

OFFICIAL
CAROLINE COUNTY GOVERNMENT
FY 2013
BUDGET DOCUMENT

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FY 13 Budget Message

Caroline County's budget has not changed much from last year. The largest sources of revenue remain property and income taxes. County expenses can be divided into four major categories. Forty percent of the budget is dedicated to public education. About 31 percent goes towards public safety and the courts. Nine percent of the County's budget is allocated to paying debt. The remaining 20 percent funds all other programs, services and allied agencies.

Teacher Pensions

In a special session, the State Legislature began shifting financial responsibility for teacher pensions to county governments. In the coming year, this new expense is mostly offset by a one-time grant. The County Commissioners—in cooperation with local Legislators—fought hard against the teacher pension shift. This effort included the first ever “Caroline Day” in Annapolis. The County's roughly \$42.5 million budget looks bigger than last year's primarily because of the teacher pension grant and the new expense.

Deferred Maintenance

Caroline County has not recovered from the 95 percent cut in state funding for local road maintenance a few years ago. Reserve funds were used in FY 12 to do roughly 40 miles of retreatment of the County's 300 miles of tar-and-chip roadways. The County also maintains 30 miles of asphalt roads and 78 miles of unimproved roads. The FY 13 budget contains no dedicated funding for road work. Engineering work is underway on two bridges but the capital funding is not available for replacement.

Based on a 20-year plan for vehicle and equipment replacement, the County would expect to spend an average of \$650,000 a year to maintain the current fleet and heavy equipment inventory. Caroline County also owns and maintains over 258,000 square feet of space including several historic buildings. The FY 13 budget increases maintenance funding for the detention center (jail). The budget does not contain any dedicated money for vehicle or equipment replacement or for building renovations except for the move of the 911 center.

Services

The FY 13 budget does not include any major service reductions. Almost all allied agencies will receive flat funding. Two notable exceptions are the Board of Education where the state required “maintenance of effort” increased by about \$120,000. The Board of Elections received almost \$40,000 more, the largest single percentage increase. The most controversial issue of the past year's budget—the potential closing

of the solid waste transfer stations—is no longer an issue. Revenues from permit sales generally covered operating costs.

Employees

The largest expense of County government is in its labor force. In FY 13, the cost of providing the County pension plan increased from 12 percent of employee salaries to 16 percent—a jump of over \$250,000. This cost was absorbed by the County and not passed on to employees. Other benefit costs remained largely stable.

FY 13 will mark the fifth consecutive year without an across-the-board pay increase for County employees. The budget includes the elimination of 1.5 positions (Administration and Human Resources) and the addition of one position (Corrections). The FY 13 budget provides \$66,000 towards the Other Post Employment Benefits (OPEB) fund and \$65,000 for the reduction of the sick leave payout liability. The budget keeps the pension plan about 78 percent funded; OPEB will fall to approximately 67 percent funded. While teacher pensions are a modest expense in FY 13, the cost is expected to increase greatly in out years.

Taxes, Revenues & the Economy

The FY 13 budget incorporates a “constant yield” tax increase of two cents. The assessment of properties in the southern end of the county resulted in a 22 percent drop in assessed value. An increase in property taxes was necessary to offset the loss in revenues due to falling property values. Income tax revenues—while down from historic highs—remained relatively stable. Fees for other services also have remained at FY 12 levels.

The FY 13 budget reflects the ongoing economic downturn. Because of the continued decline of the real estate market, the coming assessment cycle (northern county) is expected to result in lower property tax revenues. Unemployment in Caroline County remains above the state average. Minimal economic development is anticipated in the area during the coming year.

Budget realities

Most of the County budget is required by law. This includes “maintenance of effort” for the local Board of Education, contributions to Chesapeake College, support of the Circuit Court and States Attorney, underwriting the Board of Elections and State Office of Assessment and Taxation. Paying debt service is a legal requirement as is providing 911 service, a detention center and police service (the Sheriff’s Office). While not legally required, the County has a longstanding policy of supporting local volunteer fire companies and providing emergency medical service (EMS) for residents.

Summary

The FY 13 budget represents the culmination of five consecutive years of belt tightening. Unlike many other Maryland counties, the Caroline County Commissioners maintain excellent working relationships with allied agencies. The local Board of Education, Sheriff's Office, Library and other partners share the Commissioners' sense of fiscal responsibility. Our Board of Education provides an outstanding K-12 education at one of the lowest costs per pupil in the state. The Sheriff delivers law enforcement without any increase in the number of road deputies since the mid 90s. County employees continue to work hard and deliver outstanding services on a shoestring budget. The FY 13 reflects a shared commitment to excellence and the long road ahead to financial sustainability.

FY 2013 BUDGET CALENDAR CAROLINE COUNTY, MARYLAND

Capital Improvement Budget

12/5/11

Start CIP Process

1/18/12

Budget Submittal Deadline for Depts & Outside Agencies to Comptroller

2/14/12

6 Yr. CIP Submitted to Co Comms (Statutory Deadline 2/15/12)

3/30/12

Capital Roll-Over Estimates Due From Depts. & Agencies to Comptroller

General Fund Budget

12/20/11

Adopt FY 2013 Budget Calendar

1/11/12

Budget Submittal Requirements Rec'd By Depts. & Agencies

2/15/12

All Dept. & Agencies Budget Requests Due To Finance Director (Statutory Deadline 4/1/12)

3/6/12

Commissioners Requests Given to Date

3/13/12

Comms Receive Consolidated Budget & Bd of Estimates Signs Sched of All Revenue Sources (Statutory Deadline 3/31/12)

4/3/12

Public Hearing: To Receive Budget Allocation Requests All Depts & Agencies ***** Preston VFC Hall 7:00 PM

4/24/12

Co Comms Approve Proposed Budget & Proposed Prop Tax Rate for CY Ad

5/2/12

Advertise Proposed Budget Summary & Constant Yield Ad 10 Days Before Public Hearing

5/17/12

Public Hearing: Proposed Budget, Capital Program & Constant Yield Tax Rate Setting of Tax Rate ***** Goldsboro VFC Hall 7:00 PM

5/22/12

Budget Finalization Workshop

6/5/12

Budget Adoption Date

Tuesday

Thursday

6/30/12 Statutory Budget Adoption Deadline

Budget Workshops as Necessary

Deadline For appeals From Recipients & Requestors (May 29 deadline for tax rate)

MISSION STATEMENT

CAROLINE COUNTY
GOVERNMENT, IN
PARTNERSHIP WITH ITS
CITIZENS, WILL WORK
TO PRESERVE ITS
RICH RURAL HERITAGE
AND
PROVIDE RESPONSIVE,
HIGH-QUALITY SERVICES
TO ACHIEVE A SAFE,
VIBRANT COMMUNITY.

RESOLUTION #2012-008

**CAROLINE COUNTY
APPROVED ESTIMATE OF REVENUES AND APPROPRIATIONS
FOR FISCAL YEAR 2013**


The approved budget for Caroline County Government for the fiscal year beginning July 1, 2012 and ending June 30, 2013 as represented by the detailed and fully itemized statement referenced herein, is hereby approved by the County Commissioners of Caroline County, Maryland, sitting as the Board of Estimates.

In accordance with the Code of Public Local Laws of Caroline County, we do hereby certify, having reviewed the estimated schedule of revenues contained herein, that this schedule is a correct, thorough, and complete list of all the sources of revenue from which any income to the County will accrue or be derived during the ensuing fiscal year.

We further certify that we have reviewed all requests for appropriations submitted by various departments, agencies, and organizations, and from these have developed an estimated statement of expenditures, referenced herein, which shows for what purposes and in what amount the money so appropriated is to be expended, each and every expenditure, in our opinion, a necessary and proper expenditure.

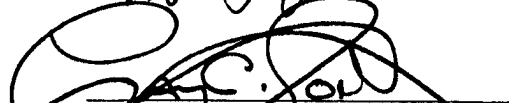
ADOPTED: June 5, 2012

**BOARD OF ESTIMATES OF
CAROLINE COUNTY, MARYLAND**


SARA B. VISINTAINER
EXECUTIVE ASSISTANT


WILBUR LEVENGOOD JR., CHAIRMAN


JEFFERSON L. GHRIST., MEMBER


LARRY C. PORTER, MEMBER



OFFICE OF MARYLAND CAROLINE COUNTY
FILED FOR RECORD

At 10:00 o'clock am on 6/6 2012
and duly recorded in Liber FDM 4
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Dale Minner Clerk
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**RESOLUTION #2012-009
TOTAL BUDGET AND TAX LEVY**

WHEREAS, the Board of Estimates of Caroline County, Maryland, has carefully ascertained all the various estimates of revenues and expenditures, and fixed them in such amounts as they consider proper. Three advertised public hearings have been held on the proposed FY2013 Caroline County Government budget.

NOW, THEREFORE, IT IS RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, to hereby accept the estimates of revenues and expenditures of the Board of Estimates; and to appropriate those revenues available to the County according to the list of estimates.

IT IS FURTHER RESOLVED, that the County Commissioners hereby confirm the FY2013 Caroline County Government Budget in the total amount of \$42,529,726; and do hereby set the Caroline County property tax rates for the 2013 fiscal year as follows per \$100 of full cash value assessed valuation:

	FY2013
Unincorporated Areas	\$0.89
Denton	\$0.83
Federalsburg	\$0.81
Greensboro	\$0.84
Goldsboro	\$0.89
Henderson	\$0.89
Hillsboro	\$0.89
Marydel	\$0.89
Preston	\$0.86
Ridgely	\$0.84
Templeville	\$0.89

FURTHER RESOLVED, that the Caroline County Homestead Property Tax Credit Percentage is hereby confirmed at 105% for the July 1, 2012 – June 30, 2013 tax year, as adopted on October 3, 2006 by Resolution #2006-031; and shall continue at 105% unless subsequently amended by resolution.

ADOPTED/EFFECTIVE:
June 5, 2012

COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND

ATTEST:

Sara B. Visintainer
Sara B. Visintainer, Executive Assistant

Larry C. Popper
Larry C. Popper, President

Wilbur Levensgood Jr.
Wilbur Levensgood Jr., Vice President

Jefferson L. Christ
Jefferson L. Christ, Commissioner



OFFICE OF MARYLAND CAROLINE COUNTY
CLERK FOR RECORD

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RESOLUTION #2012-010

**FY 2013 MUNICIPAL TAX DIFFERENTIAL FORMULA AND RATES
FY 2013 MUNICIPAL PLANNING GRANTS**

WHEREAS, the County Commissioners of Caroline County, Maryland may establish a property tax differential rate for its ten incorporated municipalities; and

WHEREAS, the Commissioners recognize the valuable and often intangible contributions made by local municipal governments in improving the quality of life for all County residents; and

WHEREAS, the Commissioners further recognize that certain and specific services provided by the municipalities, notably municipal law enforcement, reduce the operating costs of County government; and

WHEREAS, historically the calculation of the municipal property tax differential was not based on a quantitative formula; and

WHEREAS, the Commissioners believe that any property tax relief for municipal property owners should be based on an equitable, reasonable, and transparent system; and

WHEREAS, to implement this system, the Commissioners appointed a working group comprised of municipal representatives and County staff and this group reviewed, discussed, and recommended a straightforward formula-based approach to calculating municipal property tax differentials based on a good faith estimate of cost savings to the County; and

WHEREAS, to minimize the impact, particularly on the County's five smallest municipalities, the Commissioners have decided to "hold harmless" those communities by making a direct payment to the town in lieu of the property tax differential; and

WHEREAS, in order to help facilitate sound land use policies in the towns, the Commissioners have decided to continue the practice of awarding "planning grants" to the smallest municipalities.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, that the FY2013 municipal tax differential rates are as listed in the table below and are derived from a formula based on the estimated cost savings generated by municipal police departments and which includes the following factors:

1. The assessable property tax base of each of the towns;
2. The current level of service the Sheriff's Office provides to county residents as measured by the number of residents per sworn officer (excluding courthouse security);
3. An estimate of the additional number of sworn officers (Sheriff's Deputies) necessary to provide police coverage to the towns at the County's current level of service (if no municipal police departments existed);
4. The total cost of a Caroline County Sheriff's Deputy (based on median wages and benefits for a road deputy at a corporal rank with 10 years of experience);
5. The percentage of County revenues comprised of property taxes (averaged over the last 10 years); and
6. An estimate of the coverage (in percentage of hours per week) provided by town police departments.

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IT IS FURTHER RESOLVED, that because the differential must be granted in whole cents, the Commissioners shall grant directly to each town the difference between the value of the differential under the formula and the adjusted differential value, as estimated in the table below.

IT IS FURTHER RESOLVED, that in FY2013, towns receiving no differential shall be held harmless up to \$2,000 and the hold harmless payments shall be given in the form of a direct grant to the town, payable during the first quarter of the fiscal year.

IT IS FURTHER RESOLVED, that the municipal tax differential rates, estimated differential grants, hold harmless payments, and planning grants shall be as indicated in the table below:

Municipality	FY2013 Municipal Real Property Tax Differential	Estimated Adjusted Differential Value Grant	Hold Harmless Payment	Planning Grant
Denton	\$0.06	\$13,483.86		
Federsburg	\$0.08	\$990.62		
Goldsboro	\$0.00		\$1,178.68	\$4,000.00
Greensboro	\$0.05	\$7,282.49		
Henderson	\$0.00		\$467.75	\$2,500.00
Hillsboro	\$0.00		\$996.32	\$2,500.00
Marydel	\$0.00		\$661.49	\$2,500.00
Preston	\$0.03			
Ridgely	\$0.05	\$727.39		
Templeville	\$0.00		\$117.85	\$1,000.00

ADOPTED/EFFECTIVE:
June 5, 2012

**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**

ATTEST:

Sara B. Visintainer
Sara B. Visintainer, Executive Assistant

Larry C. Porter
Larry C. Porter, President

Wilbur Levenood Jr.
Wilbur Levenood Jr., Vice President

Jefferson L. Christ
Jefferson L. Christ, Commissioner



STATE OF MARYLAND CAROLINE COUNTY
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Sidney Munger, Clerk
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RESOLUTION #2012-011

FY2013 CAROLINE COUNTY GOVERNMENT CAPITAL BUDGET & PROGRAM, INCLUDING CAPITAL RESERVE (FUND 39)

WHEREAS, Section 18-12C(2) of the Code of Public Local Laws of Caroline County requires that the Budget shall contain separate sections including "proposed capital expenditures during the ensuing fiscal year, detailed for each fund by organization unit when practicable, and the proposed method of financing each such capital expenditure"

NOW, THEREFORE, IT IS RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, that the following documents are hereby adopted:

- 1. FY2013 Capital Budget;
2. FY2013 Capital Improvement Program; and
3. FY2013 Capital Reserve Fund/Appropriations (including reauthorization of FY 2012 Appropriations).

FURTHER RESOLVED, that since the capital budget is based on estimates, it is regarded as preliminary, and the final numbers may vary.

FURTHER RESOLVED, that the above referenced documents are officially a part of the approved FY2013 Caroline County Government Budget.

ADOPTED: June 5, 2012

COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND

ATTEST:

Sara B. Visintainer, Executive Assistant

Larry C. Porter, President

Wilbur Levengood Jr., Vice President

Jefferson L. Ghrist, Commissioner



STATE OF MARYLAND CAROLINE COUNTY FILED FOR RECORD

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RESOLUTION #2012-012

FY2013 CAROLINE COUNTY GOVERNMENT PERSONNEL AND PAYROLL DOCUMENTS; CAROLINE COUNTY, MARYLAND (GENERAL) Payscale; AND PUBLIC SAFETY Payscale

WHEREAS, the County Commissioners have given thoughtful consideration to the proposed budget and pay and classification plan for the employees of Caroline County.

SECTION I

NOW, THEREFORE, IT IS HEREBY RESOLVED that the FY2013 Caroline County Government Personnel and Payroll Documents, which are a referenced in this Resolution and part of the Official FY2013 Budget Document, are on this date approved and adopted.

SECTION II

IT IS FURTHER RESOLVED that the FY2013 Caroline County, Maryland (General) Payscale, which is referenced in this Resolution and part of the Official FY2013 Budget Documents, is on this date approved and adopted.

SECTION III

WHEREAS, the County Commissioners of Caroline County, Maryland, created a new and separate payscale named the "Public Safety Payscale" effective July 1, 2005; and

WHEREAS, this payscale applies only to the positions/job class titles listed below, which shall be governed only by the Public Safety Payscale:

Public Safety Payscale Positions

- I. EMS Operations Manager; Emergency Medical Services Supervisor; Paramedic; Cardiac Rescue Technician; Emergency Medical Technician; and
- II. Superintendent of Corrections; Corrections Officer VI; Corrections Officer V; Corrections Officer IV; Corrections Officer III; Corrections Officer II; Corrections Officer I; and
- III. Communications Manager; Communications Systems Coordinator; Public Safety Dispatcher IV; Public Safety Dispatcher III; Public Safety Dispatcher II; Public Safety Dispatcher I.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the FY2013 Public Safety Payscale, which is referenced in this Resolution and part of the Official FY2013 Budget Documents, is on this date approved and adopted.

SECTION IV

IT IS FURTHER RESOLVED that FY2013 Personnel and Payroll Documents do not include in-grade step pay increases for General Government and Public Safety employees.

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IT IS FURTHER RESOLVED, that the FY2013 Personnel and Payroll Documents do not include a General or Public Safety payscale increase; and that there will be no bonuses based on performance for employees during FY2013.

