMS

Prior Year Estimated Fund Balance 20,000

Income

Restricted Accounts

HSC Grant Laurel Grove Road	12,390
21st Century Grant Cohort 7	168,363
21st Century Grant Cohort 8	203,804
Grant HSC Program	63,589

Unrestricted Accounts

Amusement Park Tickets	24,000
Boat Ramp	13,000
Park Services	2,500
Adult Programs	17,130
Youth Programs	79,080
Special Events	14,500
Administration	100
Marina	10,000
Fees 21st Century Cohort 7	<u>5,000</u>

613,456

Expenses

Recreation

Amusement Park Tickets	26,000
Boat Ramp	10,000
Park Services	2,500
Special Events	10,800
Administration	5,400
Fees Credit Card	<u>4,100</u>
	58,800

**COMMISSIONERS OF CAROLINE COUNTY
ENTERPRISE FUNDS
For 12 months Year Ending June 30, 2012
Projected Income Statement**

Adult Programs

Adult Programs Salaries Temporary	5,577
Adult Program Workmen's Compensation	279
Adult Program Social Security	446
Adult Program Expenses	<u>7,129</u>
	13,431

Youth Programs

Youth Programs Salaries Temporary	22,223
Youth Programs Workmen's Compensation	1,111
Youth Programs Social Security	1,778
Youth Program Expenses	<u>42,774</u>
	67,886

Marina Fuel

Salary Temporary Fuel	2,500
Workmen's Compensation	100
Social Security	200
Fuel Expenses	<u>10,000</u>
	12,800

HSC Program (Afterschool LLC)

HSC Program Salaries Temporary	40,850
HSC Program Workmen's Compensation	2,312
HSC Program Social Security	3,125
HSC Program Costs	<u>17,302</u>
	63,589

HSC Program (Family Lit)

HSC Program Salaries Temporary	4,867
HSC Program Workmen's Compensation	219
HSC Program Social Security	326
HSC Program Costs	<u>6,978</u>
	12,390

**COMMISSIONERS OF CAROLINE COUNTY
ENTERPRISE FUNDS
For 12 months Year Ending June 30, 2012
Projected Income Statement**

21st Century (COHORT 7)

21st Century Grant Salaries Temporary	92,261
21st Century Workmen's Compensation	4,721
21st Century Social Security	6,381
21st Century Grant Expense	<u>65,000</u>
	168,363

21ST Century (COHORT 8)

21st Century Grant Salaries Temporary	146,027
21st Century Health & Dental	12,000
21st Century Workmen's Compensation	8,265
21st Century Social Security	11,171
21st Century Grant Expense	<u>26,341</u>
	203,804

Total Expenses		<u>601,063</u>
Estimated Ending Balance		32,393

(04) PUBLIC WORKS

Prior Year Estimated Fund Balance		10,000
<u>Income</u>		
Fuel	<u>810,000</u>	810,000
<u>Expenses</u>		
Fuel	800,000	
Capital Outlay	10,000	
		<u>810,000</u>
Estimated Ending Fund Balance		<u>10,000</u>

**COMMISSIONERS OF CAROLINE COUNTY
ENTERPRISE FUNDS
For 12 months Year Ending June 30, 2012
Projected Income Statement**

(05) BROADBAND SUPPLY		
Prior Years Estimated Fund Balance		100,000
<u>Income</u>		
Universal Service	81,792	
BOE Lease	115,200	
Verizon Wireless Lease	<u>22,800</u>	
		219,792
<u>Expenses</u>		
Hardware	20,000	
Other Expenses	10,000	
School Universal Service	<u>81,792</u>	
Transfers Out	108,000	
		<u>219,792</u>
Estimated Ending Fund Balance		<u>100,000</u>

(06) BASIC LIFE SUPPORT		
Prior Year Estimated Fund Balance		500,000
<u>Income</u>		
Subscription Plan	90,000	
Basic Life Support Fees	<u>1,150,000</u>	
		1,240,000
<u>Expenses</u>		
Salaries -BLS	10,000	
Worker's Compensation	350	
Social Security - Employer	1,000	
BLS Training	2,000	
Postage	5,000	
Billing Service BLS	80,000	
Medical Supplies	30,000	
BLS Subscription Plan Management	12,500	
Emergency Medical Service Fire Companies	375,000	
Bill Clerk Salary Transfer	20,000	
Transfer to General Fund	575,000	
Transfer to Capital	<u>112,000</u>	
		<u>1,222,850</u>
Estimated Ending Fund Balance		<u>517,150</u>

SPECIAL REVENUE FUNDS

Fiscal Year 2012

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2012**

Special Revenue Funds are maintained to account for specific revenue sources that are legally or administratively restricted for specific purposes.

