

OFFICIAL CAROLINE COUNTY GOVERNMENT FY 2014 BUDGET DOCUMENT

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FY 14 Budget Message

Budget Basics

The Caroline County budget year begins on July 1. The budget is divided into three parts: revenues, expenses, and capital. By law, the annual operating budget (expenses and revenues) must balance.

The County receives revenues from four major sources: property taxes, income taxes, grants, and user fees. On the expense side, the County funds K-12 education, the local judicial system, the Sheriff's Office, the Library, local volunteer fire companies, Chesapeake College, a number of state agencies, and nine County departments. The annual budget also pays debt service on bonds issued for capital projects like school renovations and bridge construction.

About 80 percent of the County's annual budget involves essentially unavoidable expenses. This includes mandatory expenditures like underwriting the public school system and the regional community college.

Taxes

The FY 13 budget incorporates a five-cent property tax increase. The assessment of the northern county resulted in an \$800,000 loss of potential revenues. Three cents of the nickel increase is necessary to stay even; the remaining two cents largely funds the increase in local responsibility for teacher pensions.

About one-third of the County is reassessed each year. While the County partly funds the local office of the State Department of Assessments and Taxation (SDAT), County officials have no control over assessments.

Income tax receipts are anticipated to remain largely flat. While the Commissioners will approve a modest increase in the income tax rate (one-tenth of one percent), this revenue will not accrue until the FY 15 budget and it is dedicated towards capital. The Commissioners approved changes in fees to make programs self-funding. This includes a substantial increase to the County's fee-for-service mosquito spraying program.

Expenses

For FY 14, the County Commissioners required every department and allied agency to submit a flat budget request (no increase in spending).

In response to lower revenues, the Commissioners made across-the board cuts to the departments where they had the authority to reduce spending with a few exceptions. The Commissioners also "held harmless" the volunteer fire companies and the Health

Department. The Commissioners also funded the municipal property tax differential—a tax break given to municipal property owners, in accordance with the formula adopted last year and voted to increase the benefit for the LOSAP program—a retirement program for volunteer fire company members.

The FY 14 budget does not include any major service reductions to residents. Cost cutting measures include filling more full-time position with part-time and contractual employees, privatizing the County's three solid waste collection sites, and continued restriction on capital funding.

Employees

For the first time since 2007, the Commissioners granted a very modest (one-percent) increase for all County employees except for senior management. The pay increase was funded largely through movement to a less expensive health insurance plan. During FY 13, the Commissioners approved comprehensive pension reform. While the amendments to the defined benefit pension plan will not have any budget impact in FY 14, the phase-in of employee contributions and other changes will greatly improve the pension plan's sustainability over time. Continuing the "pay-as-we-go" theme, the Commissioners continued funding the reduction of employee sick leave balances.

State Cuts and Mandates

FY 14 marks the second year of the State phasing in local responsibility to fund teacher pensions. This will continue to increase annually for the foreseeable future and will rise to over \$2 million per year within five years.

The State of Maryland has not restored any measure of the 95 percent cut in Highway User Revenues. This represents a cumulative loss of \$15 million to Caroline County. While the FY 13 budget contained no money to do routine road maintenance, the County was able to fund some retreatment through cost savings. One of the most significant impacts of the loss of state revenues is the aging of the County's fleet of vehicles and heavy equipment. About 37% of the fleet is beyond its normal expected life. This represents a potential cost of \$3.3 million.

Summary

The FY 14 budget marks six consecutive years of an ever tighter budget. Caroline County remains a highly efficient local government. Despite being the 2nd poorest county in Maryland (behind Somerset), the County has the 7th lowest property tax rate and the 5th lowest income tax rate. When compared to other Midshore counties, Caroline has the fewest County employees per 1,000 residents. Despite limited resources, County employees continue to provide award winning services to local communities.

Unlike many other Maryland jurisdictions, the Caroline County Commissioners maintain excellent working relationships with allied agencies. The local Board of Education, Sheriff's Office, Library and other partners share the Commissioners' sense of fiscal responsibility. Our Board of Education provides an outstanding K-12 education at one of the lowest costs per pupil in the state. The Sheriff delivers high quality law enforcement without any increase in the number of road deputies since the mid 90s. The FY 14 budget reflects a shared commitment to excellence and the long road ahead to financial sustainability.