IT IS FURTHER RESOLVED, that the FY2013 Personnel and Payroll Documents do not include a cost-of-living pension benefit increase for retirees from County service receiving a monthly County pension benefit.

IT IS FURTHER RESOLVED, that this Resolution does not govern the Payroll Documents for the following state agencies: the Caroline County Circuit Court, the Caroline County State's Attorney's Office, and the Caroline County Sheriff's Office, which, as of FY2005, are governed by separate Resolutions adopted annually by the County Commissioners.

ADOPTED: June 5, 2012

**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**

ATTEST:

Sara B. Visintainer
Sara B. Visintainer, Executive Assistant

[Signature]
Larry C. Porter, President

[Signature]
Wilbur Levensood Jr., Vice President

[Signature]
Jefferson L. Christ, Commissioner



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RESOLUTION #2012-013

**FY2013 CIRCUIT COURT PERSONNEL AND PAYROLL DOCUMENTS;
AND CIRCUIT COURT OFFICE PAYSACLE**

WHEREAS, the Circuit Court for Caroline County is a State Office and the employees of that office are employees of the State; and

WHEREAS, pursuant to State law, specifically Sections 2-501 and 2-507 of the Courts and Judicial Proceedings Article of the Maryland Annotated Code, Caroline County (the "County") is required to fund and to determine the level of funding of certain employees and positions of the Circuit Court for Caroline County; and

WHEREAS, pursuant to State law, specifically Section 8-101(5) of Article 24 of the Maryland Annotated Code, the Circuit Court for Caroline County is subject to the budget and fiscal policies of the County and the purchasing laws of the County; and

WHEREAS, the Circuit Court for Caroline County, while being an expert agency in the operation and administration of the Circuit Court, does not have any administrative staff specifically trained and regularly functioning in a human resources capacity; and

WHEREAS, instead of contracting with an independent consultant to provide human resources services to the Circuit Court for Caroline County, in the interest of cost effectiveness, intergovernmental cooperation, and the wise expenditure of taxpayer revenues, the staff who assist the County government with personnel and budget matters have assisted the Circuit Court for Caroline County, to the extent requested by the Judge of the Circuit Court for Caroline County, in preparing the budget and pay and classification plan for the Circuit Court for Caroline County; and

WHEREAS, pursuant to the afore cited State mandates, the Judge of the Circuit Court for Caroline County has submitted a proposed pay and classification plan for the employees subject to the County's budget and fiscal policies to the County Commissioners for approval; and

WHEREAS, pursuant to the afore cited State mandates, the County Commissioners have given thoughtful consideration to the proposed budget and pay and classification plan for the Circuit Court for Caroline County.

NOW THEREFORE:

IT IS HEREBY RESOLVED that the FY2013 Circuit Court Personnel and Payroll Documents, and the FY 2012 Circuit Court Office Paysacle, which are referenced in this Resolution and part of the Official FY2013 Budget Document, are on this date approved and adopted.

FURTHER RESOLVED, that the FY2013 Circuit Court Personnel and Payroll Documents do not include in-grade step pay increases for Circuit Court employees.

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FURTHER RESOLVED, that the FY2013 Circuit Court Personnel and Payroll Documents do not include a payscale increase; and that there will be no bonuses based on performance for Circuit Court employees during FY2013.

FURTHER RESOLVED, that the FY2013 Circuit Court Personnel and Payroll Documents do not include a cost-of-living pension benefit increase for retirees from the Caroline County Circuit Court receiving a monthly County pension benefit.

ADOPTED: June 5, 2012

**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**

ATTEST:

Sara B. Visintainer
Sara B. Visintainer, Executive Assistant

[Signature]
Larry C. Porter, President

[Signature]
Wilbur Levensgood Jr., Vice President

[Signature]
Jefferson L. Christ, Commissioner



STATE OF MARYLAND CAROLINE COUNTY
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J. Dale Munner, Clerk
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RESOLUTION #2012-014

**FY2013 SHERIFF'S OFFICE PERSONNEL AND PAYROLL DOCUMENTS;
AND SHERIFF'S OFFICE Payscale FOR SWORN OFFICERS ONLY
(SHERIFF'S DEPUTIES)**

WHEREAS, the Sheriff of Caroline County is a State Constitutional Officer and the Caroline County Sheriff's Office is a State Constitutional Office and a unit of State Government; and

WHEREAS, pursuant to State law, specifically Section 2-309 of the Courts and Judicial Proceedings Article of the Maryland Annotated Code, Caroline County (the "County") is required to determine the level of funding of the Sheriff's Office and to fund the department; and

WHEREAS, pursuant to State law, specifically Section 8-101(3) of Article 24 of the Maryland Annotated Code, the Caroline County Sheriff's Office is subject to the budget and fiscal policies of the County and the purchasing laws of the County; and

WHEREAS, the Sheriff's Office, while being an expert agency in police, law enforcement, and related activities, does not have any administrative staff specifically trained and regularly functioning in a human resources capacity; and

WHEREAS, instead of contracting with an independent consultant to provide human resources services to the Sheriff's Office, in the interest of cost effectiveness, intergovernmental cooperation, and the wise expenditure of taxpayer revenues, the staff who assist the County government with personnel and budget matters have assisted the Sheriff's Office, to the extent requested by the Sheriff, in preparing the budget and pay and classification plan for the Sheriff's Office; and

WHEREAS, the Caroline County Sheriff's Deputies petitioned the County Commissioners for a new, separate payscale for sworn officers in recognition of the hazardous nature of their work, and in an effort to attract and retain quality employees, which payscale was adopted by the County Commissioners in FY2005; and

WHEREAS, pursuant to the afore cited State mandates, the Sheriff has submitted a proposed pay and classification plan and budget for the Sheriff's Office, subject to the County's budget and fiscal policies, to the County Commissioners for approval; and

WHEREAS, pursuant to the afore cited State mandates, the County Commissioners have given thoughtful consideration to the proposed budget and pay and classification plan for the Sheriff's Office.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the FY2013 Sheriff's Office Personnel and Payroll Documents, which are referenced in this Resolution and part of the Official FY2013 Budget Document, are on this date approved and adopted.

FURTHER RESOLVED, that the FY2013 Sheriff's Office Payscale for Sworn Officers Only (Sheriff's Deputies) is on this date approved and adopted.

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FURTHER RESOLVED, that the Caroline County Sheriff's Office Payscale for Sworn Officers Only (Sheriff's Deputies) does not include any Sheriff's Office employees other than sworn officers. Changes to the Caroline County, Maryland (General) Payscale for employees other than Sheriff's Office sworn officers shall not apply to the Sheriff's Office Payscale for Sworn Officers Only (Sheriff's Deputies).

FURTHER RESOLVED, that those employees of the Caroline County Sheriff's Office who are not sworn officers are included in the FY2013 Sheriff's Office Personnel and Payroll Documents, but are assigned to the Caroline County, Maryland (General) Payscale (refer to Resolution #2012-012). Changes to the Caroline County Sheriff's Office Payscale for Sworn Officers Only (Sheriff's Deputies) shall not apply to the Caroline County, Maryland (General) Payscale.

FURTHER RESOLVED, that the FY2013 Sheriff's Office Personnel and Payroll Documents do not include in-grade step pay increases for sworn officers.

FURTHER RESOLVED, that the FY2013 Sheriff's Office Personnel and Payroll Documents do not include a payscale increase for sworn officers and that there will be no bonuses based on performance for sworn officers during FY2013.

FURTHER RESOLVED, that the FY2013 Sheriff's Office Personnel and Payroll Documents do not include a cost-of-living pension benefit increase for retired sworn officers from the Caroline County Sheriff's Office receiving a monthly County pension benefit.

ADOPTED: June 5, 2012

**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**

ATTEST:

Sara B. Visintainer
Sara B. Visintainer, Executive Assistant

Larry C. Porter
Larry C. Porter, President

Wilbur Levengood Jr.
Wilbur Levengood Jr., Vice President

Jefferson L. Christ
Jefferson L. Christ, Commissioner



STATE OF MARYLAND CAROLINE COUNTY
FILED FOR RECORD

At 10:00 o'clock am on 6/6 2012
and duly recorded in Liber FDM 4
Folio 653 one of the Resol.
record books for the aforesaid and
S. Dale Minger Clerk
Recording Fee 0

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RESOLUTION #2012-015

FY2013 STATE'S ATTORNEY'S OFFICE PERSONNEL AND PAYROLL DOCUMENTS; AND STATE'S ATTORNEY'S OFFICE PAYSCALE

WHEREAS, the Caroline County State's Attorney is a State Constitutional Officer and the Caroline County State's Attorney's Office is a State Constitutional Office and a unit of State Government; and

WHEREAS, pursuant to State law, specifically Section 40(a) of Article 10 of the Maryland Annotated Code, Caroline County (the "County") is required to determine the level of funding of the State's Attorney's Office and to fund the office; and

WHEREAS, pursuant to State law, specifically Section 8-101(2) of Article 24 of the Maryland Annotated Code, the Caroline County State's Attorney's Office is subject to the budget and fiscal policies of the County and the purchasing laws of the County; and

WHEREAS, the State's Attorney's Office, while being an expert agency in the criminal law and the prosecution of criminal offenses, does not have any administrative staff specifically trained and regularly functioning in a human resources capacity; and

WHEREAS, instead of contracting with an independent consultant to provide human resources services, in the interest of cost effectiveness, intergovernmental cooperation, and the wise expenditure of taxpayer revenues, the staff who assist the County government with personnel and budget matters have assisted the State's Attorney's Office, to the extent requested by the State's Attorney, in preparing the budget and pay and classification plan for the State's Attorney's Office; and

WHEREAS, pursuant to the afore cited State mandates, the State's Attorney has submitted a proposed pay and classification plan and budget for the State's Attorney's Office, subject to the County's budget and fiscal policies, to the County Commissioners for approval; and

WHEREAS, pursuant to the afore cited State mandates, the County Commissioners have given thoughtful consideration to the proposed budget and pay and classification plan for the State's Attorney's Office.

NOW THEREFORE, IT IS HEREBY RESOLVED that the FY2013 State's Attorney's Office Personnel and Payroll Documents, and the State's Attorney's Office Payscale, which are referenced in this Resolution and part of the Official FY2013 Budget Document, are on this date approved and adopted.

FURTHER RESOLVED, that the FY2013 State's Attorney's Office Personnel and Payroll Documents do not include in-grade step pay increases for State's Attorney's Office employees.

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FURTHER RESOLVED, that the FY2013 State's Attorney's Office Personnel and Payroll Documents do not include aayscale increase; and that there will be no bonuses based on performance for State's Attorney's Office employees during FY2013.

FURTHER RESOLVED, that the FY2013 State's Attorney's Office Personnel and Payroll Documents do not include a cost-of-living pension benefit increase for retirees from the State's Attorney's Office receiving a monthly County pension benefit.

ADOPTED: June 5, 2012

**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**

ATTEST:

Sara B. Visintainer
Sara B. Visintainer, Executive Assistant

Larry C. Porter
Larry C. Porter, President

Wilbur Levengood Jr.
Wilbur Levengood Jr., Vice President

Jefferson L. Chris
Jefferson L. Chris, Commissioner



STATE OF MARYLAND CAROLINE COUNTY
FILED FOR RECORD

At 10:00 o'clock am on 6/6 2012
and duly recorded in Liber ECM 4
Folio 655 one of the Recor.
record books for the aforesaid and
Dale Minger Clerk
Recording Fee 0

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GENERAL FUND
BUDGET

Fiscal Year 2013

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>REVENUE SOURCES</u>	<u>ESTIMATE</u> <u>FY 2013</u>	
<u>PROPERTY TAX</u>		
REAL PROPERTY TAXES	22,630,000	
UTILITIES	1,140,000	
PENALTIES AND INTEREST	300,000	
COUNTY SENIOR TAX CREDIT	-138,000	
PRIOR YEARS, TAX REVENUES	30,000	
TOWN ADMIN FEE	36,000	
TOWN DIFFERENTIAL REIM	-25,000	
TOTAL	23,973,000	23,973,000
<u>INCOME TAX</u>		
INCOME TAX	10,600,000	
TOTALS	10,600,000	10,600,000
<u>OTHER LOCAL TAXES</u>		
MOBILE HOME TAX	80,000	
RECORDATION TAX	1,100,000	
FRANCHISE TAX	136,000	
TOTAL	1,316,000	1,316,000
<u>STATE SHARED TAXES</u>		
HIGHWAY USERS REVENUE	366,867	
TOTAL	366,867	366,867
<u>LICENSES AND PERMITS</u>		
LIQUOR LICENSE	60,000	
TRADERS LICENSE	24,000	
BUILDING PERMIT	103,000	
STORMWATER MGM INSPECTION	3,000	
FOREST CONSERVATION PLANS	4,000	
MARRIAGE LICENSES & CEREMONIES	5,000	
SLOT MACHINE LICENSES	1,000	
TOTAL	200,000	200,000
<u>FEDERAL GRANTS</u>		
FED INCENTIVES PRISONERS	1,000	
EMERGENCY MANAGEMENT	67,000	
MDA-CAROLINE SOIL CONS DIST	55,446	
SOIL CONS MFS 1687 A-E	47,557	
TEMP FOOD ASSIST PROG GRANT	5,000	
FFY2010319(H)INCREMENTAL GRT	365,341	
ADULT DRUG COURT GRANT	126,526	
TOTAL	667,870	667,870

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>REVENUE SOURCES</u>	<u>ESTIMATE</u>	
	<u>FY 2013</u>	
<u>STATE GRANTS</u>		
DISPARITY GRANT	2,131,782	
TEACHER RETIREMENT SUPPLEMENT	685,108	
POLICE PROTECTION AID	107,710	
FAMILY SERVICES GRANT	158,893	
JUROR REIMBURSEMENT	20,000	
JUVENILE DRUG CRT GRANT	64,488	
JUVENILE INTER GOV GRANT	15,043	
MIEMSS	2,200	
CRIME RPTS & COMMAND CNTRL	3,588	
FIRE AND AMBULANCE GRANT	206,536	
CRITICAL AREA GRANT	4,000	
ADULT OFFENDER COM SERV PROG	30,720	
TOTAL	<u>3,430,068</u>	3,430,068
<u>OTHER GRANTS</u>		
SCHOOL RESOURCE OFFICERS	140,000	
TOTAL	<u>140,000</u>	140,000
<u>CHARGES FOR SERVICES</u>		
SOIL CONSERV CUSTODIAL SVC	16,084	
OTHER GRANTS & CONTRIBUTIONS	1,400	
ANIMAL FEES & FINES	500	
COURT COSTS, FEES & FINES	2,500	
COURT TRANSCRIPTS & TAPES	4,000	
TELEPHONE 911 FEES	205,000	
SHERIFFS FEES	35,000	
REIMB OVERTIME	35,000	
PRISONER FEES	140,000	
RECYCLING FEES	2,000	
AGENCY REIMBURSEMENTS	12,000	
MOSQUITO CONTROL FEES	45,000	
JOHNSONGRASS FEES	16,000	
REPAIR SERVICES	90,000	
CPR FEES	3,000	
MARINA FEES	41,000	
ADMINISTRATIVE FEES	8,000	
RECREATION FEES	12,280	
VEHICLE TAG FEES	3,500	
CONVENIENCE FEES	105,000	
RETIREE HEALTH SUBSIDY	10,000	
SOIL CONS EMPLOYEE	50,616	
TOTAL	<u>837,880</u>	837,880

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>REVENUE SOURCES</u>	<u>ESTIMATE</u>	
	<u>FY 2013</u>	
<u>MISCELLANEOUS REVENUES</u>		
INTEREST	7,000	
RENTS	22,754	
RENT ARMORY	14,000	
MUNICIPAL INFRASTRUCTURE	17,617	
INTEREST MUNICIPAL SHARE	<u>5,696</u>	
TOTAL		67,067
<u>TRANSFERS</u>		
TRANSFER SCHOOL EXCISE	60,000	
TRANSFER BLS	663,000	
TRANSFER OPEB INTEGRA	127,800	
TRANSFER OPEB HEALTH RETIREE	<u>80,174</u>	
TOTALS		<u>930,974</u>
TOTAL REVENUES		<u><u>42,529,726</u></u>