(08) 4H and Youth Fund

Revenue Anticipated

Rents 4 H Building	10,200	
Rent Land 4 H Park	2,746	
Transfer In	<u>29,794</u>	42,740

Expenditures

Salaries Temporary	12,456	
Workers Compensation	595	
Social Security	960	
Telephone	250	
Utilities	16,000	
Contractual Services	400	
Trash Removal	2,100	
Repairs & Maintenance	5,585	
Lawn Care	4,000	
Other Expenses	<u>394</u>	42,740

(13) Special Grant Fund

Revenue Anticipated

Trans Capital Grant	321,034	
Federal Transportation Grant	362,556	
Emergency Shelter Grant	40,000	
Rental Allowance Grant	40,000	
State Transportation Grants	641,724	
Service Linked Housing Grant	<u>17,196</u>	1,422,510

Expenditures

Rental Allowance Program	40,000	
Delmarva Comm Serv Operation	1,325,314	
Emergency Shelter Program	40,000	
Service Linked Housing Program	<u>17,196</u>	1,422,510

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2012**

(15) Caroline County CDBG

This fund is designated to account for specific community development block grants funds that are approved by the State of Maryland and appropriated to the Caroline County Commissioners. Revenues and expenditures are based on the approved application for funding.

Revenue Anticipated

Jonestown Water Project	<u>120,000</u>	
		120,000

Expenditures

<u>Jonestown Water MD 09 CD 40</u>		
Engineering and Design	<u>120,000</u>	
		120,000

(20) Dog Tag Fund

Revenue Anticipated

Dog Licenses	<u>400</u>	
		400

Expenditures

Humane Society	<u>400</u>	
		400

(23) Local Agricultural Preservation

Revenue Anticipated

Excise Tax Agr Land Preservation	<u>10,000</u>	
		10,000

Expenditures

Expenditure Agr Land Preservation	<u>10,000</u>	
		10,000

(24) State Local Agricultural Preservation

Revenue Anticipated

Other State Shared Tax	<u>30,000</u>	
		30,000

Expenditures

Expenditure Agr Land Preservation	10,000	
Operating Transfers Out	<u>20,000</u>	
		30,000

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2012**

(25) Summerfest Fund

Revenue Anticipated

Corporate Sponsors	17,500	
Grants	8,600	
Booth Fees	8,500	
General Revenues	<u>1,900</u>	36,500

Expenditures

Contractual Services	28,320	
Other Expenses	<u>8,180</u>	36,500

(26) Commissary Fund

Revenue Anticipated

Inmate Funds	120,000	
Phone Commissions	20,000	
Commission Sales	8,400	
Scram	<u>5,000</u>	153,400

Expenditures

Postage	500	
Phone Commissary Sales Expense	50,000	
Copier	4,000	
Cable	1,000	
Repairs & Maintenance	2,800	
Home Detention Fee	6,100	
Commissary Sales	60,000	
Commissary Supplies	20,000	
Medical Services	2,500	
Other Expenses	<u>6,500</u>	153,400

(27) Law Library

Revenue Anticipated

Fines & Fees Law Library	12,000	
Interest	1,000	
		13,000

Expenditures

Law Books	12,000	
Other Expenses	<u>1,000</u>	
		13,000

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2012**

<u>(28) Critical Area Forestry</u>		
<u>Revenue Anticipated</u>		
Critical Area Violation Fine	<u>2,000</u>	2,000
<u>Expenditures</u>		
Critical Area Forestry Exp	<u>2,000</u>	2,000

<u>(29) Forest Conservation Fund</u>		
<u>Revenue Anticipated</u>		
FCA Surety Fees	<u>7,500</u>	7,500
<u>Expenditures</u>		
Forest Conservation Projects	2,500	
Refund Surety Fees	<u>5,000</u>	7,500

<u>(30) Emergency Management Special Grants</u>		
<u>Revenue Anticipated</u>		
<u>Federal Grants</u>		
Certification Training	3,000	
Citizen Corps	3,000	
Homeland Security Enforcement Grant	54,000	
Homeland Security	151,148	
Mitigation Planning	<u>7,500</u>	218,648
<u>State Grants</u>		
Emergency Medical Dispatch	2,200	
Emergency Number System	<u>10,000</u>	12,200
 		<u>230,848</u>
Total Revenues Anticipated		230,848