The closing comment of this budget summary is cautionary. Some of the County's most significant challenges loom just over the horizon. There is a pressing need for a new public safety building. The next project for the Board of Education after the renovation of Preston Elementary School is the construction of a new elementary/middle school in the Denton area. The public safety radio system must be upgraded at the potential cost of \$4 million to \$6 million. While the County Commissioners, County staff and allied agencies have done a remarkable job with ever decreasing resources, the next two or three budgets are likely to be even more challenging.

FY 2014 BUDGET CALENDAR CAROLINE COUNTY, MARYLAND

Capital Improvement Budget

1/22/13

Start CIP Process

2/8/13

Budget Submittal Deadline for Depts & Outside Agencies to Comptroller

2/12/13

6 Yr. CIP Submitted to Co Comms (Statutory Deadline 2/15/13)

3/28/13

Capital Roll-Over Estimates Due From Depts. & Agencies to Comptroller

General Fund Budget

1/22/13

Adopt FY 2014 Budget Calendar

1/22/13

Budget Submittal Requirements Rec'd By Depts. & Agencies

2/22/13

All Dept. & Agencies Budget Requests Due To Finance Director (Statutory Deadline 4/1/13)

3/6/13

Commissioners Requests Received to Date

3/19/13

Comms Receive Consolidated Budget & Bd of Estimates Signs Sched of All Revenue Sources (Statutory Deadline 3/31/13)

4/2/13

Public Hearing: To Receive Budget Allocation Requests All Depts & Agencies ***** Preston VFC Hall 7:00 PM

4/23/13

Co Comms Approve Proposed Budget & Proposed Prop Tax Rate for CY Ad

5/1/13

Advertise Proposed Budget Summary & Constant Yield Ad 10 Days Before Public Hearing

5/16/13

Public Hearing: Proposed Budget, Capital Program & Constant Yield Tax Rate Setting of Tax Rate ***** Goldsboro VFC Hall 7:00 PM

5/21/13
5/28/13

Budget Finalization Workshops
May 28 Deadline To set tax rate

6/4/13

6/30/13 Statutory Budget Adoption Deadline

Budget Adoption Date

Tuesday

Thursday

Budget Workshops as Necessary

MISSION STATEMENT

CAROLINE COUNTY
GOVERNMENT, IN
PARTNERSHIP WITH ITS
CITIZENS, WILL WORK
TO PRESERVE ITS
RICH RURAL HERITAGE
AND
PROVIDE RESPONSIVE,
HIGH-QUALITY SERVICES
TO ACHIEVE A SAFE,
VIBRANT COMMUNITY.

RESOLUTION #2013-010

**CAROLINE COUNTY
APPROVED ESTIMATE OF REVENUES AND APPROPRIATIONS
FOR FISCAL YEAR 2014**

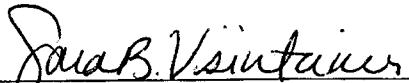
The approved budget for Caroline County Government for the fiscal year beginning July 1, 2013 and ending June 30, 2014 as represented by the detailed and fully itemized statement referenced herein, is hereby approved by the County Commissioners of Caroline County, Maryland, sitting as the Board of Estimates.

In accordance with the Code of Public Local Laws of Caroline County, we do hereby certify, having reviewed the estimated schedule of revenues contained herein, that this schedule is a correct, thorough, and complete list of all the sources of revenue from which any income to the County will accrue or be derived during the ensuing fiscal year.

We further certify that we have reviewed all requests for appropriations submitted by various departments, agencies, and organizations, and from these have developed an estimated statement of expenditures, referenced herein, which shows for what purposes and in what amount the money so appropriated is to be expended, each and every expenditure, in our opinion, a necessary and proper expenditure.

ADOPTED: June 4, 2013

**BOARD OF ESTIMATES OF
CAROLINE COUNTY, MARYLAND**


Sara B. Visintainer
Chief of Staff


Jefferson L. Ghrist, Chair


Larry C. Porter, Member

Wilbur Levensgood, Jr., Member



STATE OF MARYLAND CAROLINE COUNTY
FILED FOR RECORD

At 3:00 o'clock pm on 6/5 2013
and duly recorded in Liber FDM 5
Folio 205 one of the Resolution
record books for the aforesaid and
J. Dalinger, Clerk
Recording Fee 0

**RESOLUTION #2013-011
TOTAL BUDGET AND TAX LEVY**

WHEREAS, the Board of Estimates of Caroline County, Maryland, has carefully ascertained all the various estimates of revenues and expenditures, and fixed them in such amounts as they consider proper. Three advertised public hearings have been held on the proposed FY2014 Caroline County Government budget.