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>REVENUE SOURCES</u>	<u>ACTUAL</u> <u>FY 2011</u>	<u>ESTIMATE</u> <u>FY 2012</u>	<u>ESTIMATE</u> <u>FY 2013</u>
<u>PROPERTY TAX</u>			
REAL PROPERTY TAXES	22,496,687.08	22,497,000	22,630,000
UTILITIES	1,095,341.22	1,140,000	1,140,000
PENALTIES AND INTEREST	308,743.45	300,000	300,000
COUNTY SENIOR TAX CREDIT	-135,505.49	-130,000	-138,000
TAX SALE REVENUE	16,012.72	0	0
PRIOR YEARS, TAX REVENUES	74,945.92	30,000	30,000
REFUNDS, OVER & SHORTS	184.43	0	0
TOWN ADMIN FEE	35,674.55	36,000	36,000
TOWN DIFFERENTIAL REIM	0	0	-25,000
TOTAL	23,892,083.88	23,873,000	23,973,000
<u>INCOME TAX</u>			
INCOME TAX	10,627,736.98	10,300,000	10,600,000
TOTALS	10,627,736.98	10,300,000	10,600,000
<u>OTHER LOCAL TAXES</u>			
MOBILE HOME TAX	78,934.50	82,000	80,000
RECORDATION TAX	1,134,102.43	1,200,000	1,100,000
FRANCHISE TAX	136,399.60	136,000	136,000
TOTAL	1,349,436.53	1,418,000	1,316,000
<u>STATE SHARED TAXES</u>			
HIGHWAY USERS REVENUE	271,553.01	195,267	366,867
TOTAL	271,553.01	195,267	366,867
<u>LICENSES AND PERMITS</u>			
LIQUOR LICENSE	59,251.38	68,000	60,000
TRADERS LICENSE	23,986.67	22,000	24,000
BUILDING PERMIT	89,819.94	103,000	103,000
STORMWATER MGM INSPECTION	2,933.00	3,000	3,000
FOREST CONSERVATION PLANS	800	4,000	4,000
MARRIAGE LICENSES & CEREMONIES	6,550.00	6,500	5,000
SLOT MACHINE LICENSES	1,250.00	1,000	1,000
TOTAL	184,590.99	207,500	200,000
<u>FEDERAL GRANTS</u>			
FED INCENTIVES PRISONERS	1,200.00	1,000	1,000
FEDERAL DISASTER AID	-1,874.37	0	0
EMERGENCY MANAGEMENT	16,849.50	67,000	67,000
LAW ENFORCEMENT	6,110.76	0	0
MDA-CAROLINE SOIL CONS DIST	54,683.59	55,506	55,446
SOIL CONS MFS 1687 A-E	0	43,158	47,557
TEMP FOOD ASSIST PROG GRANT	11,766.00	5,000	5,000
EPA UPPER CHOPTANK WATERSHED	13,058.87	0	0
FLOODPLAIN & STORMWATER MGMT	26,486.41	0	0
FFY2010319(H)INCREMENTAL GRT	0	45,000	365,341

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>REVENUE SOURCES</u>	<u>ACTUAL</u>	<u>ESTIMATE</u>	<u>ESTIMATE</u>
	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>
ADULT DRUG COURT GRANT	0	125,173	126,526
TOTAL	128,280.76	341,837	667,870

STATE GRANTS

DISPARITY GRANT	2,131,782.00	2,131,782	2,131,782
TEACHER RETIREMENT SUPPLEMENT	0	0	685,108
POLICE PROTECTION AID	107,710.00	100,000	107,710
FAMILY SERVICES GRANT	138,944.35	163,350	158,893
JUROR REIMBURSEMENT	17,265.00	20,000	20,000
JUVENILE DRUG CRT GRANT	56,215.57	62,306	64,488
JUVENILE INTER GOV GRANT	0	15,000	15,043
TOBACCO & TEEN COURT PROGRAM	50,752.68	55,401	0
MIEMSS	0	2,200	2,200
SCHOOL BUS SAFETY GRANT	2,328.31	0	0
CRIME RPTS & COMMAND CNTRL	0	0	3,588
CHESAPEAKE BAY GRANT	66,888.15	43,158	0
STATE PARK FEES	125	0	0
FIRE AND AMBULANCE GRANT	206,536.00	206,536	206,536
PARK GRANTS	-1,454.64	0	0
CRITICAL AREA GRANT	4,000.00	4,000	4,000
ADULT OFFENDER COM SERV PROG	30,720.00	30,720	30,720
CHESAPEAKE BAY WATERSHED GRT	20,000.00	0	0
TOTAL	2,831,812.42	2,834,453	3,430,068

OTHER GRANTS

HUMAN SERV DRUG GRANT	500	0	0
SCHOOL RESOURCE OFFICERS	135,402.88	140,000	140,000
HURRICANE CONFERENCE GRANT	3,706.90	0	0
TOTAL	139,609.78	140,000	140,000

CHARGES FOR SERVICES

SOIL CONSERV CUSTODIAL SVC	14,376.05	14,635	16,084
OTHER GRANTS & CONTRIBUTIONS	1,454.64	0	1,400
ANIMAL FEES & FINES	200	1,000	500
COURT COSTS, FEES & FINES	4,743.57	2,500	2,500
COURT TRANSCRIPTS & TAPES	3,423.50	3,500	4,000
TELEPHONE 911 FEES	192,678.75	205,000	205,000
SHERIFFS FEES	33,125.80	35,000	35,000
REIMB OVERTIME	32,614.56	45,000	35,000
PRISONER FEES	141,729.07	150,000	140,000
RECYCLING FEES	2,103.75	3,000	2,000
AGENCY REIMBURSEMENTS	11,444.56	15,000	12,000
MOSQUITO CONTROL FEES	47,843.89	45,000	45,000
JOHNSONGRASS FEES	14,356.27	18,000	16,000
REPAIR SERVICES	91,517.95	80,000	90,000
CPR FEES	2,801.00	3,000	3,000
MARINA FEES	41,488.01	45,000	41,000

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>REVENUE SOURCES</u>	<u>ACTUAL</u> <u>FY 2011</u>	<u>ESTIMATE</u> <u>FY 2012</u>	<u>ESTIMATE</u> <u>FY 2013</u>
PARK OPERATING FEES	840	0	0
BROCHURE REC & PARKS	5,040.00	0	0
ADMINISTRATIVE FEES	6,884.44	15,000	8,000
RECREATION FEES	12,718.15	12,180	12,280
VEHICLE TAG FEES	3,744.00	3,500	3,500
CONVENIENCE FEES	0	150,000	105,000
ELECTION FILING FEES	1,006.66	0	0
SIGNS	0	600	0
SHERIFF SALE	1,091.61	0	0
SEIZED MONIES SHERIFF	167	0	0
RETIREE HEALTH SUBSIDY	7,092.80	10,000	10,000
SOIL CONS EMPLOYEE	48,291.97	49,214	50,616
TOTAL	722,778.00	906,129	837,880
 <u>MISCELLANEOUS REVENUES</u>			
INTEREST	6,844.96	10,000	7,000
RENTS	22,465.15	22,000	22,754
RENT ARMORY	11,824.25	14,000	14,000
FACILITY FEE	40,404.00	0	0
MUNICIPAL INFRASTRUCTURE	15,343.00	16,480	17,617
INTEREST MUNICIPAL SHARE	7,410.00	6,566	5,696
ALS DONATIONS	100	0	0
TOTAL	104,391.36	69,046	67,067
 <u>PROCEEDS OF GENERAL OBLIGATION</u>			
PROCEEDS OF GENERAL OBLIGATION	3,736,000.00	0	0
TOTAL	3,736,000.00	0	0
 <u>TRANSFERS</u>			
TRANSFER SCHOOL EXCISE	100,000.00	100,000	60,000
TRANSFER BLS	601,955.00	575,000	663,000
TRANSFER CAPITAL RESERVE	0	450,000	0
TRANSFER P W ENTERPRISE	50,000.00	0	0
TRANSFER AGR LAND	20,000.00	20,000	0
TRANSFER OPEB INTEGRA	118,164.00	118,000	127,800
TRANSFER OPEB HEALTH RETIREE	71,756.50	84,500	80,174
TOTALS	961,875.50	1,347,500	930,974
 TOTAL REVENUES	 44,950,149.21	 41,632,732	 42,529,726

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2013</u>
COUNTY COMMISSIONERS	453,033
ETHICS COMMISSION	200
ELECTIONS	350,550
STATE DEPT OF ASSESSMENTS & TAX	245,000
TAX OFFICE	281,803
OFFICE OF FINANCE	301,682
OFFICE OF LAW	191,763
OFFICE OF HUMAN RESOURCES	498,284
PLANNING & CODES	1,024,621
GENERAL SERVICES	121,918
TECHNOLOGY	356,054
 <u>JUDICIAL</u>	
JUVENILE INTER GOVERNMENT GRANT	15,043
ADULT DRUG COURT GRANT	126,526
JUVENILE DRUG COURT GRANT	64,488
FAMILY SERVICES GRANT	176,267
CIRCUIT COURT	284,430
ORPHAN'S COURT	19,140
STATE'S ATTORNEY	734,330
 <u>PUBLIC SAFETY</u>	
SHERIFF	2,526,627
COURTHOUSE SECURITY	241,183
SCHOOL RESOURCE OFFICER	183,230
ADULT COMMUNITY SERVICE PROGRAM	30,720
VOLUNTEER FIRE COMPANIES	1,408,499
CORRECTIONS	3,465,416
DEPARTMENT OF EMERGENCY SERVICES	
ADMINISTRATION	236,999
COMMUNICATIONS	1,208,182
MEDICAL SERVICE	2,261,045
PLAN & RISK MANAGEMENT	125,856
HUMANE SOCIETY	275,000
LIQUOR LICENSING	14,670
 <u>PUBLIC WORKS</u>	
ADMINISTRATION	481,560
CENTRAL SHOP	615,207
SOLID WASTE	375,713
JOHNSON GRASS	74,163
MOSQUITO CONTROL	69,109
ROADS	1,393,303
COUNTY BUILDINGS	492,012

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2013</u>
 <u>HEALTH</u>	
CAROLINE MENTAL HEALTH	45,000
HEALTH DEPARTMENT	377,903
CAROLINE CENTER	26,845
 <u>SOCIAL SERVICES</u>	
UPPER SHORE AGING	46,362
DELMARVA COMMUNITY SERVICE INC	75,000
GRANT TEMP FOOD ASSISTANCE PROGRAM	5,000
MID SHORE FAMILY VIOLENCE	5,000
 <u>EDUCATION</u>	
CHESAPEAKE COLLEGE	1,359,571
BOARD OF EDUCATION	12,412,370
BD OF ED TEACHER'S PENSION	793,934
CHESAPEAKE COLLEGE CAPITAL & DEPT	123,718
LIBRARY	1,100,000
RECREATION	622,247
PARKS	189,672
CAROLINE ARTS COUNCIL	5,000
EXTENSION SERVICE	129,571
SOIL CONSERVATION GRANTS	169,703
 <u>HOUSING</u>	
INTERFAITH HOUSING	6,000
 <u>ECONOMIC DEVELOPMENT</u>	
MID SHORE REGIONAL COUNCIL	15,000
ECONOMIC DEVELOPMENT CORP & TOURISM	227,850
 <u>DEBT SERVICE</u>	
	3,620,130
 <u>INTERGOVERNMENTAL</u>	
IN LIEU OF BANK STOCK	3,100
TOWN PLANNING GRANTS	12,500
CONTINGENCY	151,492
 <u>TRANSFERS OUT</u>	
RETIRE HEALTH CARE FUND	127,800
4 H & YOUTH FUND	24,332
POSTEMPLOYMENT BENEFIT FUND	66,000
SICK LEAVE UNFUNDED LIABILITY	65,000
 TOTAL	 <u><u>42,529,726</u></u>

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 BUDGET</u>	<u>FY 2013 BUDGET</u>
<u>COUNTY COMMISSIONERS</u>			
SALARIES-PERMANENT	144,160.01	298,775	251,152
SALARIES-OVERTIME	54.3	200	100
SALARIES-TEMPORARY	6,916.97	5,500	11,800
HEALTH & DENTAL	38,525.94	60,209	42,352
LIFE & LTD	905.08	1,966	1,620
EMPLOYEE DEVELOPMENT	774	2,000	2,000
RETIREMENT	19,290.54	55,078	54,184
WORKER'S COMPENSATION	260.97	930	700
SOCIAL SECURITY	10,754.00	23,805	20,125
TELEPHONE	3,808.76	4,120	4,850
POSTAGE	385.28	500	600
COUNTY PROMOTION/WEB PAGE	2,915.00	4,250	6,250
ADVERTISING	10,347.71	14,000	20,000
PRINTING AND PUBLICATIONS	1,228.19	1,300	500
DUPLICATING	1,326.90	2,300	1,500
MILEAGE & CONFERENCE EXPENSE	4,029.83	3,750	2,300
ASSOCIATION DUES	15,792.00	16,000	16,000
OFFICE SUPPLIES	974.88	3,000	2,000
UPDATE CODE	5,925.55	4,000	10,000
OTHER EXPENSES	6,423.53	5,000	5,000
TOTAL	274,799.44	506,683	453,033
<u>JUVENILE INTER GOVERNMENT GRT</u>			
SALARIES JUV INTER GOV GRANT	0	13,367	13,937
WORKER'S COMPENSATION	0	40	40
SOCIAL SECURITY	0	1,023	1,066
ADVERTISING	0	570	0
TOTAL	0	15,000	15,043
<u>ETHICS COMMISSION</u>			
ETHICS COMMISSION	100	200	200
TOTAL	100	200	200
<u>ADMIN & SUPPORT</u>			
SALARIES-PERMANENT	178,579.66	0	0
SALARIES-TEMPORARY	3,150.00	0	0
HEALTH & DENTAL	11,180.86	0	0
LIFE & LTD	998.58	0	0
RETIREMENT	30,599.62	0	0
WORKER'S COMPENSATION	316.15	0	0
SOCIAL SECURITY	12,850.20	0	0
TELEPHONE	630.04	0	0
POSTAGE	9.36	0	0
ADVERTISING	134.88	0	0

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	FY 2011 <u>ACTUAL</u>	FY 2012 <u>BUDGET</u>	FY 2013 <u>BUDGET</u>
PRINTING AND PUBLICATIONS	79	0	0
DUPLICATING	1,326.96	0	0
MILEAGE & CONFERENCE EXPENSE	1,204.46	0	0
ASSOCIATION DUES	465.6	0	0
OPERATION OF AUTOS	857.77	0	0
OFFICE SUPPLIES	562.31	0	0
OTHER EXPENSES	702.36	0	0
TOTAL	243,647.81	0	0

<u>ADULT DRUG COURT GRANT</u>			
SALARIES ADULT DRUG CRT GRT	0	37,000	37,000
ADULT DR GRT SAL & FR (REIM)	0	41,967	41,967
HEALTH & DENTAL	0	22,069	25,188
LIFE & LTD	0	144	144
WORKER'S COMPENSATION	0	115	115
SOCIAL SECURITY	0	2,860	2,860
ADVERTISING	0	500	0
EQUIPMENT	0	1,500	0
CONSULTANTS/CONTRACTS	0	6,223	6,648
TRAVEL	0	3,891	4,644
SUPPLIES	0	1,000	500
OTHER EXPENSES	0	3,183	1,583
INDIRECT COST	0	4,721	5,877
TOTAL	0	125,173	126,526

<u>JUVENILE DRUG COURT GRANT</u>			
DRUG COURT COORDINATOR	38,861.50	41,282	41,282
HEALTH & DENTAL	2,999.46	2,736	2,736
LIFE & LTD	288.6	297	297
RETIREMENT	4,104.00	4,913	6,605
WORKER'S COMPENSATION	74.95	120	110
SOCIAL SECURITY	2,884.25	3,158	3,158
DRUG TESTING	1,779.30	5,800	5,800
HUMAN SERVICES GRANT	500	0	500
STATE OTHER EXPENSES	5,223.51	4,000	4,000
TOTAL	56,715.57	62,306	64,488

<u>FAMILY SERVICES GRANT</u>			
SALARY FAMILY SERV GRT	63,809.23	63,083	63,083
HEALTH & DENTAL	2,663.52	2,664	3,000
LIFE & LTD	362.64	375	375
RETIREMENT	8,881.68	10,030	12,616
WORKER'S COMPENSATION	115.15	190	168
SOCIAL SECURITY	4,881.44	4,825	4,825
TELEPHONE	344.43	600	500
DUES/SUBSCRIPTION/PUBLICATION	1,609.52	1,300	1,500

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	FY 2011 <u>ACTUAL</u>	FY 2012 <u>BUDGET</u>	FY 2013 <u>BUDGET</u>
EQUIPMENT	1,200.00	1,500	1,200
CENTRAL DUPLICATING	0	750	500
CONSULTANTS	0	1,500	1,200
CONTRACTUAL SERVICES	0	25,000	0
TRAINING/JUDICIAL	290	1,500	1,500
TRAVEL	1,627.39	2,000	3,000
CHILD EDUCATIONAL PROGRAM	0	0	3,500
ALTERNATIVE DISP RESOLUTION	0	2,000	1,200
CHILDREN CHILDCARE WAIT ROOM	25	200	200
CHILDREN'S ATTORNEY	16,818.81	16,500	16,000
MENTAL HEALTH-EVALUATIONS	1,000.00	4,000	2,400
MENTAL HEALTH-TREATMENT	0	1,000	1,000
PARENTING EDUCATION	4,753.93	5,500	5,500
SELF-HELP/FAMILY LAW CLINIC	11,691.42	13,500	13,000
VISITATION SERVICES	19,919.45	21,000	24,000
OFFICE SUPPLIES	799.74	1,000	1,000
OTHER EXPENSES	14,662.16	1,000	15,000
TOTAL	155,455.51	181,017	176,267
<u>CIRCUIT COURT</u>			
SALARIES-PERMANENT	137,572.08	137,449	137,449
SALARIES-OVERTIME	4,912.06	4,000	4,000
SALARIES TEMPORARY	15,748.00	15,000	15,000
HEALTH & DENTAL	36,373.18	33,755	37,961
LIFE & LTD	881.1	1,090	1,090
EMPLOYEE DEVELOPMENT	248.25	0	0
RETIREMENT	13,524.00	16,357	21,992
WORKER'S COMPENSATION	1,177.34	1,160	960
SOCIAL SECURITY	11,437.81	11,970	11,970
TELEPHONE	0	500	1,500
POSTAGE	3,352.73	4,000	4,000
DUPLICATING	2,136.15	2,000	2,000
MILEAGE & CONFERENCE EXPENSE	934.42	600	600
MAINTENANCE CONTRACT	8,748.00	8,908	8,908
OFFICE SUPPLIES	3,322.46	4,000	4,000
JURORS	29,061.56	32,000	32,000
OTHER EXPENSES	448.95	500	500
CAPITAL OUTLAY	0	500	500
TOTAL	269,878.09	273,789	284,430
<u>ORPHAN'S COURT</u>			
SALARIES-PERMANENT	15,416.79	15,000	15,000
RETIREMENT	1,554.00	1,500	2,400
WORKER'S COMPENSATION	27	45	40
SOCIAL SECURITY	1,179.38	1,150	1,150
EXPENSE ALLOWANCE	217.77	300	550
TOTAL	18,394.94	17,995	19,140