<u>(30) Emergency Management Special Grants</u>		
<u>Expenditures</u>		
Mitigation Services	<u>7,500</u>	7,500
Homeland Security		
Salary Grant	41,822	
Employment Development	500	
Workmen's Compensation	150	
Social Security	3,000	
Operational Expense	750	

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2012**

Mileage & Conference Expenses	1,000	
Contractual	1,000	
Rent	4,500	
Other Expenses	<u>500</u>	53,222
Citizen Emergency Response		
Instructional Materials	1,000	
Equipment	1,000	
Contractual Services	<u>1,000</u>	3,000
Citizen Corp Council		
Postage	500	
Printing and Publications	1,500	
Mileage & Conference Expenses	500	
Other Expenses	<u>500</u>	3,000
Emergency Medical Dispatch		
Employee Development	<u>2,200</u>	2,200
Homeland Training Exercises		
Salary Grant	43,955	
Health and Dental	6,221	
Employee Development	500	
Workers' Compensation	150	
Social Security	3,100	
Mileage and Conference	500	
Contractual Services	3,000	
Other Expenses	<u>500</u>	57,926
State Homeland Security		
Equipment	35,000	
Contractual Services	<u>5,000</u>	40,000
H.S. Law Enforcement Grant		
Equipment	<u>54,000</u>	54,000
Emergency Number System Grants		
Other Expenses	2,500	
Equipment/Software	<u>7,500</u>	<u>10,000</u>
		<u>230,848</u>

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2012**

(31) Business & Technology Park

Revenue Anticipated

Reappropriated Prior Year Fund Balance	<u>65,000</u>	
		65,000

Expenditures

Advertising	2,000	
Utilities	5,000	
Contractual Services	3,000	
Marketing	<u>55,000</u>	
		65,000

(37) Intergovernmental

Revenue Anticipated

Excise Tax Sch Construction	<u>100,000</u>	
		100,000

(37) Intergovernmental

Expenditures

Transfers Out	<u>100,000</u>	
		100,000

(48) Drug Task Force

Revenue Anticipated

Donations & Contributions	30,000	
Fines & Fees	2,900	
Forfeited Money	13,250	
Interest	3,000	
Reappropriated Fund Balance	<u>41,653</u>	
		90,803

(48) Drug Task Force

Expenditures

Salaries	26,193	
Health & Dental	6,221	
Life & LTD	242	
Retirement	3,117	
Workmen's Compensation	80	
FICA	2,000	
Telephone	11,000	
Utilities	5,500	

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2012**

Auto Insurance	1,800	
Operation of Autos	750	
Yard Maintenance	550	
Insurance & K-9 Liability	650	
K-9 Supplies & Vet Services	3,000	
Office Supplies	1,200	
Other Expenses	18,500	
Capital Outlay	<u>10,000</u>	
		90,803

DAYSRING TOWN HOMES

This fund is reported on our statement as the County Commissioners own but do not manage these facilities. The facilities are managed by Interfaith Housing Development Corporation and a contractual firm.

PERSONNEL
AND
PAYROLL DOCUMENTS

Fiscal Year 2012

AUTHORIZED
PERSONNEL DOCUMENT
(NON-CLASSIFIED)

Fiscal Year 2012

**AUTHORIZED PERSONNEL DOCUMENT
FISCAL YEAR 2011- 2012**

<u>OFFICE/ POSITION</u>	<u>AUTHORIZED ANNUAL SALARY</u>	<u>INCUMBENT NAME</u>
01.010.5008		
<u>COUNTY COMMISSIONERS - TEMPORARY</u>		
	<u>5,500</u>	
TOTAL:	5,500	
01.013.5003		
<u>CIRCUIT COURT - JUVENILE GOVERNMENT GRANT</u>		
	<u>13,367</u>	
TOTAL:	13,367	
01.013.5003		
<u>CIRCUIT COURT - ADULT DRUG COURT GRANT</u>		
	<u>37,000</u>	
TOTAL:	37,000	
01.021.5008		
<u>CIRCUIT COURT - TEMPORARY</u>		
	<u>15,000</u>	
TOTAL:	15,000	
01.022.5002		
<u>ORPHAN'S COURT (3)</u>		
Judge	5,000	Callahan
Judge	5,000	Blades
Judge	<u>5,000</u>	Taylor
TOTAL:	15,000	