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 BUDGET</u>	<u>FY 2013 BUDGET</u>
STATE'S ATTORNEY			
SALARIES-PERMANENT	445,716.84	488,231	486,489
SALARIES-OVERTIME	-3,214.53	1,000	1,000
SALARIES-TEMPORARY	2,872.06	0	0
HEALTH & DENTAL	81,040.95	88,608	111,090
LIFE & LTD	2,125.79	3,090	3,090
RETIREMENT	46,921.00	59,626	74,166
WORKER'S COMPENSATION	869.11	1,480	1,302
SOCIAL SECURITY	34,201.51	37,690	37,343
SALARY SETTLEMENT	5,323.50	0	0
TELEPHONE	0	0	1,950
POSTAGE	2,542.10	2,500	2,500
DUPLICATING	3,794.83	4,000	4,000
MILEAGE & CONFERENCE EXPENSE	0	1,500	1,500
CONTRACTUAL SERVICES	12,694.14	0	0
OFFICE SUPPLIES	5,051.72	3,000	3,000
EXTRADITION COSTS	239.47	500	500
BOND AND INSURANCE	60	100	100
OTHER EXPENSES	9,604.46	7,500	6,300
TOTAL	649,842.95	698,825	734,330
ELECTIONS			
SALARIES-TEMPORARY	772.85	500	500
SALARIES BOARD MEMBERS	13,750.00	16,000	16,000
ELECTION EMP SAL & FRINGE	216,255.07	209,000	220,000
WORKER'S COMPENSATION (C0)	33.64	50	138
SOCIAL SECURITY (CO)	1,242.41	1,380	1,262
JUDGES SALARIES & TRAINING	51,209.50	25,000	26,000
TELEPHONE	425.24	750	750
POSTAGE	6,082.43	6,000	7,000
ADVERTISING	143.42	0	0
PRINTING AND PUBLICATIONS	26,134.74	17,000	10,000
COPIER	4,461.91	3,700	4,500
MILEAGE & CONFERENCE EXPENSE	7,474.89	1,800	5,000
CONTRACTUAL SERVICES	4,736.00	1,800	2,700
LEGAL SERVICES	3,000.00	3,000	3,000
NETWORKING/CONNECTION	-125.5	1,600	1,000
SOFTWARE LICENSE FEE REGIST.	2,059.00	0	0
VOTING REQ SYSTEM	4,270.13	5,000	5,000
ELECTION SUPPLIES & EXPENSES	2,506.00	2,000	2,000
OFFICE SUPPLIES	1,372.86	2,000	1,000
OTHER EXPENSES	443.64	500	500
VOTING SYS SUPPORT & SVCS	57,047.66	15,000	44,200
TOTAL	403,295.89	312,080	350,550

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 BUDGET</u>	<u>FY 2013 BUDGET</u>
<u>ST DEPT OF ASSESSMENTS & TAX</u>			
STATE ASSESSMENT & TAX COST	0	245,000	245,000
TOTAL	0	245,000	245,000
<u>TAX OFFICE</u>			
SALARIES-PERMANENT	165,522.24	163,416	163,416
HEALTH & DENTAL	21,307.36	26,966	26,904
LIFE & LTD	988.08	1,033	1,033
RETIREMENT	22,713.10	26,164	32,864
WORKER'S COMPENSATION	299.35	490	436
SOCIAL SECURITY	12,236.45	12,500	12,500
TELEPHONE	277.05	1,050	1,550
POSTAGE	9,285.74	9,800	10,000
MILEAGE & CONFERENCE EXPENSE	51.75	200	180
ASSOCIATION DUES	185	200	220
TAX BILLS	4,224.19	4,800	5,000
DATA PROCESSING	22,791.70	21,000	21,000
OFFICE SUPPLIES	2,221.00	2,700	2,700
BOND AND INSURANCE	360	400	400
OTHER EXPENSES	1,030.61	4,000	3,600
TOTAL	263,493.62	274,719	281,803
<u>OFFICE OF FINANCE</u>			
SALARIES-PERMANENT	187,551.40	106,613	129,174
SALARIES-TEMPORARY	16,725.00	33,708	19,280
HEALTH & DENTAL	30,115.68	27,534	33,548
LIFE & LTD	817.49	680	966
RETIREMENT	18,093.61	12,687	20,668
WORKER'S COMPENSATION	520.77	350	396
SOCIAL SECURITY	14,197.91	8,920	11,357
TELEPHONE	277.91	650	1,050
POSTAGE	2,260.85	3,000	2,500
DUPLICATING	1,326.98	2,000	2,000
MILEAGE & CONFERENCE EXPENSE	0	150	250
AUDIT AND FINANCIAL RECORDS	63,825.00	64,350	60,250
DATA PROCESSING	12,729.73	14,675	16,434
OFFICE SUPPLIES	2,312.55	3,175	3,175
OTHER EXPENSES	673.28	563	634
TOTAL	351,428.16	279,055	301,682

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	FY 2011 <u>ACTUAL</u>	FY 2012 <u>BUDGET</u>	FY 2013 <u>BUDGET</u>
<u>OFFICE OF LAW</u>			
SALARIES-PERMANENT	121,909.63	121,000	121,000
ADMINISTRATIVE ASSIST COST	0	0	5,165
HEALTH & DENTAL	6,273.72	6,221	6,141
LIFE & LTD	2,414.16	2,510	2,434
RETIREMENT	21,776.06	24,079	29,040
WORKER'S COMPENSATION	219.05	360	323
SOCIAL SECURITY	8,504.01	9,260	9,260
TELEPHONE	817.58	750	1,250
POSTAGE	170.42	200	200
PRINTING AND PUBLICATIONS	1,629.67	2,000	2,000
MILEAGE & CONFERENCE EXPENSE	1,016.04	900	650
ASSOCIATION DUES	665	700	700
LEGAL SERVICES	14,732.86	10,000	10,000
OFFICE SUPPLIES	329.65	600	400
OTHER EXPENSES	3,600.56	3,400	3,200
TOTAL	184,058.41	181,980	191,763
<u>OFFICE OF HUMAN RESOURCES</u>			
SALARIES-PERMANENT	200,486.31	197,727	183,252
HEALTH & DENTAL	36,005.24	35,542	29,082
LIFE & LTD	1,259.52	1,305	1,048
EMPLOYEE DEVELOPMENT	3,643.43	4,000	4,000
RETIREMENT	21,633.55	23,530	26,818
WORKER'S COMPENSATION	362.43	590	490
UNEMPLOYMENT	51,199.18	30,000	35,000
ACTUARIAL SERVICES	29,472.00	27,000	27,000
SOCIAL SECURITY	14,699.12	15,125	14,020
CRIMINAL BACKGROUND CHECKS	0	0	500
EMPLOYEE MEETING	1,502.57	1,600	1,600
EMPLOYEE TRAINING	570	500	3,500
DRUG/ALCOHOL TESTING	5,771.00	3,800	4,500
POST EMP BENEFITS NOT HEALTH	27,684.60	27,700	27,700
POST EMPLOYEE HEALTH CARE	71,756.88	84,500	80,174
TELEPHONE	1,727.46	1,600	1,650
POSTAGE	615.7	1,000	1,000
PAYROLL SERVICES	50,828.00	48,000	48,000
ADVERTISING	5,183.78	4,200	4,200
PRINTING AND PUBLICATIONS	352.37	250	250
DUPLICATING	2,273.83	3,200	1,500
ID BADGES	736	700	700
MILEAGE & CONFERENCE EXPENSE	70.54	650	200
OFFICE SUPPLIES	597.02	600	600
OTHER EXPENSES	967.58	1,000	1,000
EMPLOYEE ADVISORY BOARD	0	0	500
TOTAL	529,398.11	514,119	498,284

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 BUDGET</u>	<u>FY 2013 BUDGET</u>
<u>PLANNING & CODES</u>			
SALARIES-PERMANENT	416,384.17	398,315	391,359
SALARY GRANTS	34,381.38	38,349	60,000
SALARIES-OVERTIME	63.6	2,500	2,500
SALARIES-TEMPORARY	480	0	0
ADMINISTRATIVE ASSIST COST	0	0	-5,165
HEALTH & DENTAL	68,146.59	67,989	72,587
CLOTHING ALLOWANCE	0	200	200
LIFE & LTD	2,413.13	2,664	2,654
EMPLOYEE DEVELOPMENT	250	950	0
RETIREMENT	48,574.68	53,686	68,905
WORKER'S COMPENSATION	2,885.80	3,370	2,810
SOCIAL SECURITY	33,609.50	33,630	34,720
TELEPHONE	2,177.12	3,000	4,350
POSTAGE	1,973.96	4,200	3,500
ADVERTISING	2,149.98	6,000	3,000
PRINTING AND PUBLICATIONS	1,110.92	2,000	2,000
DUPLICATING	7,411.38	10,000	14,760
MILEAGE & CONFERENCE EXPENSE	721.32	2,000	2,000
EXPENSE ALLOWANCE	6,000.00	6,000	6,000
ASSOCIATION DUES	1,311.50	2,800	2,500
CONTRACTUAL SERVICES	763.75	0	0
LEGAL SERVICES	50,246.72	40,000	22,000
AUTO INSURANCE	0	2,628	1,700
OPERATION OF AUTOS	5,842.83	1,000	1,500
FUELS	0	3,372	3,400
OFFICE SUPPLIES	2,803.31	4,000	4,000
SOFTWARE MAINTENANCE	7,944.06	11,000	11,000
MDE WATERSHED PLANNING GRT	992.16	0	0
OTHER EXPENSES	2,652.49	3,000	3,000
CZM PLANNING GRANT	1,232.81	0	0
JONESTOWN OPERATING COST	1,770.45	4,000	4,000
FFY2010 319(H) INCREMENTAL GRT	0	0	305,341
TOTAL	704,293.61	706,653	1,024,621
<u>GENERAL SERVICES</u>			
TELEPHONE	65,279.11	80,000	43,100
POSTAGE	3,707.02	10,000	10,000
ESNEC ENERGY TRUST	1,674.00	2,000	2,000
PROPERTY AND CASUALTY INSURA	13,453.00	36,918	36,918
LIABILITY INSURANCE	12,854.00	25,998	2,000

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 BUDGET</u>	<u>FY 2013 BUDGET</u>
EXCESS LIABILITY INSURANCE	6,492.00	6,492	0
ENVIRONMENTAL INSURANCE	51,845.00	5,000	1,900
BOND AND INSURANCE	1,332.00	1,000	1,000
PAY MERIT INCREASE	0	0	25,000
TOTAL	156,636.13	167,408	121,918

TECHNOLOGY

SALARIES-PERMANENT	155,302.21	147,349	147,349
SALARIES-OVERTIME	4,160.35	4,000	6,000
HEALTH & DENTAL	28,453.16	20,852	20,774
LIFE & LTD	882.18	975	975
EMPLOYEE DEVELOPMENT	5,520.91	5,731	5,731
RETIREMENT	17,740.46	17,535	23,576
WORKER'S COMPENSATION	2,187.23	3,740	2,976
SOCIAL SECURITY	11,721.94	11,650	11,730
MOBILE PHONES	2,238.72	2,300	2,800
POSTAGE	5.54	50	50
MILEAGE & CONFERENCE EXPENSE	1,070.79	1,000	1,000
AUTO INSURANCE	561	561	500
REPAIRS	489.59	550	550
FUELS	1,954.42	2,100	2,100
OFFICE SUPPLIES	1,166.84	500	500
WIDE AREA NETWORK	28,977.62	25,000	25,000
MAINTENANCE	55,385.07	53,000	61,500
HARDWARE	28,888.57	28,000	28,000
TOOLS AND PARTS	1,227.51	2,000	2,000
SOFTWARE	4,875.35	5,000	5,000
LICENSING	5,786.50	6,000	6,000
OTHER EXPENSES	1,794.11	2,000	1,943
TOTAL	360,390.07	339,893	356,054

SHERIFF

SALARIES-PERMANENT	1,336,070.12	1,306,463	1,312,274
SALARIES-CONTRACTUAL	0	0	30,044
SALARIES-OVERTIME	37,852.88	40,000	40,000
REIMBURSABLE OVERTIME	28,140.07	42,648	42,648
SALARIES-TEMPORARY	24,289.69	24,886	24,886
HEALTH & DENTAL	312,450.17	310,187	306,071
UNIFORMS	13,353.09	13,500	13,500
LIFE & LTD	579.06	584	1,009
EMPLOYEE DEVELOPMENT	6,829.23	9,750	9,750
RETIREMENT	418,679.00	394,880	334,063
WORKER'S COMPENSATION	39,329.09	63,850	61,224
SOCIAL SECURITY	103,487.82	108,170	110,914
TELEPHONE	5,719.94	7,500	9,000
POSTAGE	1,046.40	1,300	1,300
UTILITIES	0	0	456

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	FY 2011 <u>ACTUAL</u>	FY 2012 <u>BUDGET</u>	FY 2013 <u>BUDGET</u>
CENTRAL DUPLICATING	3,255.47	3,000	3,000
MILEAGE & CONFERENCE EXPENSE	20.53	250	250
INSURANCE	32,398.67	32,500	36,200
TECHNICAL SUPPORT	25,339.00	28,519	26,500
MOBILE DATA COMMUNICATIONS	17,699.06	22,000	18,200
REPAIRS	28,211.04	28,500	31,000
FUELS	85,668.84	77,500	97,000
OFFICE SUPPLIES	3,193.21	4,000	4,000
NEW EMPLOYEE EXPENSE	1,430.00	1,500	1,500
OTHER EXPENSES	8,475.31	8,250	8,250
CRIME REPORTS & COMMAND	0	0	3,588
TOTAL	2,533,517.69	2,529,737	2,526,627

<u>COURTHOUSE SECURITY</u>			
SALARIES-PERMANENT	114,228.45	112,812	112,812
SALARIES-OVERTIME	9,050.53	8,000	8,000
SALARIES-TEMPORARY	23,288.40	35,000	35,000
OVERTIME SECURITY OFFICERS	7,692.61	10,000	10,000
HEALTH & DENTAL	21,677.96	21,312	21,214
UNIFORMS	400.22	600	600
EMPLOYEE DEVELOPMENT	48.13	500	500
RETIREMENT	33,876.00	37,330	32,388
WORKER'S COMPENSATION	4,283.53	7,650	7,484
SOCIAL SECURITY	11,299.39	12,680	12,685
AUTO INSURANCE	2,356.50	2,356	0
REPAIRS	867.21	3,000	0
FUELS	1,729.98	2,500	0
OTHER EXPENSES	181.36	1,000	500
TOTAL	230,980.27	254,740	241,183

<u>SCHOOL RESOURCE OFFICER</u>			
SALARIES-PERMANENT	103,420.01	102,043	102,043
HEALTH & DENTAL	28,010.56	27,534	27,407
UNIFORMS	237.5	1,000	1,000
EMPLOYEE DEVELOPMENT	244	500	500
RETIREMENT	30,648.00	33,766	29,297
WORKER'S COMPENSATION	2,879.82	4,710	4,606
SOCIAL SECURITY	7,264.80	7,806	7,806
LIABILITY INSURANCE	2,356.50	2,356	975
AUTO INSURANCE	0	0	1,140
REPAIRS	1,418.89	3,000	2,500
FUELS	4,659.74	5,000	5,456
OTHER EXPENSES	80	500	500
TOTAL	181,219.82	188,215	183,230

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 BUDGET</u>	<u>FY 2013 BUDGET</u>
<u>TOBACCO & TEEN COURT PROGRAM</u>			
GRANT SAL TOBACCO USE/CESS/	40,355.75	39,703	0
HEALTH & DENTAL	1,652.95	1,735	0
LIFE & LTD	283.2	291	0
RETIREMENT	3,972.00	4,725	0
WORKER'S COMPENSATION	1,127.50	1,830	0
SOCIAL SECURITY	3,023.07	3,040	0
OPERATION OF AUTOS	502.27	2,500	0
OTHER EXPENSES	0	1,577	0
TOTAL	50,916.74	55,401	0
<u>ADULT COMMUNITY SERVICE PROG</u>			
ADULT COMMUNITY SERVICE PROG	30,720.00	30,720	30,720
TOTAL	30,720.00	30,720	30,720
<u>VOLUNTEER FIRE COMPANIES</u>			
LOSAP	0	110,000	103,000
FIRE COMPANIES	991,249.97	991,250	991,250
AMBULANCE GRANTS	107,713.00	107,713	107,713
STATE FIRE AID	206,537.00	206,536	206,536
TOTAL	1,305,499.97	1,415,499	1,408,499
<u>CORRECTIONS</u>			
SALARIES-PERMANENT	1,356,480.43	1,334,427	1,380,350
SALARIES-OVERTIME	34,671.52	12,450	30,000
HEALTH & DENTAL	288,967.86	300,805	332,095
UNIFORMS	6,071.78	7,500	6,000
LIFE & LTD	8,188.37	10,113	10,393
EMPLOYEE DEVELOPMENT	10,799.94	10,000	15,000
RETIREMENT	139,182.95	171,005	231,794
WORKER'S COMPENSATION	37,005.00	59,615	60,642
SOCIAL SECURITY	102,176.82	103,850	107,892
TELEPHONE	6,467.19	6,000	9,000
POSTAGE	56.17	300	150
UTILITIES	133,901.96	130,000	140,000
EXPENSE ALLOWANCE	6,000.00	6,000	6,000
INSURANCE	11,822.00	15,722	14,600
BUILDING MAINTENANCE	122,638.12	115,000	200,000
SECURITY EQUIPMENT	4,801.18	3,500	5,000
OPERATION OF AUTOS	18,572.92	1,500	2,000
COMMUNICATIONS MAINTENANCE	5,689.00	6,000	6,000
FOOD SERVICE	316,030.06	315,939	300,000
MEDICAL SERVICE	488,119.27	510,000	525,000
FUELS	0	14,436	17,000
OFFICE SUPPLIES	5,922.96	4,000	4,000
JANITORIAL SUPPLIES	23,071.63	22,000	25,000
INMATE SUPPLIES	0	0	35,000
OTHER EXPENSES	2,427.06	3,500	2,500
TOTAL	3,129,064.19	3,163,662	3,465,416

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 BUDGET</u>	<u>FY 2013 BUDGET</u>
<u>DEPARTMENT OF EMERG SERVICES:</u>			
<u>DES: ADMINISTRATION</u>			
SALARIES-PERMANENT	129,208.24	127,743	127,743
SALARIES-TEMPORARY	1,796.88	5,000	5,000
HEALTH & DENTAL	34,333.16	33,756	33,601
LIFE & LTD	819	845	900
EMPLOYEE DEVELOPMENT	0	1,000	750
RETIREMENT	19,918.82	22,340	27,578
WORKER'S COMPENSATION	2,719.80	4,495	3,561
SOCIAL SECURITY	9,249.50	10,150	10,150
TELEPHONE	0	0	1,500
POSTAGE	283.46	450	450
UTILITIES	5,020.70	5,000	5,000
CENTRAL DUPLICATING	715	800	800
BLDG/GROUNDS MAINTENANCE	2,554.90	2,000	1,750
OFFICE SUPPLIES	653.1	900	900
RENT	15,453.86	16,000	16,716
OTHER EXPENSES	374.98	600	600
TOTAL	223,101.40	231,079	236,999
<u>DES: COMMUNICATIONS</u>			
SALARIES-PERMANENT	535,544.14	581,486	531,346
SALARIES-OVERTIME	51,823.34	48,030	48,030
SALARIES-TEMPORARY	40,148.27	44,897	44,897
HEALTH & DENTAL	134,330.75	147,464	148,200
UNIFORMS	3,481.49	3,250	3,000
LIFE & LTD	3,820.59	4,330	3,988
EMPLOYEE DEVELOPMENT	1,381.66	2,250	2,300
RETIREMENT	52,753.00	69,646	85,015
WORKER'S COMPENSATION	1,158.51	1,990	1,499
SOCIAL SECURITY	45,714.36	50,760	47,757
TELEPHONE	30,811.19	32,000	37,000
UTILITIES	5,412.17	5,500	5,200
CENTRAL DUPLICATING	1,101.32	800	800
MILEAGE & CONFERENCE EXPENSE	399.36	500	500
LIABILITY INSURANCE	3,064.00	3,064	3,200
AUTO INSURANCE	0	1,105	950
OPERATION OF AUTOS	4,931.44	1,000	1,000
BLDG/GROUNDS MAINTENANCE	1,234.91	1,200	1,000
MAINTENANCE CONTRACT	225,191.65	237,491	237,000
FUELS	0	3,532	3,500
OFFICE SUPPLIES	1,292.22	1,500	1,200
OTHER EXPENSES	1,094.48	1,200	800
TOTAL	1,144,688.85	1,242,995	1,208,182

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 BUDGET</u>	<u>FY 2013 BUDGET</u>
<u>DES: MEDICAL SERVICE</u>			
SALARIES-PERMANENT	1,014,651.53	1,076,315	1,078,793
SALARIES CERTIFICATIONS	20,780.30	20,000	20,000
SALARIES-OVERTIME	198,019.77	161,520	161,520
SALARIES-TEMPORARY	240,124.71	192,200	192,200
SALARIES-SPECIAL EVENTS	2,028.81	2,000	2,000
HEALTH & DENTAL	241,653.32	242,918	249,291
UNIFORMS	10,371.17	11,000	11,000
LIFE & LTD	6,953.68	7,827	7,885
EMPLOYEE TRAINING	4,501.30	4,100	3,500
RETIREMENT	105,156.50	126,473	172,607
WORKER'S COMPENSATION	44,402.31	68,740	55,369
SOCIAL SECURITY	108,177.95	107,500	111,943
EMPLOYEE RECRUITMENT	967.05	0	0
TELEPHONE	6,472.71	6,400	15,287
POSTAGE	135.96	150	100
UTILITIES	11,472.38	13,000	18,500
DUPLICATING	88.47	700	0
MILEAGE & CONFERENCE EXPENSE	250	500	250
CONTRACTUAL SERVICES	2,545.00	3,000	3,000
AUTO INSURANCE	7,393.00	7,400	6,900
COMMUNICATIONS	2,251.11	1,200	1,200
BLDG/GROUNDS MAINTENANCE	5,168.92	3,000	3,000
EQUIPMENT MAINTENANCE	24,866.25	21,397	16,500
REPAIRS	25,571.96	22,987	23,000
FUELS	35,885.63	22,000	45,000
OFFICE SUPPLIES	4,688.21	5,000	5,000
MEDICAL SUPPLIES	18,061.71	19,000	0
SALARY MEDICAL DIRECTOR	8,799.96	8,800	8,800
EXPENSES MEDICAL DIRECTOR	4,599.25	4,400	4,400
AED/CPR PROGRAM	3,357.69	4,000	6,000
NEW EMPLOYEE EXPENSE	110	300	0
OTHER EXPENSES	1,613.58	3,000	3,000
RENT	35,486.13	32,000	35,000
TOTAL	2,196,606.32	2,198,827	2,261,045
<u>DES: PLAN & RISK MANAGEMENT</u>			
SALARIES-PERMANENT	85,231.61	83,931	83,931
HEALTH & DENTAL	17,115.20	16,877	16,748
LIFE & LTD	555.24	599	599
RETIREMENT	7,608.00	9,988	13,429
WORKER'S COMPENSATION	154.54	250	224
SOCIAL SECURITY	6,217.59	6,420	6,420
TELEPHONE	0	0	3,500

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	FY 2011 <u>ACTUAL</u>	FY 2012 <u>BUDGET</u>	FY 2013 <u>BUDGET</u>
CENTRAL DUPLICATING	715.42	735	735
OFFICE SUPPLIES	230.45	272	145
OTHER EXPENSES	0	0	125
GRANT EXPENSES	3,742.04	0	0
TOTAL	121,570.09	119,072	125,856

<u>HUMANE SOCIETY</u>			
HUMANE SOC/ANIMAL CONTROL	275,000.04	275,000	275,000
TOTAL	275,000.04	275,000	275,000

<u>LIQUOR LICENSING</u>			
SALARIES-PERMANENT	8,000.00	10,000	10,000
WORKER'S COMPENSATION	7.2	30	30
SOCIAL SECURITY	612.01	765	765
POSTAGE	27.35	300	300
ADVERTISING	0	175	175
PRINTING AND PUBLICATIONS	0	200	200
MILEAGE & CONFERENCE EXPENSE	0	1,000	1,000
LEGAL SERVICES	3,050.00	4,000	1,500
OFFICE SUPPLIES	221.3	500	500
OTHER EXPENSES	12.58	200	200
TOTAL	11,930.44	17,170	14,670

<u>PUBLIC WORKS:</u>			
<u>ADMINISTRATION</u>			
SALARIES-PERMANENT	309,090.48	320,724	312,203
SALARIES-OVERTIME	1,982.81	2,000	2,000
HEALTH & DENTAL	58,511.69	59,269	58,850
UNIFORMS	750.34	1,100	1,100
LIFE & LTD	2,390.04	2,577	2,161
EMPLOYEE DEVELOPMENT	65	100	0
RETIREMENT	37,558.00	45,080	49,953
WORKER'S COMPENSATION	6,015.98	10,080	7,576
SOCIAL SECURITY	22,606.74	24,680	24,037
TELEPHONE	1,236.79	1,500	3,100
POSTAGE	737.14	1,219	600
DUPLICATING	3,617.42	5,000	4,000
MILEAGE & CONFERENCE EXPENSE	896.22	659	550
CONTRACTUAL SERVICES	330	330	330
AUTO INSURANCE	1,846.00	1,846	2,200
OPERATION OF AUTOS	7,333.93	1,500	1,500
COMMUNICATIONS MAINTENANCE	462.75	477	400
FUELS	0	8,500	8,400
OFFICE SUPPLIES	1,718.96	2,000	2,000
OTHER EXPENSES	557.13	600	600
TOTAL	457,707.42	489,241	481,560

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 BUDGET</u>	<u>FY 2013 BUDGET</u>
<u>PUBLIC WORKS CENTRAL SHOP</u>			
SALARIES-PERMANENT	279,465.22	244,720	248,694
SALARIES-OVERTIME	2,557.01	2,393	2,393
HEALTH & DENTAL	55,275.48	50,632	54,709
UNIFORMS	5,233.88	5,500	5,500
LIFE & LTD	1,752.65	1,770	1,785
RETIREMENT	25,031.00	29,120	39,791
WORKER'S COMPENSATION	7,996.15	10,090	8,127
SOCIAL SECURITY	20,519.76	18,900	19,208
TELEPHONE	911.4	1,500	1,000
CONTRACTUAL SERVICES	426.72	434	400
AUTO INSURANCE	2,888.00	2,888	3,100
FUEL SYSTEM MAINTENANCE	3,536.85	3,500	3,500
OPERATION OF AUTOS	4,615.63	0	0
PARTS	53,739.98	45,000	45,000
MAINTENANCE CONTRACT	4,622.68	1,000	1,000
REPAIRS	29,791.45	35,000	35,000
PARTS - ROADS	91,303.50	110,000	110,000
FUELS	0	8,000	7,000
LUBRICANTS	14,130.05	17,500	17,500
OFFICE SUPPLIES	916.01	1,000	1,000
TOOLS	5,302.28	5,500	5,500
JANITORIAL SUPPLIES	2,717.77	4,000	4,000
OTHER EXPENSES	815.36	1,000	1,000
TOTAL	613,548.83	599,447	615,207
<u>PUBLIC WORKS SOLID WASTE</u>			
SALARIES-PERMANENT	201,149.53	142,885	142,885
SALARIES-OVERTIME	1,217.22	4,000	4,000
HEALTH & DENTAL	34,747.94	30,144	29,973
UNIFORMS	1,046.94	0	1,000
LIFE & LTD	1,166.90	1,086	1,086
RETIREMENT	15,685.00	17,003	22,862
WORKER'S COMPENSATION	7,746.73	7,260	5,670
SOCIAL SECURITY	15,008.71	11,350	11,237
TELEPHONE	1,973.79	2,000	3,500
UTILITIES	4,580.45	5,000	4,000
CENTRAL DUPLICATING	594.45	1,000	500
CONTRACTUAL SERVICES	5,104.90	6,000	5,500
REGIONAL LANDFILL USE	191,211.85	159,180	100,000
AUTO INSURANCE	4,716.00	4,720	3,500
OPERATION OF AUTOS	21,178.02	0	0
REPAIRS	12,839.95	10,000	10,000
FUELS	0	25,000	25,000
SUPPLIES AND MATERIALS	797.56	1,000	1,000
OTHER EXPENSES	256.71	500	500
RENT	3,500.00	1,800	3,500
TOTAL	524,522.65	429,928	375,713

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 BUDGET</u>	<u>FY 2013 BUDGET</u>
<u>PUBLIC WORKS JOHNSON GRASS</u>			
SALARIES-PERMANENT	40,687.92	40,050	40,050
SALARIES-OVERTIME	332.07	0	0
HEALTH & DENTAL	10,836.48	10,656	10,607
UNIFORMS	0	175	175
LIFE & LTD	284.4	292	292
EMPLOYEE DEVELOPMENT	50	100	100
RETIREMENT	4,008.00	4,766	6,408
WORKER'S COMPENSATION	1,203.66	1,960	1,546
SOCIAL SECURITY	2,888.92	3,060	3,060
TELEPHONE	371.53	500	500
AUTO INSURANCE	906	906	625
OPERATION OF AUTOS	3,346.54	0	0
PARTS	780.12	400	400
CHEMICALS	5,376.78	7,500	6,500
REPAIRS	520.72	400	500
FUELS	0	3,000	3,000
OFFICE SUPPLIES	9.26	100	100
OTHER EXPENSES	131.66	300	300
TOTAL	71,734.06	74,165	74,163
<u>PUBLIC WORKS MOSQUITO CONTROL</u>			
SALARIES-PERMANENT	47,540.39	29,428	29,428
SALARIES-OVERTIME	0	800	800
HEALTH & DENTAL	7,176.76	6,221	6,141
UNIFORMS	0	255	255
LIFE & LTD	271.85	254	254
RETIREMENT	3,270.00	3,502	4,708
WORKER'S COMPENSATION	1,766.37	1,440	1,167
SOCIAL SECURITY	3,553.38	2,250	2,312
TELEPHONE	267.83	500	500
POSTAGE	155.49	170	170
AUTO INSURANCE	1,378.00	1,378	1,742
OPERATION OF AUTOS	8,617.26	0	0
CHEMICALS	0	6,000	9,200
REPAIRS	1,343.88	1,300	1,300
FUELS	0	8,000	8,000
OFFICE SUPPLIES	17.09	200	200
CALIBRATE STATE EXP	0	4,000	2,800
OTHER EXPENSES	35.25	132	132
TOTAL	75,393.55	65,830	69,109
<u>PUBLIC WORKS ROADS</u>			
SALARIES-PERMANENT	693,868.30	672,831	662,540
SALARIES-OVERTIME	11,073.05	10,000	10,000
HEALTH & DENTAL	181,514.85	186,134	191,229
UNIFORMS	5,216.08	6,200	6,200
LIFE & LTD	5,055.79	5,200	5,200

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	FY 2011 <u>ACTUAL</u>	FY 2012 <u>BUDGET</u>	FY 2013 <u>BUDGET</u>
EMPLOYEE DEVELOPMENT	473.22	500	500
RETIREMENT	71,701.04	83,718	115,758
WORKER'S COMPENSATION	21,137.67	32,605	25,960
SOCIAL SECURITY	50,306.73	52,235	51,449
TELEPHONE	1,498.53	1,900	1,900
MILEAGE & CONFERENCE EXPENSE	543	700	700
CONTRACTUAL SERVICES	11,177.08	15,000	15,000
AUTO INSURANCE	16,611.00	16,611	14,867
FUELS	101,129.57	180,000	180,000
PIPE	8,127.06	15,000	12,000
STONE	3,000.00	4,000	0
ASPHALT	3,972.00	3,000	0
ROAD MATERIALS	7,131.35	10,000	10,000
GRAVEL	18,832.00	20,000	20,000
SIGN MATERIALS	22,408.37	30,000	30,000
OTHER CONSTRUCTION MATERIALS	9,666.27	10,000	10,000
EQUIPMENT RENTAL	110	1,000	0
OTHER EXPENSES	3,035.31	5,000	5,000
EMERGENCY OPERATIONS	11,301.52	25,000	25,000
TOTAL	1,258,889.79	1,386,634	1,393,303

PUBLIC WORKS COUNTY BUILDING

SALARIES-PERMANENT	63,943.60	62,730	62,730
SALARIES-OVERTIME	443.66	1,000	1,000
HEALTH & DENTAL	17,110.20	16,877	16,748
UNIFORMS	349.52	500	500
LIFE & LTD	476.28	522	522
RETIREMENT	6,264.00	7,464	10,037
WORKER'S COMPENSATION	1,902.05	3,260	2,460
SOCIAL SECURITY	4,654.92	5,100	4,875
TELEPHONE	371.53	500	500
UTILITIES	188,822.20	193,000	190,000
CONTRACTUAL SERVICES	152,026.38	145,000	127,000
AUTO INSURANCE	689	689	600
REPAIRS & MAINTENANCE	66,109.80	82,500	70,440
OPERATION OF AUTOS	1,343.04	0	0
FUELS	0	1,700	1,700
TOOLS	380.49	400	400
RENT COUNTY BUILDINGS	480	0	0
OTHER EXPENSES	2,560.24	2,500	2,500
TOTAL	507,926.91	523,742	492,012

HEALTH

CAROLINE MENTAL HEALTH	45,000.00	45,000	45,000
HEALTH DEPARTMENT	468,306.00	377,903	377,903
CAROLINE CENTER	26,845.00	26,845	26,845
TOTAL	540,151.00	449,748	449,748