**AUTHORIZED PERSONNEL DOCUMENT
FISCAL YEAR 2011- 2012**

<u>OFFICE/ POSITION</u>	<u>AUTHORIZED ANNUAL SALARY</u>	<u>INCUMBENT NAME</u>
01.010.5008		
<u>COUNTY COMMISSIONERS - TEMPORARY</u>		
	<u>5,500</u>	
TOTAL:	5,500	
 01.013.5003		
<u>CIRCUIT COURT - JUVENILE GOVERNMENT GRANT</u>		
	<u>13,367</u>	
TOTAL:	13,367	
 01.016.5003		
<u>CIRCUIT COURT - ADULT DRUG COURT GRANT</u>		
	<u>37,000</u>	
TOTAL:	37,000	
 01.021.5008		
<u>CIRCUIT COURT - TEMPORARY</u>		
	<u>15,000</u>	
TOTAL:	15,000	
 01.022.5002		
<u>ORPHAN'S COURT (3)</u>		
Judge	5,000	Callahan
Judge	5,000	Blades
Judge	<u>5,000</u>	Taylor
TOTAL:	15,000	

**AUTHORIZED PERSONNEL DOCUMENT
FISCAL YEAR 2011- 2012**

<u>OFFICE/ POSITION</u>	<u>AUTHORIZED ANNUAL SALARY</u>	<u>INCUMBENT NAME</u>
01.144.5004		
<u>EMERGENCY SERV: EMS - CERTIFICATIONS</u>		
EMS Providers	<u>20,000</u>	
TOTAL:	20,000	
01.144.5008		
<u>EMERGENCY SERV: EMS - TEMPORARY</u>		
EMS Providers	<u>192,200</u>	
TOTAL:	192,200	
01.144.5010		
<u>EMERGENCY SERV: EMS - SPECIAL EVENTS</u>		
EMS Providers	<u>2,000</u>	
TOTAL:	2,000	
01.144.5812		
<u>EMERGENCY SERV: MEDICAL DIRECTOR</u>		
Medical Director	<u>8,800</u>	Stone
TOTAL:	8,800	
01.170		
<u>BOARD OF LICENSE COMMISSIONERS (4)</u>		
Chairman	3,000	Satterfield
Member	2,500	Gray
Member	2,500	Webster
Alternate Member/\$100 per day	<u>2,000</u>	
TOTAL:	10,000	
01.340.5008		
<u>RECREATION (45)</u>		
Temporary Program Employees	<u>31,596</u>	
TOTAL:	31,596	
01.345.5008		
<u>PARKS (3)</u>		
Marina Supervisor		
Marina Gas Attendant		
Christian Park Caretaker	<u> </u>	
TOTAL:	16,560	

**AUTHORIZED PERSONNEL DOCUMENT
FISCAL YEAR 2011- 2012**

<u>OFFICE/ POSITION</u>	<u>AUTHORIZED ANNUAL SALARY</u>	<u>INCUMBENT NAME</u>
01.369.5003		
<u>SOIL CONSERVATION - GRANT</u>		
Planner	<u>32,616</u>	
TOTAL:	32,616	
01.371.5003		
<u>SOIL CONSERVATION - CUSTODIAL</u>		
Custodian	<u>13,000</u>	
TOTAL:	13,000	
01.372.5003		
<u>SOIL CONSERVATION - GRANT</u>		
Planner	<u>43,570</u>	Gibson
TOTAL:	43,570	
01.373.5003		
<u>SOIL CONSERVATION - GRANT</u>		
Planner	<u>32,616</u>	Middleton
TOTAL:	<u>32,616</u>	
Sub-total for General Fund	673,816	

**AUTHORIZED PERSONNEL DOCUMENT
FISCAL YEAR 2011- 2012**

<u>OFFICE/ POSITION</u>	<u>AUTHORIZED ANNUAL SALARY</u>	<u>INCUMBENT NAME</u>
<u>02.800. RECREATION AND PARKS - SELF-SUPPORTING PROGRAMS</u>		
02.810.5008 Adult Programs	5,577	
02.820.5008 Youth Programs	22,223	
02.830.5008 Fuel	2,500	
02.840.5008 HSC Program	40,850	
02.842.5008 HSC Program Laurel Grove	4,867	
02.860.5008 21st Century Grants	92,261	
02.870.5008 21st Century Grants		
02.880.5008 21 CCLC Cohort 8	<u>146,027</u>	
Sub-total for Self-Supporting Programs	314,305	
<u>06.310.5002 BLS</u>		
Staff	<u>10,000</u>	
Sub-total for BLS	10,000	
<u>08.444.5008 4H and Youth Park</u>		
Staff	<u>12,456</u>	Reinhold
Sub-total for 4H and Youth Park	12,456	
<u>30.154.5003 Homeland Security Planning</u>		
Planner	<u>41,822</u>	Garner
Sub-total for Homeland Security Planning	41,822	
<u>30.161.5003 Homeland Security - Training</u>		
Planner	<u>43,955</u>	Hayes
Sub-total for Homeland Security Planning	43,955	
GRAND TOTAL:	<u><u>1,096,354</u></u>	