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 BUDGET</u>	<u>FY 2013 BUDGET</u>
<u>SOCIAL SERVICES</u>			
UPPER SHORE AGING	46,362.00	46,362	46,362
DELMARVA COMM. SERVICES, INC	75,000.00	75,000	75,000
GRANT TEMP FOOD ASSIST PROG	11,766.00	5,000	5,000
MID SHORE FAMILY VIOLENCE	4,900.00	5,000	5,000
TOTAL	138,028.00	131,362	131,362
<u>EDUCATION</u>			
CHESAPEAKE COLLEGE	1,336,029.00	1,359,571	1,359,571
BOARD OF EDUCATION	12,415,902.00	12,299,444	12,412,370
BD OF ED TEACHERS PENSION	0	0	793,934
CHESAP 1994 BOND PRINC	13,300.00	14,250	14,250
CHESAP 1994 BOND INT	3,135.00	2,309	1,425
CHEASP DORCHESTER BOND INT	4,760.00	4,502	4,232
CHESAP DORCHESTER BOND PRINC	6,439.00	6,781	7,123
CHESAP LRC BOND PRINC	25,000.00	25,000	30,000
CHESAP LRC BOND INT	17,062.50	15,750	14,438
CHESAPEAKE COLLEGE REPAIRS	50,065.00	49,941	52,250
TOTAL	13,871,692.50	13,777,548	14,689,593
<u>CHESAPEAKE CULINARY CENTER</u>			
CHESAPEAKE CULINARY CENTER	2,500.00	2,500	0
TOTAL	2,500.00	2,500	0
<u>RECREATION</u>			
SALARIES-PERMANENT	337,275.75	340,571	340,571
SALARIES-OVERTIME	2,182.09	2,000	2,000
SALARIES-TEMPORARY	33,983.54	31,596	35,900
HEALTH & DENTAL	93,079.72	90,611	96,283
LIFE & LTD	1,684.41	2,263	2,263
EMPLOYEE DEVELOPMENT	851.45	1,000	2,000
RETIREMENT	33,566.24	47,087	61,049
WORKER'S COMPENSATION	9,213.69	14,000	10,770
SOCIAL SECURITY	27,250.78	32,121	28,953
CRIMINAL BACKGROUND CHECKS	347.25	500	325
TELEPHONE	0	0	1,500
POSTAGE	1,969.17	2,400	2,400
PRINTING AND PUBLICATIONS	3,271.40	3,550	3,950
DUPLICATING	6,934.92	6,700	6,700
MILEAGE & CONFERENCE EXPENSE	1,744.19	1,783	1,783
ASSOCIATION DUES	1,142.00	1,050	1,400
CONTRACTUAL SERVICES	6,511.25	7,000	7,000
OFFICE SUPPLIES	3,520.62	3,500	3,500
OTHER EXPENSES	8,553.30	12,900	12,900
RENT	1,247.00	6,885	1,000
TOTAL	574,328.77	607,517	622,247

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 BUDGET</u>	<u>FY 2013 BUDGET</u>
<u>PARKS</u>			
SALARIES-PERMANENT	52,826.28	52,134	44,088
SALARIES-TEMPORARY	15,983.70	16,560	16,560
HEALTH & DENTAL	6,273.72	6,221	10,607
LIFE & LTD	325.44	336	307
EMPLOYEE DEVELOPMENT	105	500	0
RETIREMENT	5,208.00	6,204	7,054
WORKER'S COMPENSATION	2,200.40	3,360	2,341
SOCIAL SECURITY	5,192.83	5,250	4,640
TELEPHONE	0	0	500
UTILITIES	28,642.17	31,000	31,000
CONTRACTUAL SERVICES	28,737.18	38,000	38,000
AUTO INSURANCE	2,756.00	2,756	2,975
COURTHOUSE GREEN	3,847.16	3,500	3,500
REPAIRS	4,185.50	4,000	4,000
FUELS	12,243.25	7,500	8,100
OTHER EXPENSES	12,135.82	16,000	16,000
TOTAL	180,662.45	193,321	189,672
<u>ARTS</u>			
CAROLINE ARTS COUNCIL	5,000.00	5,000	5,000
TOTAL	5,000.00	5,000	5,000
<u>LIBRARY</u>			
LIBRARY	1,100,000.00	1,100,000	1,100,000
TOTAL	1,100,000.00	1,100,000	1,100,000
<u>EXTENSION SERVICE</u>			
OPERATING APPROPRIATION	25,963.86	26,316	26,316
EXTENSION SERVICE	103,255.00	103,255	103,255
TOTAL	129,218.86	129,571	129,571
<u>CHESAPEAKE BAY TRUST GRANT</u>			
SALARY GRANT	24,084.48	32,616	0
HEALTH & DENTAL	4,705.29	6,221	0
LIFE & LTD	194.31	266	0
WORKMEN'S COMPENSATION	957.19	1,560	0
SOCIAL SECURITY	1,788.04	2,495	0
TOTAL	31,729.31	43,158	0
<u>SOIL CONSERVATION</u>			
SALARIES-GRANT SOIL CONSERV	35,748.32	35,650	35,650
HEALTH & DENTAL	6,273.72	6,221	6,141
LIFE & LTD	269.4	276	276
RETIREMENT	3,542.00	4,242	5,704
WORKER'S COMPENSATION	63.86	100	120
SOCIAL SECURITY	2,606.18	2,725	2,725
TOTAL	48,503.48	49,214	50,616

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 BUDGET</u>	<u>FY 2013 BUDGET</u>
<u>SOIL CONSERVATION CUSTODIAL SVC</u>			
SALARY CUSTODIAL	13,050.00	13,000	14,300
WORKER'S COMPENSATION	381.55	640	690
SOCIAL SECURITY	998.33	995	1,094
TOTAL	14,429.88	14,635	16,084
<u>SOIL CONSERVATION GRANT</u>			
SALARY GRANT SOIL CONSERV	43,743.62	43,570	43,570
HEALTH & DENTAL	6,273.72	6,221	6,141
LIFE & LTD	296.4	305	305
WORKER'S COMPENSATION	1,278.94	2,080	2,100
SOCIAL SECURITY	3,270.99	3,330	3,330
TOTAL	54,863.67	55,506	55,446
<u>CSCD GRANT MOU#MDA-1687A-E</u>			
SALARY GRANT SOIL CONSERV	27,000.96	32,616	32,616
HEALTH & DENTAL	4,705.29	6,221	10,607
LIFE & LTD	89.12	266	266
WORKER'S COMPENSATION	643.35	1,560	1,573
SOCIAL SECURITY	2,048.69	2,495	2,495
TOTAL	34,487.41	43,158	47,557
<u>HOUSING SERVICES</u>			
INTERFAITH HOUSING	6,000.00	6,000	6,000
	6,000.00	6,000	6,000
<u>ECONOMIC DEVELOPMENT</u>			
MID SHORE REGIONAL COUNCIL	15,000.00	15,000	15,000
ECON DEVELOP CORP & TOURISM	227,850.00	227,850	227,850
TOTAL	242,850.00	242,850	242,850
<u>DEBT SERVICE</u>			
BOND ADMIN COSTS	50,300.00	5,000	5,000
JAIL FACILITIES BOND PRINC	80,130.57	82,318	0
JAIL FACILITIES BOND INT	7,241.43	5,054	0
2001 PUBLIC IMP BOND PRINC	4,205,000.00	0	0
2001 PUBLIC IMP BOND INT	282,553.21	0	0
2002 800MHZ BOND PRINC	555,469.50	577,800	0
2002 800MHZ BOND INT	45,557.41	23,228	0
2006 PUB IMP BOND PRINC	705,000.00	730,000	755,000
2006 PUBLIC IMP BOND INT	399,125.00	370,425	340,725
2008 PUBLIC IMP BOND PRINC	205,000.00	210,000	220,000
2008 PUBLIC IMP BOND INT	201,922.50	193,723	185,323

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURE CATEGORY</u>	FY 2011 <u>ACTUAL</u>	FY 2012 <u>BUDGET</u>	FY 2013 <u>BUDGET</u>
2009 REFUNDING BOND PRINC	405,000.00	740,000	675,000
2009 REFUNDING BOND INT	225,218.76	217,119	202,318
2009 PUBLIC IMP BOND PRINC	80,000.00	130,000	160,000
2009 PUBLIC IMP BOND INT	273,839.82	256,563	255,127
JONESTOWN BOND PRINCIPAL	0	8,287	8,287
JONESTOWN BOND INTEREST	0	2,850	2,850
2011 REFUNDING BOND PRINC	0	611,000	748,000
2011 REFUNDING BOND INT	0	52,304	62,500
TOTAL	7,721,358.20	4,215,671	3,620,130
<u>INTERGOVERNMENTAL</u>			
IN LIEU OF BANK STOCK	3,090.02	3,100	3,100
TOWN PLANNING GRANTS	8,500.00	12,500	12,500
TOTAL	11,590.02	15,600	15,600
<u>CONTINGENCY</u>			
CONTINGENCY OPERATIONS	52,252.65	136,580	151,492
CAPITAL OUTLAY CA	5,725.00	0	0
TOTAL	57,977.65	136,580	151,492
<u>TRANSFERS</u>			
TRANSFER CAPITAL ALLOCATION	0	73,000	0
TOTAL	0	73,000	0
<u>TRANSFERS OUT</u>			
RETIRE HEALTH CARE FUND	118,164.00	118,000	127,800
4 H & YOUTH FUND	29,794.00	29,794	24,332
HAPS ENTERPRISE	3,819.00	0	0
POSTEMPLOYMENT BENEFIT FUND	50,000.00	0	66,000
SICK LEAVE UNFUNDED LIABILITY	0	0	65,000
TRANSFER TO CAPITAL	23,586.79	0	0
TOTAL	225,363.79	147,794	283,132
TOTALS: GENERAL FUND	44,557,102.33	41,632,732	42,529,726

CAPITAL BUDGET,
CAPITAL RESERVE FUND
AND
CAPITAL IMPROVEMENT
PROGRAM

Fiscal Year 2013

**COMMISSIONERS OF CAROLINE COUNTY
CAPITAL IMPROVEMENT & CAPITAL RESERVE BUDGET
FISCAL YEAR 2013**

REVENUES ANTICIPATED

FY 2013

TAX

TRANSFER TAX	<u>365,397.00</u>	365,397.00
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FEDERAL GRANTS

SHERIFF CARS	5,000.00	
FEDERAL AID ROADS	200,000.00	
JONESTOWN	<u>285,000.00</u>	
		490,000.00

STATE GRANTS

STATE ROAD CONSTRUCTION AID	248,072.00	
WATERWAY IMPROVEMENTS	349,000.00	
EMERGENCY NUMBERS GRANTS	858,000.00	
RIVER WATER TRAIL CLEARING	50,000.00	
PROGRAM OPEN SPACE GRANTS	311,652.00	
JONESTOWN	<u>858,580.00</u>	
		2,675,304.00

MISCELLANEOUS REVENUES

PARKS & RECREATION REIM CAP	9,077.00	
FOUNDATION FUNDING	<u>49,108.00</u>	
		58,185.00

PROCEEDS GENERAL OBLIGATION

OTHER FINANCING SOURCES	<u>95,000.00</u>	
		95,000.00

TRANSFERS IN

TRANSFER FR RECREATION PROGRAM	<u>12,000.00</u>	
		12,000.00

OTHER FINANCING SOURCES

PRIOR YR CAPITAL RESERVE	109,500.00	
2009 BOND PROCEEDS	673,548.00	
FUTURE BOND	<u>155,000.00</u>	
		938,048.00

TOTAL REVENUE		<u><u>4,633,934.00</u></u>
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**COMMISSIONERS OF CAROLINE COUNTY
CAPITAL IMPROVEMENT & CAPITAL RESERVE BUDGET
FISCAL YEAR 2013**

EXPENDITURES & PROJECTS
GENERAL GOVERNMENT

FY 2013

PLANNING & CODES ADMINISTRATION

JONESTOWN WATER PROJ CA FED	285,000.00	
JONESTOWN WATER USDA/LOAN	95,000.00	
JONESTOWN WATER PRJ CA STATE	858,580.00	
CAP RESERVE JONESTOWN	<u>75,000.00</u>	
		1,313,580.00

SHERIFF

CAPITAL SHERIFF GRANT	5,000.00	
CAPITAL RESERVE SHERIFF CA	<u>107,097.00</u>	
		112,097.00

CORRECTIONS

CAP RES CORRECTIONS CA	<u>30,000.00</u>	
		30,000.00

DEPARTMENT OF EMERGENCY SERVICES

MEDICAL EQUIPMENT CA	32,000.00	
EMERG COMM CENTER EQUIP GRANT	826,000.00	
CAPITAL RES EQUIPMENT	32,000.00	
BOND 2009 911 CRT RELOCATION	<u>156,000.00</u>	
		1,046,000.00

PUBLIC WORKS

STATE AID ROAD PROJECTS	248,072.00	
BRIDGE REPLACEMENT FEDERAL AID	200,000.00	
CAPITAL RESERVE ROADS	100,000.00	
CAPITAL RES BRIDGES & ROADS	<u>86,000.00</u>	
		634,072.00

INFRASTRUCTURE/COMM DEVELOP

BOND ENERGY PROJECTS	<u>227,548.00</u>	
		227,548.00

**COMMISSIONERS OF CAROLINE COUNTY
CAPITAL IMPROVEMENT & CAPITAL RESERVE BUDGET
FISCAL YEAR 2013**

<u>EXPENDITURES & PROJECTS</u>		<u>FY 2013</u>
 <u>EDUCATION</u>		
GENERATORS	35,000.00	
BATHROOM BLDG	120,000.00	
PRESTON ELEM SCHOOL	<u>290,000.00</u>	
		445,000.00
 <u>RECREATION & PARKS</u>		
SO. COUNTY REG. PARK	118,881.00	
JONESTOWN PARK PROP CA	47,815.00	
CEDAR LANE	3,109.00	
RIDGELY ATHLETIC FIELD	64,400.00	
MARTIN SUTTON COMM PARK	28,300.00	
GANEYS WHARF	249,000.00	
RIVER WATER TRAIL CLEARING	50,000.00	
MARYDEL COMMUNITY PARK	38,224.00	
DREDGE DISPOSAL SITE ACQ	32,000.00	
CO MAINT BOAT RAMP FACILITIES	<u>100,000.00</u>	
		731,729.00
 <u>LIBRARY</u>		
CAP RESERVE LIBRARY	<u>44,800.00</u>	
		44,800.00
 <u>COOPERATIVE EXTENSION</u>		
FOUNDATION FUNDING EXP	<u>49,108.00</u>	
		49,108.00
 TOTAL EXPENDITURES		 <u><u>4,633,934.00</u></u>

**COMMISSIONERS OF CAROLINE COUNTY
2013 Capital Reserve Fund
June 30, 2013**

CAPITAL RESERVE

Estimated Balance July 1, 2012 1,115,000

Estimated Revenue July 1, 2012 through June 30, 2013

Transfer Tax	<u>365,397</u>
Balance Available	1,480,397

LESS;

Reauthorization of FY 2012 Funding Appropriations

Planning & Codes: Jonestown	75,000	
DES: Heart Monitors	32,000	
Library	<u>2,500</u>	
Total Reauthorization Capital Reserve Appropriations		109,500

FY 2013 Capital Reserve Appropriations:

Sheriff Dept: Police Vehicles -3	107,097	
Corrections: Column Repair	30,000	
Public Works:		
Retreatment	100,000	
Bridge Construction	86,000	
Library:		
Federalsburg Additional Roof Repair Cost	17,300	
Federalsburg Heat Pump	<u>25,000</u>	
Total Capital Reserve Appropriations		<u>365,397</u>

Estimated Balance June 30, 2013	<u><u>1,005,500</u></u>
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COMMISSIONERS OF CAROLINE COUNTY

**Capital Improvement & Capital Reserve
Fiscal Year 2013**

Department	Total Amount	General Fund		Capital Reserve		Bond		Various Sources
		2013	Prior Years	FY 2013	Prior Years	Projected	2009 Bond	
Planning & Codes								
Jonestown Water & Sewer	1,313,580				75,000			1,238,580
Department Totals	1,313,580	0	0	0	75,000	0	0	1,238,580
Sheriff								
Police Vehicles-3	112,097			107,097				5,000
Process Server Vehicle								0
Department Totals	112,097	0	0	107,097	0	0	0	5,000
Corrections								
Column Repair	30,000			30,000				
Department Totals	30,000	0	0	30,000	0	0	0	0
Department of Emergency Services								
Heart Monitors	64,000				32,000			32,000
911 Center Relocation	982,000							826,000
Department Totals	1,046,000	0	0	0	32,000	0	156,000	858,000
Public Works								
Retreatment	348,072			100,000				248,072
Bridge Construction	286,000			86,000				200,000
Department Totals	634,072	0	0	186,000	0	0	0	448,072
Infrastructure								
Energy Savings Projects	227,548						227,548	
Department Totals	227,548	0	0	0	0	0	227,548	0
Board of Education								
Planning/Renovation PES	290,000							0
Power Backup Generators	35,000						290,000	0
Storage/Bathroom Building	120,000					35,000		0
Department Totals	445,000	0	0	0	0	120,000	290,000	0
Jonestown Community Park	47,815							47,815
Marydel Community Park	38,224							38,224
South County Regional Park	118,881							118,881
Ridgely Athletic Complex	64,400							64,400
Cedar Lane Park	3,109							3,109
Dredge Disposal Site Acquisition	32,000							32,000
Ganey's Wharf	249,000							249,000
County Maintenance: Boat Ramp Facilities	100,000							100,000
River Water trail Clearing	50,000							50,000
Martin Sutton Community Park tennis court	28,300							28,300
Department Totals	731,729	0	0	0	0	0	0	731,729
Library								
Fed additional Roof Repair Cost	19,800			17,300	2,500			
Fed Heat Pump	25,000			25,000				
Department Totals	44,800	0	0	42,300	2,500	0	0	0
4H								
Electrical Upgrades	49,108							
Commercial Kitchen	0							
Department Totals	49,108	0	0	0	0	0	0	0
Total Projects: Expenditures & Revenue								
Sources	4,633,934	0	0	365,397	109,500	155,000	673,548	3,330,489

**Caroline County
Capital Improvement Program
FY 2013**

<i>Department Name</i>	Total	Prior Year	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Technology	210,000	28,000	0	107,000	20,000	37,000	8,000	10,000
Circuit Court	250,000	0	0	50,000	200,000	0	0	0
Planning & Codes Administration	13,183,080	11,632,500	1,313,580	54,000	154,000	0	0	29,000
Sheriffs Department	905,182	0	112,097	228,495	173,299	147,097	122,097	122,097
Corrections	937,834	45,000	30,000	208,834	530,000	64,000	32,000	28,000
Department of Emergency Services	16,528,000	242,000	1,046,000	5,513,000	2,127,000	177,000	259,000	7,164,000
Humane Society	85,950	0	0	35,950	0	25,000	0	25,000
Public Works	27,993,939	3,219,867	634,072	4,885,000	4,520,000	4,675,000	4,970,000	5,090,000
Infrastructure/Comm Development	3,277,548	0	227,548	50,000	3,000,000	0	0	0
Board of Education	23,783,793	1,626,793	445,000	790,000	4,967,000	750,000	7,299,000	7,906,000
Chesapeake College	2,087,907	0	0	1,520,295	102,125	27,948	399,256	38,283
Recreation and Parks	8,764,864	721,909	731,729	986,976	1,676,250	2,522,000	977,000	1,149,000
Library	647,587	10,000	44,800	118,800	387,487	67,500	17,000	2,000
Arts Council	18,000	0	0	18,000	0	0	0	0
Mayland Coop Exchange	20,000	0	0	20,000	0	0	0	0
4-H Park	458,216	39,108	49,108	30,000	60,000	250,000	10,000	20,000
Long Marsh	559,625	0	0	111,925	111,925	111,925	111,925	111,925
Transfer to GF	450,000	450,000						
Totals	100,161,525	18,015,177	4,633,934	14,728,275	18,029,086	8,854,470	14,205,278	21,695,305
<i>Sources of Funding</i>								
General Fund	27,525,214	73,000	0	6,746,219	7,786,300	4,606,434	4,306,992	4,006,269
Capital Reserve	639,006	233,609	365,397	40,000	0	0	0	0
Program Open Space	4,784,056	275,109	311,652	573,045	912,000	1,784,000	468,250	460,000
Waterway Improvement	2,046,050	433,050	349,000	105,000	350,000	159,000	250,000	400,000
Grant/LOAN-One MD	0	0	0	0	0	0	0	0
Grant FAA, MAA	0	0	0	0	0	0	0	0
Bonds-Prior Years	2,437,341	1,763,793	673,548	0	0	0	0	0
Bonds -Future	35,682,000	155,000	155,000	5,750,000	6,667,000	750,000	7,299,000	14,906,000
Grants, MD Bond	0	0	0	0	0	0	0	0
Federal Bridge Aid	10,152,000	2,752,000	200,000	1,280,000	1,280,000	1,280,000	1,680,000	1,680,000
State Highway Aid	992,288	124,036	248,072	124,036	124,036	124,036	124,036	124,036
Grants-Federal	987,500	672,500	290,000	25,000	0	0	0	0
Grants-State	10,155,080	7,292,500	1,766,580	79,500	867,000	79,500	10,000	60,000
General Fund PY	55,722	55,722	0	0	0	0	0	0
Capital Reserve PY	325,500	325,000	500	0	0	0	0	0
Transfer Fr Broadband to CR	109,000		109,000					
Miscellaneous	4,270,768	3,859,858	165,185	5,475	42,750	71,500	67,000	59,000
Totals	100,161,525	18,015,177	4,633,934	14,728,275	18,029,086	8,854,470	14,205,278	21,695,305

CAPITAL BUDGET
EDUCATION FACILITIES

Fiscal Year 2013

**COMMISSIONERS OF CAROLINE COUNTY
 EDUCATIONAL FACILITIES
 CAPITAL BUDGET
 FISCAL YEAR 2013**

This fund records development excise taxes for school construction. Funds are to be expended for capital projects, or for debt incurred for capital projects or for additional or expanded school facilities and improvements.

Estimated Balance July 1, 2012	1,000
<u>Anticipated Revenue</u>	
Excise Tax School Construction	60,000
<u>Expenditure</u>	
Operating Transfer to General Fund	<u>60,000</u>
Estimated Balance June 30, 2013	<u><u>1,000</u></u>

ENTERPRISE
FUNDS

Fiscal Year 2013

**COMMISSIONERS OF CAROLINE COUNTY
ENTERPRISE FUNDS
For 12 months Year Ending June 30, 2013
Projected Income Statement**

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs of providing goods or services to the general public on a continuing basis are covered by user charge.

The Caroline County Commissioners review the funds for amount of revenues earned, expenses incurred, and net income to determine what purpose revenue generated is used.

(02) RECREATION PROGRAMS

Prior Year Estimated Fund Balance 55,000

INCOME

HSC Grant Family Literacy	12,390
21st Century Cohort 11 FY13	130,181
Grant HSC Afterschool	109,876
Sanitary Grant	9,500
Amusement Park Tickets	27,000
Boat Ramp	14,000
Fretterd Center	2,500
Adult Programs	15,929
Ganey's Wharf Residence	9,000
Youth Programs	80,596
Special Events	12,960
Marina	12,811
Fees 21st Century Cohort 8+11	1,000
Fees HSC Program	500
Fees Cohort 11	<u>1,000</u>

439,243

EXPENSES

Recreation

Amusement Park Tickets	26,000
Boat Ramp	10,000
Fretterd Center	2,500
Ganey's Wharf Residence	15,000
Special Events	10,800
Administration	21,845
Fees Credit Card	<u>4,100</u>
	90,245

TRANSFERS OUT

Transfers Out	<u>12,000</u>
	12,000

**COMMISSIONERS OF CAROLINE COUNTY
ENTERPRISE FUNDS
For 12 months Year Ending June 30, 2013
Projected Income Statement**

ADULT PROGRAMS

Salary Temp Adult Programs	5,577
Worker's Compensation	270
Social Security	427
Adult Program Expenses	<u>7,000</u>
	13,274

YOUTH PROGRAMS

Salary Temp Youth Programs	22,223
Worker's Compensation	1,072
Social Security	1,700
Youth Program Expenses	<u>48,274</u>
	73,269

MARINA FUEL

Salary Temporary Fuel	2,500
Worker's Compensation	120
Social Security	191
Fuel Expenses	<u>10,000</u>
	12,811

HSC PROGRAM (AFTER SCHOOL)

Salary Temporary HSC Program	75,076
Employee Development	16,729
Worker's Compensation	2,898
Social Security	5,743
Telephone	600
Other Expenses	6,582
Special Events	<u>2,248</u>
	109,876

HSC PROGRAM (FAMILY LIT)

Salary Temporary HSC Program	7,700
Worker's Compensation	380
Social Security	570
HSC Program Costs	<u>3,740</u>
	12,390

21 ST CENTURY (COHORT 11 FY13)

Salaries Temporary	68,940
Employee Development	3,500
Worker's Compensation	2,661
Social Security	5,274
Criminal Background Checks	645
Postage	280

**COMMISSIONERS OF CAROLINE COUNTY
ENTERPRISE FUNDS
For 12 months Year Ending June 30, 2013
Projected Income Statement**

21 ST CENTURY (COHORT 11 FY13) (Continued)

Advertising	275
Printing and Publications	2,100
Equipment	1,500
Mileage & Conference Expense	5,273
Contractual Services	17,000
Travel	10,950
Other Expenses	8,613
Special Events	<u>3,170</u>
	130,181
Total Expenses	<u>454,046</u>
Estimated Ending Balance	40,197

**COMMISSIONERS OF CAROLINE COUNTY
ENTERPRISE FUNDS
For 12 months Year Ending June 30, 2013
Projected Income Statement**

(04) PUBLIC WORKS

Prior Year Estimated Fund Balance		20,000
<u>Income</u>		
Fuel	<u>810,000</u>	810,000
<u>Expenses</u>		
Fuels	800,000	
Capital Outlay	10,000	
		<u>810,000</u>
Estimated Ending Fund Balance		20,000

(05) BROADBAND SUPPLY

Prior Years Estimated Fund Balance		50,000
<u>Income</u>		
Universal Service	82,600	
BOE Lease	116,400	
Verizon Wireless Lease	<u>23,484</u>	222,484
<u>Expenses</u>		
Hardware & Maintenance	40,000	
Other Expenses	10,000	
School Universal Service	82,600	
TRANSFERS OUT	<u>109,000</u>	
Estimated Ending Fund Balance		<u>241,600</u> 30,884

(06) BASIC LIFE SUPPORT

Prior Years Estimated Fund Balance		600,000
<u>Income</u>		
Subscription Plan	90,000	
Basic Life Support Fees	<u>1,150,000</u>	1,240,000

**COMMISSIONERS OF CAROLINE COUNTY
ENTERPRISE FUNDS
For 12 months Year Ending June 30, 2013
Projected Income Statement**

(06) BASIC LIFE SUPPORT (continued)

Expenses

Salaries - BLS	2,500	
Worker's Compensation	483	
Social Security - Employer	765	
BLS Training	2,000	
Postage	5,000	
Billing Service BLS	80,000	
Office Supplies	300	
Medical Supplies	60,000	
BLS Subscription Management	10,500	
Capital Outlay	50,000	
Emerg Med Service Fire Companies	375,000	
Bill Clerk Salary Transfer	34,000	
EMT Salary Transfer	40,000	
Transfers Out General Fund	<u>589,000</u>	
		<u>1,249,548</u>
Estimated Ending Fund Balance		590,452

SPECIAL REVENUE
FUNDS

Fiscal Year 2013

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2013**

Special Revenue Funds are maintained to account for specific revenue sources that are legally or administratively restricted for specific purposes.

(08) 4-H & YOUTH PARK

Revenue Anticipated

Rents 4H Building	10,200	
Rent Land 4H Park	4,228	
Transfer In	<u>24,332</u>	38,760

Expenditures

Salaries-Temporary	12,456	
Worker's Compensation	600	
Social Security	960	
Telephone	250	
Utilities	16,000	
Contractual Services	400	
Trash Removal	2,100	
Repairs & Maintenance	1,600	
Lawn Care	4,000	
Other Expenses	<u>394</u>	38,760

(13) SPECIALGRANT PROGRAM

Revenue Anticipated

Trans Capital Grant	185,000	
Federal Transportation Grant	228,267	
Emergency Solutions Grant	35,500	
Rental Allowance Grant	20,000	
State Transportation Operation Grant	489,920	
Service Linked Housing	<u>17,196</u>	975,883

Expenditures

Rental Allowance Program	20,000	
Delmarva Comm Serv Operating	903,187	
Emergency Solutions Grant	35,500	
Service Linked Housing	<u>17,196</u>	975,883

(14) LAW ENFORCEMENT GRANTS

Revenue Anticipated

Sex Offender Grant	<u>23,351</u>	23,351
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Expenditures

Sex Offender Grant	<u>23,351</u>	23,351
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**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2013**

(15) CAROLINE COUNTY CDBG

This fund is designated to account for specific community development block grants funds that are approved by the State of Maryland and appropriated to the Caroline County Commissioners. Revenues and expenditures are based on the approved application for funding.

Revenues Anticipated

Jonestown Water Project	<u>93,302</u>	93,302
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Expenditures

JONESTOWN WATER MD-09-CD-40

Engineering & Design	<u>93,302</u>	93,302
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(20) DOG TAG FUND

Revenue Anticipated

Dog Licenses	<u>400</u>	400
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Expenditures

Humane Society	<u>400</u>	400
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(23) LOCAL AGRICULTURAL PRESERVATION

Revenue Anticipated

Excise Tax Agri Land Preservation	<u>10,000</u>	10,000
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Expenditures

Expenditure Agr Land Preservation	<u>10,000</u>	10,000
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(24) STATE LOCAL AGRICULTURAL PRESERVATION

Revenue Anticipated

Other State Shared Tax	<u>30,000</u>	30,000
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Expenditures

Expenditure Agr Land Preservation	10,000	
Operating Transfers Out	<u>20,000</u>	
		30,000

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2013**

(25) SUMMERFEST FUND

Revenue Anticipated

Corporate Sponsors	17,500	
Grants	8,600	
Booth Fees	8,500	
General Revenue's	<u>1,900</u>	
		36,500

Expenditures

Contractual Services	28,320	
Other Expenses	<u>8,180</u>	
		36,500

(26) COMMISSARY FUND

Revenue Anticipated

Inmate Funds	125,000	
Phone Commissions	20,000	
Commission Sales	7,000	
Home Detention	<u>5,000</u>	
		157,000

Expenditures

Postage	1,000	
Phone Commissary Sales Expense	60,000	
Copier	6,000	
Cable	1,000	
Home Detention Fee	12,500	
Commissary Sales	69,000	
Officers	<u>7,500</u>	
		157,000

(27) LAW LIBRARY

Revenue Anticipated

Fines & Fees Law Library	10,000	
Interest	<u>100</u>	
		10,100

Expenditures

Law Books	10,000	
Other Expenses	<u>100</u>	
		10,100

(28) CRITICAL AREA FORESTRY

Revenue Anticipated

Critical Area Violation Fine	<u>2,000</u>	
		2,000

Expenditures

Critical Area Forestry Exp	<u>2,000</u>	
		2,000

**COMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2013**

(29) FOREST CONSERVATION

Revenue Anticipated

Fees in Lieu Forest Conservation	<u>7,500</u>	
		7,500

Expenditures

Forest Conservation Projects	2,500	
Refund Surety Fees	<u>5,000</u>	
		7,500

(30) EMERGENCY MANAGEMENT SPECIAL GRANTS

Revenue Anticipated

Federal Grants

Certification Training	3,000	
Citizen Corp	3,000	
Homeland Security Law Enforcement Grant	54,000	
Homeland Security	<u>150,633</u>	
		210,633

State Grants

Emergency Medical Dispatch	5,200	
Emergency Number System Grant	<u>602,500</u>	
		<u>607,700</u>

Total Revenues Anticipated		<u>818,333</u>
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(30) EMERGENCY MANAGEMENT SPECIAL GRANTS

Expenditures

Homeland Security

Salary Grant	41,000	
Employee Development	500	
Worker's Compensation	140	
Social Security	3,137	
Operational Expense	750	
Mileage & Conference Expense	1,000	
Contractual Services	1,000	
Rent	4,500	
Other Expenses	<u>500</u>	
		52,527

Citizen Emergency Response

Instructional Materials	1,000	
Equipment	1,000	
Contractual Services	<u>1,000</u>	
		3,000

Citizen Corp Council

Postage	500	
Printing and Publications	1,500	
Mileage & Conference Expense	500	
Other Expenses	<u>500</u>	
		3,000

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2013**

Emergency Medical Dispatch		
Employee Development	2,200	
Equipment/Software	<u>3,000</u>	5,200
 Homland Training Exercises		
Salary Grant	43,955	
Health & Dental	6,141	
Employee Development	500	
Worker's Compensation	150	
Social Security	3,360	
Mileage & Conference Expense	500	
Contractual Services	3,000	
Other Expenses	<u>500</u>	58,106
 State Homeland Security		
Equipment	35,000	
Contractual Services	<u>5,000</u>	40,000
 H.S. Law Enforcement Grant		
Equipment	<u>54,000</u>	54,000
 Emergency Number System Grant		
Other Expenses	2,500	
Equipment/Software	<u>600,000</u>	<u>602,500</u>
		818,333

(31) BUSINESS & TECHNOLOGY PARK

<u>Revenue Anticipated</u>		
Reappropriated Prior Years Fund Balance	<u>58,214</u>	58,214
 <u>Expenditures</u>		
Utilities	3,000	
Contractual Services	3,000	
Marketing	<u>52,214</u>	58,214

(34) STORMWATER FACILITIES

<u>Revenue Anticipated</u>		
Fees in Lieu Stormwater Facilities	1,000	
Surety Fees Stormwater Facilities	<u>9,000</u>	10,000

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2013**

Expenditures

Stormwater Facility Projects	1,000	
Refund Surety Fees	<u>9,000</u>	10,000

(37) Intergovernmental

Revenue Anticipated

Excise Tax School Construction	<u>60,000</u>	60,000
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Expenditures

Transfers Out	<u>60,000</u>	60,000
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(48) DRUG TASK FORCE

Revenue Anticipated

Donations & Contributions	30,000	
Fines & Fees	100	
Forfeited Monies	13,000	
Interest	1,000	
Reappropriated Prior Year	<u>52,673</u>	96,773

Expenditures

Salaries-Permanent	30,113	
Health & Dental	6,141	
Life & LTD	257	
Retirement	4,818	
Workers Compensation	100	
Social Security	2,304	
Telephone	11,000	
Utilities	5,500	
Auto Insurance	1,890	
Operation of Autos	750	
Yard Maintenance	550	
Insurance K-9 & Liability	650	
K 9 Supplies & Vet Services	3,000	
Office Supplies	1,200	
Other Expenses	18,500	
Capital Outlay	<u>10,000</u>	96,773

DAYSPRING TOWNHOMES

This fund is reported on our statement as the County Commissioners own but do not manage these facilities. The facilities are managed by Interfaith Housing Development Corporation and a contractual firm.