DEPARTMENT PAYROLL TOTALS

Fiscal Year 2012

**APPROVED PERSONNEL AND PAYROLL DOCUMENT
DEPARTMENT PAYROLL TOTALS
FISCAL YEAR 2011 - 2012**

01.010	<u>COUNTY COMMISSIONER'S OFFICE</u>		
	Classified/At-Will/Elected/Other	298,775	
	Contractual/Temporary/Grant/Other	<u>5,500</u>	
	TOTAL:		304,275
01.013	<u>CIRCUIT COURT - JUVENILE GOVERNMENT GRANT</u>		
	Other		
	Contractual/Temporary/Grant/Other	<u>13,367</u>	
	TOTAL:		13,367
01.016	<u>CIRCUIT COURT - ADULT DRUG COURT GRANT</u>		
	Other		
	Contractual/Temporary/Grant/Other	<u>37,000</u>	
	TOTAL:		37,000
01.017	<u>CIRCUIT COURT - DRUG COURT GRANT</u>		
	Other		
	Contractual/Temporary/Grant/Other	<u>41,282</u>	
	TOTAL:		41,282
01.018	<u>CIRCUIT COURT - FAMILY SERVICES GRANT</u>		
	Other		
	Contractual/Temporary/Grant/Other	<u>63,083</u>	
	TOTAL:		63,083
01.021	<u>CIRCUIT COURT</u>		
	Other	137,449	
	Contractual/Temporary/Grant/Other	<u>15,000</u>	
	TOTAL:		152,449
01.022	<u>ORPHAN'S COURT</u>		
	Classified/At-Will/Elected/Other	15,000	
	Contractual/Temporary/Grant/Other	<u> </u>	
	TOTAL:		15,000
01.023	<u>STATE'S ATTORNEY'S OFFICE</u>		
	Other	488,231	
	Contractual/Temporary/Grant/Other	<u> </u>	
	TOTAL:		488,231
01.040	<u>BOARD OF ELECTIONS</u>		
	Classified/At-Will/Elected/Other	500	
	Contractual/Temporary/Grant/Other	<u>41,000</u>	
	TOTAL:		41,500

**APPROVED PERSONNEL AND PAYROLL DOCUMENT
DEPARTMENT PAYROLL TOTALS
FISCAL YEAR 2011 - 2012**

01.050	<u>TAX OFFICE</u>		
	Classified/At-Will/Elected/Other	163,416	
	Contractual/Temporary/Grant/Other		
	TOTAL:	<u> </u>	163,416
01.052	<u>OFFICE OF FINANCE</u>		
	Classified/At-Will/Elected/Other	106,613	
	Contractual/Temporary/Grant/Other	33,708	
	TOTAL:	<u> </u>	140,321
01.060	<u>OFFICE OF LAW</u>		
	Classified/At-Will/Elected/Other	121,000	
	Contractual/Temporary/Grant/Other		
	TOTAL:	<u> </u>	121,000
01.070	<u>OFFICE OF HUMAN RESOURCES</u>		
	Classified/At-Will/Elected/Other	197,727	
	Contractual/Temporary/Grant/Other		
	TOTAL:	<u> </u>	197,727
01.080	<u>PLANNING AND CODES ADMINISTRATION</u>		
	Classified/At-Will/Elected/Other	398,315	
	Contractual/Temporary/Grant/Other	38,349	
	TOTAL:	<u> </u>	436,664
01.095	<u>OFFICE OF TECHNOLOGY</u>		
	Classified/At-Will/Elected/Other	147,349	
	Contractual/Temporary/Grant/Other		
	TOTAL:	<u> </u>	147,349
01.100	<u>SHERIFF'S DEPARTMENT</u>		
	Elected/Appointed/Other	1,306,463	
	Contractual/Temporary/Grant/Other	24,886	
	TOTAL:	<u> </u>	1,331,349
01.102	<u>COURTHOUSE SECURITY</u>		
	Other	112,812	
	Contractual/Temporary/Grant/Other	35,000	
	TOTAL:	<u> </u>	147,812
01.105	<u>SHERIFF'S DEPT. - SRO</u>		
	Other	102,043	
	Contractual/Temporary/Grant/Other		
	TOTAL:	<u> </u>	102,043
01.106	<u>TOBACCO & TEEN COURT PROGRAM GRANT</u>		
	Other	39,703	
	Contractual/Temporary/Grant/Other		
	TOTAL:	<u> </u>	39,703

**APPROVED PERSONNEL AND PAYROLL DOCUMENT
DEPARTMENT PAYROLL TOTALS
FISCAL YEAR 2011 - 2012**

01.130 DEPARTMENT OF CORRECTIONS			
	Classified/At-Will/Elected/Other	1,334,427	
	Contractual/Temporary/Grant/Other		
	TOTAL:		1,334,427
01. EMERGENCY MANAGEMENT			
140	5002 Classified/At-Will/Elected/Other	127,743	
	5008 Contractual/Temporary/Grant/Other	5,000	
			132,743
142	5002 Classified/At-Will/Elected/Other	581,486	
	5008 Contractual/Temporary/Grant/Other	44,897	
			626,383
144	5002 Classified/At-Will/Elected/Other	1,076,315	
	5004 Certifications	20,000	
	5008 Contractual/Temporary/Grant/Other	192,200	
	5010 Special Events	2,000	
	5812 Medical Director	8,800	
			1,299,315
146	5002 Classified/At-Will/Elected/Other	83,931	
			83,931
	TOTAL:		2,142,372
01.170 BOARD OF LICENSE COMMISSIONERS			
	Classified/At-Will/Elected/Other	10,000	
	Contractual/Temporary/Grant/Other		
	TOTAL:		10,000
01.200 PUBLIC WORKS: GENERAL ADMIN.			
	Classified/At-Will/Elected/Other	320,724	
	Contractual/Temporary/Grant/Other		
	TOTAL:		320,724
01.210 PUBLIC WORKS: CENTRAL SHOP			
	Classified/At-Will/Elected/Other	244,720	
	Contractual/Temporary/Grant/Other		
	TOTAL:		244,720
01.240 PUBLIC WORKS: SOLID WASTE			
	Classified/At-Will/Elected/Other	142,885	
	Contractual/Temporary/Grant/Other		
	TOTAL:		142,885
01.245 PUBLIC WORKS: WEED CONTROL			
	Classified/At-Will/Elected/Other	40,050	
	Contractual/Temporary/Grant/Other		
	TOTAL:		40,050

**APPROVED PERSONNEL AND PAYROLL DOCUMENT
DEPARTMENT PAYROLL TOTALS
FISCAL YEAR 2011 - 2012**

01.249	<u>PUBLIC WORKS: MOSQUITO CONTROL</u>		
	Classified/At-Will/Elected/Other	29,428	
	Contractual/Temporary/Grant/Other	_____	
	TOTAL:		29,428
01.250	<u>PUBLIC WORKS: ROADS CREW</u>		
	Classified/At-Will/Elected/Other	672,831	
	Contractual/Temporary/Grant/Other	_____	
	TOTAL:		672,831
01.259	<u>PUBLIC WORKS: COUNTY BUILDINGS</u>		
	Classified/At-Will/Elected/Other	62,730	
	Contractual/Temporary/Grant/Other	_____	
	TOTAL:		62,730
01.340	<u>RECREATION</u>		
	Classified/At-Will/Elected/Other	340,571	
	Contractual/Temporary/Grant/Other	31,596	
	TOTAL:		372,167
01.345	<u>PARKS</u>		
	Classified/At-Will/Elected/Other	52,134	
	Contractual/Temporary/Grant/Other	16,560	
	TOTAL:		68,694
01.369	<u>SOIL CONSERVATION</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	32,616	
	TOTAL:		32,616
01.370	<u>SOIL CONSERVATION</u>		
	Classified/At-Will/Elected/Other	35,650	
	Contractual/Temporary/Grant/Other	_____	
	TOTAL:		35,650
01.371	<u>SOIL CONSERVATION - CUSTODIAL</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	13,000	
	TOTAL:		13,000
01.372	<u>SOIL CONSERVATION -GRANT</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	43,570	
	TOTAL:		43,570
01.373	<u>SOIL CONSERVATION -GRANT</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	32,616	
	TOTAL:		32,616
Sub-total for General Fund			9,582,051