PERSONNEL
AND
PAYROLL DOCUMENTS

Fiscal Year 2013

AUTHORIZED
PERSONNEL DOCUMENT
(NON-CLASSIFIED)

Fiscal Year 2013

**AUTHORIZED PERSONNEL DOCUMENT
FISCAL YEAR 2012- 2013**

<u>OFFICE/ POSITION</u>	<u>AUTHORIZED ANNUAL SALARY</u>	<u>INCUMBENT NAME</u>
01.010.5008		
<u>COUNTY COMMISSIONERS - TEMPORARY</u>		
	<u>11,800</u>	
TOTAL:	11,800	
01.013.5003		
<u>CIRCUIT COURT - JUVENILE GOVERNMENT GRANT</u>		
	<u>13,937</u>	
TOTAL:	13,937	
01.016.5003		
<u>CIRCUIT COURT - ADULT DRUG COURT GRANT</u>		
	<u>37,000</u>	
TOTAL:	37,000	
01.021.5008		
<u>CIRCUIT COURT - TEMPORARY</u>		
	<u>15,000</u>	
TOTAL:	15,000	
01.022.5002		
<u>ORPHAN'S COURT (3)</u>		
Judge	5,000	Callahan
Judge	5,000	Blades
Judge	<u>5,000</u>	Taylor
TOTAL:	15,000	

**AUTHORIZED PERSONNEL DOCUMENT
FISCAL YEAR 2012- 2013**

<u>OFFICE/ POSITION</u>	<u>AUTHORIZED ANNUAL SALARY</u>	<u>INCUMBENT NAME</u>
01.040.5008		
<u>BOARD OF ELECTIONS (1)</u>		
Administration Support	500	
TOTAL:	500	
01.040.5010		
<u>BOARD OF ELECTIONS (5)</u>		
President	3,250	Keats
Member	3,000	Pippin
Member	3,000	Thompson
Member, Substitute (R)	3,375	
Member, Substitute (D)	3,375	
TOTAL:	16,000	
01.040.5112		
<u>BOARD OF ELECTIONS</u>		
Election Judges	25,000	
TOTAL:	25,000	
01.052.5008		
<u>OFFICE OF FINANCE</u>		
Administration Support	19,280	
TOTAL:	19,280	
01.100.5005		
<u>SHERIFF'S DEPARTMENT</u>		
Administration Support	30,044	
TOTAL:	30,044	
01.100.5008		
<u>SHERIFF'S DEPARTMENT</u>		
Civil Process Servers	24,886	Brummell
TOTAL:	24,886	
01.102.5008		
<u>SHERIFF'S DEPARTMENT</u>		
Security	35,000	
TOTAL:	35,000	
01.140.5008		
<u>EMERGENCY SERV: ADMINISTRATION - OPERATIONS</u>		
Clerical	5,000	
TOTAL:	5,000	

**AUTHORIZED PERSONNEL DOCUMENT
FISCAL YEAR 2012- 2013**

<u>OFFICE/ POSITION</u>	<u>AUTHORIZED ANNUAL SALARY</u>	<u>INCUMBENT NAME</u>
01.142.5008		
<u>EMERGENCY SERV: COMMUNICATIONS</u>		
Contractual	44,897	
TOTAL:	44,897	
01.144.5004		
<u>EMERGENCY SERV: EMS - CERTIFICATIONS</u>		
EMS Providers	20,000	
TOTAL:	20,000	
01.144.5008		
<u>EMERGENCY SERV: EMS - TEMPORARY</u>		
EMS Providers	192,200	
TOTAL:	192,200	
01.144.5010		
<u>EMERGENCY SERV: EMS - SPECIAL EVENTS</u>		
EMS Providers	2,000	
TOTAL:	2,000	
01.144.5812		
<u>EMERGENCY SERV: MEDICAL DIRECTOR</u>		
Medical Director	8,800	
TOTAL:	8,800	
01.170		
<u>BOARD OF LICENSE COMMISSIONERS (4)</u>		
Chairman	3,000	Satterfield
Member	2,500	
Member	2,500	Webster
Alternate Member/\$100 per day	2,000	
TOTAL:	10,000	

**AUTHORIZED PERSONNEL DOCUMENT
FISCAL YEAR 2012- 2013**

<u>OFFICE/ POSITION</u>	<u>AUTHORIZED ANNUAL SALARY</u>	<u>INCUMBENT NAME</u>
01.340.5008		
<u>RECREATION (45)</u>		
Temporary Program Employees	<u>35,900</u>	
TOTAL:	35,900	
01.345.5008		
<u>PARKS (3)</u>		
Marina Supervisor Marina Gas Attendant Christian Park Caretaker	<u> </u>	
TOTAL:	16,560	
01.369.5003		
<u>SOIL CONSERVATION - GRANT</u>		
Planner	<u>32,616</u>	
TOTAL:	32,616	
01.371.5003		
<u>SOIL CONSERVATION - CUSTODIAL</u>		
Custodian	<u>13,000</u>	
TOTAL:	13,000	
01.372.5003		
<u>SOIL CONSERVATION - GRANT</u>		
Planner	<u>43,570</u>	Gibson
TOTAL:	43,570	
01.373.5003		
<u>SOIL CONSERVATION - GRANT</u>		
Planner	<u>32,616</u>	Middleton
TOTAL:	32,616	
Sub-total for General Fund	700,606	

**AUTHORIZED PERSONNEL DOCUMENT
FISCAL YEAR 2012- 2013**

<u>OFFICE/ POSITION</u>	<u>AUTHORIZED ANNUAL SALARY</u>	<u>INCUMBENT NAME</u>
<u>02.800. RECREATION AND PARKS - SELF-SUPPORTING PROGRAMS</u>		
02.810.5008 Adult Programs	5,577	
02.820.5008 Youth Programs	22,223	
02.830.5008 Fuel	2,500	
02.840.5008 HSC Program	75,076	
02.842.5008 HSC Program Laurel Grove	7,700	
02.860.5008 21st Century Grants		
02.861.5008 21st Century Cohort 11 Grant	68,940	
02.870.5008 21st Century Grants		
02.880.5008 21 CCLC Cohort 8		
Sub-total for Self-Supporting Programs	182,016	
<u>06.310.5002 BLS</u>		
Staff	<u>2,500</u>	
Sub-total for BLS	2,500	
<u>08.444.5008 4H and Youth Park</u>		
Staff	<u>12,456</u>	Reinhold
Sub-total for 4H and Youth Park	12,456	
<u>14.117.5003 Sheriff - Sex Offender Grant</u>		
Staff	<u>20,700</u>	Klotz
Sub-Total Sex Offender Grant	20,700	
<u>30.154.5003 Homeland Security Planning</u>		
Planner	<u>41,000</u>	Garner
Sub-total for Homeland Security Planning	41,000	
<u>30.161.5003 Homeland Security - Training</u>		
Planner	<u>43,955</u>	Hayes
Sub-total for Homeland Security Planning	43,955	
GRAND TOTAL:	<u>1,003,233</u>	

DEPARTMENT PAYROLL TOTALS

Fiscal Year 2013

**APPROVED PERSONNEL AND PAYROLL DOCUMENT
DEPARTMENT PAYROLL TOTALS
FISCAL YEAR 2012 - 2013**

01.010	<u>COUNTY COMMISSIONER'S OFFICE</u>			
		Classified/At-Will/Elected/Other	251,152	
		Contractual/Temporary/Grant/Other	<u>11,800</u>	
		TOTAL:		262,952
01.013	<u>CIRCUIT COURT - JUVENILE GOVERNMENT GRANT</u>			
		Other		
		Contractual/Temporary/Grant/Other	<u>13,937</u>	
		TOTAL:		13,937
01.016	<u>CIRCUIT COURT - ADULT DRUG COURT GRANT</u>			
		Other		
		Contractual/Temporary/Grant/Other	<u>37,000</u>	
		TOTAL:		37,000
01.017	<u>CIRCUIT COURT - DRUG COURT GRANT</u>			
		Other		
		Contractual/Temporary/Grant/Other	<u>41,282</u>	
		TOTAL:		41,282
01.018	<u>CIRCUIT COURT - FAMILY SERVICES GRANT</u>			
		Other		
		Contractual/Temporary/Grant/Other	<u>63,083</u>	
		TOTAL:		63,083
01.021	<u>CIRCUIT COURT</u>			
		Other	137,449	
		Contractual/Temporary/Grant/Other	<u>15,000</u>	
		TOTAL:		152,449
01.022	<u>ORPHAN'S COURT</u>			
		Classified/At-Will/Elected/Other	15,000	
		Contractual/Temporary/Grant/Other	<u> </u>	
		TOTAL:		15,000
01.023	<u>STATE'S ATTORNEY'S OFFICE</u>			
		Other	486,489	
		Contractual/Temporary/Grant/Other	<u> </u>	
		TOTAL:		486,489
01.040	<u>BOARD OF ELECTIONS</u>			
		Classified/At-Will/Elected/Other	500	
		Contractual/Temporary/Grant/Other	<u>41,000</u>	
		TOTAL:		41,500

**APPROVED PERSONNEL AND PAYROLL DOCUMENT
DEPARTMENT PAYROLL TOTALS
FISCAL YEAR 2012 - 2013**

01.050	<u>TAX OFFICE</u>			
		Classified/At-Will/Elected/Other	163,416	
		Contractual/Temporary/Grant/Other	<u> </u>	
		TOTAL:		163,416
01.052	<u>OFFICE OF FINANCE</u>			
		Classified/At-Will/Elected/Other	129,174	
		Contractual/Temporary/Grant/Other	<u>19,280</u>	
		TOTAL:		148,454
01.060	<u>OFFICE OF LAW</u>			
		Classified/At-Will/Elected/Other	121,000	
		Contractual/Temporary/Grant/Other	<u> </u>	
		TOTAL:		121,000
01.070	<u>OFFICE OF HUMAN RESOURCES</u>			
		Classified/At-Will/Elected/Other	183,252	
		Contractual/Temporary/Grant/Other	<u> </u>	
		TOTAL:		183,252
01.080	<u>PLANNING AND CODES ADMINISTRATION</u>			
		Classified/At-Will/Elected/Other	391,359	
		Contractual/Temporary/Grant/Other	<u>60,000</u>	
		TOTAL:		451,359
01.095	<u>OFFICE OF TECHNOLOGY</u>			
		Classified/At-Will/Elected/Other	147,349	
		Contractual/Temporary/Grant/Other	<u> </u>	
		TOTAL:		147,349
01.100	<u>SHERIFF'S DEPARTMENT</u>			
		Elected/Appointed/Other	1,312,274	
		Contractual/Temporary/Grant/Other	<u>54,930</u>	
		TOTAL:		1,367,204
01.102	<u>COURTHOUSE SECURITY</u>			
		Other	112,812	
		Contractual/Temporary/Grant/Other	<u>35,000</u>	
		TOTAL:		147,812
01.105	<u>SHERIFF'S DEPT. - SRO</u>			
		Other	102,043	
		Contractual/Temporary/Grant/Other	<u> </u>	
		TOTAL:		102,043
01.106	<u>TOBACCO & TEEN COURT PROGRAM GRANT</u>			
		Other		
		Contractual/Temporary/Grant/Other	<u> </u>	
		TOTAL:		0

**APPROVED PERSONNEL AND PAYROLL DOCUMENT
DEPARTMENT PAYROLL TOTALS
FISCAL YEAR 2012 - 2013**

01.130	<u>DEPARTMENT OF CORRECTIONS</u>			
	Classified/At-Will/Elected/Other	1,380,350		
	Contractual/Temporary/Grant/Other			
	TOTAL:			1,380,350
01.	<u>EMERGENCY MANAGEMENT</u>			
140	5002 Classified/At-Will/Elected/Other	127,743		
	5008 Contractual/Temporary/Grant/Other	<u>5,000</u>		
			132,743	
142	5002 Classified/At-Will/Elected/Other	531,346		
	5008 Contractual/Temporary/Grant/Other	<u>44,897</u>		
			576,243	
144	5002 Classified/At-Will/Elected/Other	1,078,793		
	5004 Certifications	20,000		
	5008 Contractual/Temporary/Grant/Other	192,200		
	5010 Special Events	2,000		
	5812 Medical Director	<u>8,800</u>		
			1,301,793	
146	5002 Classified/At-Will/Elected/Other	<u>83,931</u>		
			83,931	
	TOTAL:			2,094,710
01.170	<u>BOARD OF LICENSE COMMISSIONERS</u>			
	Classified/At-Will/Elected/Other	10,000		
	Contractual/Temporary/Grant/Other			
	TOTAL:			10,000
01.200	<u>PUBLIC WORKS: GENERAL ADMIN.</u>			
	Classified/At-Will/Elected/Other	312,203		
	Contractual/Temporary/Grant/Other			
	TOTAL:			312,203
01.210	<u>PUBLIC WORKS: CENTRAL SHOP</u>			
	Classified/At-Will/Elected/Other	248,694		
	Contractual/Temporary/Grant/Other			
	TOTAL:			248,694
01.240	<u>PUBLIC WORKS: SOLID WASTE</u>			
	Classified/At-Will/Elected/Other	142,885		
	Contractual/Temporary/Grant/Other			
	TOTAL:			142,885
01.245	<u>PUBLIC WORKS: WEED CONTROL</u>			
	Classified/At-Will/Elected/Other	40,050		
	Contractual/Temporary/Grant/Other			
	TOTAL:			40,050

**APPROVED PERSONNEL AND PAYROLL DOCUMENT
DEPARTMENT PAYROLL TOTALS
FISCAL YEAR 2012 - 2013**

01.249	<u>PUBLIC WORKS: MOSQUITO CONTROL</u>		
	Classified/At-Will/Elected/Other	29,428	
	Contractual/Temporary/Grant/Other		
	TOTAL:	<u> </u>	29,428
01.250	<u>PUBLIC WORKS: ROADS CREW</u>		
	Classified/At-Will/Elected/Other	662,540	
	Contractual/Temporary/Grant/Other		
	TOTAL:	<u> </u>	662,540
01.259	<u>PUBLIC WORKS: COUNTY BUILDINGS</u>		
	Classified/At-Will/Elected/Other	62,730	
	Contractual/Temporary/Grant/Other		
	TOTAL:	<u> </u>	62,730
01.340	<u>RECREATION</u>		
	Classified/At-Will/Elected/Other	340,571	
	Contractual/Temporary/Grant/Other	<u>35,900</u>	
	TOTAL:		376,471
01.345	<u>PARKS</u>		
	Classified/At-Will/Elected/Other	44,088	
	Contractual/Temporary/Grant/Other	<u>16,560</u>	
	TOTAL:		60,648
01.369	<u>SOIL CONSERVATION</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	<u>32,616</u>	
	TOTAL:		32,616
01.370	<u>SOIL CONSERVATION</u>		
	Classified/At-Will/Elected/Other	35,650	
	Contractual/Temporary/Grant/Other		
	TOTAL:	<u> </u>	35,650
01.371	<u>SOIL CONSERVATION - CUSTODIAL</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	<u>13,000</u>	
	TOTAL:		13,000
01.372	<u>SOIL CONSERVATION -GRANT</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	<u>43,570</u>	
	TOTAL:		43,570
01.373	<u>SOIL CONSERVATION -GRANT</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	<u>32,616</u>	
	TOTAL:		32,616
	Sub-total for General Fund		9,523,742

**APPROVED PERSONNEL AND PAYROLL DOCUMENT
DEPARTMENT PAYROLL TOTALS
FISCAL YEAR 2012 - 2013**

02.800	<u>RECREATION AND PARKS - SELF SUPPORTING PROGRAMS</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	<u>182,016</u>	
	TOTAL:		182,016
06.310	<u>BASIC LIFE SUPPORT</u>		
	Classified/At-Will/Elected/Other	0	
	Contractual/Temporary/Grant/Other	<u>2,500</u>	
	TOTAL:		2,500
08.444	<u>4H AND YOUTH PARK</u>		
	Classified/At-Will/Elected/Other	0	
	Contractual/Temporary/Grant/Other	<u>12,456</u>	
	TOTAL:		12,456
30.154	<u>GRANT - HOMELAND SECURITY PLANNING</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	<u>41,000</u>	
	TOTAL:		41,000
14.117	<u>GRANT - SHERIFF OFFICE SEX OFFENDER</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	<u>20,700</u>	
	TOTAL:		20,700
30.161	<u>GRANT - HOMELAND SECURITY TRAINING</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	<u>43,955</u>	
	TOTAL:		43,955
48.110	<u>DRUG TASK FORCE</u>		
	Classified/At-Will/Elected/Other	30,113	
	Contractual/Temporary/Grant/Other	<u> </u>	
	TOTAL:		30,113
GRAND TOTAL:			<u><u>9,856,482</u></u>