NOW, THEREFORE, IT IS RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, to hereby accept the estimates of revenues and expenditures of the Board of Estimates; and to appropriate those revenues available to the County according to the list of estimates.

IT IS FURTHER RESOLVED, that the County Commissioners hereby confirm the FY2014 Caroline County Government Budget in the total amount of \$42,638,761; and do hereby set the Caroline County property tax rates for the 2014 fiscal year as follows per \$100 of full cash value assessed valuation:

	FY2014
Unincorporated Areas	\$0.94
Denton	\$0.88
Federalsburg	\$0.87
Goldsboro	\$0.94
Greensboro	\$0.88
Henderson	\$0.94
Hillsboro	\$0.94
Marydel	\$0.94
Preston	\$0.91
Ridgely	\$0.88
Templeville	\$0.94

FURTHER RESOLVED, that the Caroline County Homestead Property Tax Credit Percentage is hereby confirmed at 105% for the July 1, 2013 – June 30, 2014 tax year, as adopted on October 3, 2006 by Resolution #2006-031; and shall continue at 105% unless subsequently amended by resolution.

ADOPTED/EFFECTIVE:
June 4, 2013

COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND

ATTEST:

Sara B. Visintainer
Sara B. Visintainer, Chief of Staff

Wilbur Levengood, Jr., President

Jefferson L. Ghrist, Vice President

Larry C. Porter, Commissioner

STATE OF MARYLAND CAROLINE COUNTY
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RESOLUTION #2013-012

**FY2014 MUNICIPAL TAX DIFFERENTIAL FORMULA AND RATES
FY2014 MUNICIPAL PLANNING GRANTS**

WHEREAS, the County Commissioners of Caroline County, Maryland may establish a property tax differential rate for its ten incorporated municipalities; and

WHEREAS, the Commissioners recognize the valuable and often intangible contributions made by local municipal governments in improving the quality of life for all County residents; and

WHEREAS, the Commissioners further recognize that certain and specific services provided by the municipalities, notably municipal law enforcement, reduce the operating costs of County government; and

WHEREAS, historically the calculation of the municipal property tax differential was not based on a quantitative formula; and

WHEREAS, the Commissioners believe that any property tax relief for municipal property owners should be based on an equitable, reasonable, and transparent system; and

WHEREAS, to implement this system, the Commissioners appointed a working group comprised of municipal representatives and County staff and this group reviewed, discussed, and recommended a straightforward formula-based approach to calculating municipal property tax differentials based on a good faith estimate of cost savings to the County; and

WHEREAS, to minimize the impact, particularly on the County's five smallest municipalities, the Commissioners have decided to "hold harmless" those communities by making a direct payment to the town in lieu of the property tax differential; and

WHEREAS, in order to help facilitate sound land use policies in the towns, the Commissioners have decided to continue the practice of awarding "planning grants" to the smallest municipalities.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, that the FY2014 municipal tax differential rates are as listed in the table below and are derived from a formula based on the estimated cost savings generated by municipal police departments and which includes the following factors:

1. The assessable property tax base of each of the towns;
2. The current level of service the Sheriff's Office provides to county residents as measured by the number of residents per sworn officer (excluding courthouse security);
3. An estimate of the additional number of sworn officers (Sheriff's Deputies) necessary to provide police coverage to the towns at the County's current level of service (if no municipal police departments existed);
4. The total cost of a Caroline County Sheriff's Deputy (based on median wages and benefits for a road deputy at a corporal rank with 10 years of experience);
5. The percentage of County revenues comprised of property taxes (averaged over the last 10 years); and
6. An estimate of the coverage (in percentage of hours per week) provided by town police departments.

IT IS FURTHER RESOLVED, that because the differential must be granted in whole cents, the Commissioners shall grant directly to each town the difference between the value of the differential under the formula and the adjusted differential value, as estimated in the table below.

IT IS FURTHER RESOLVED, that in FY2014, towns receiving no differential shall be held harmless up to \$2,000 and the hold harmless payments shall be given in the form of a direct grant to the town, payable during the first quarter of the fiscal year.

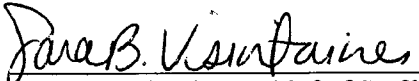
IT IS FURTHER RESOLVED, that the municipal tax differential rates, estimated differential grants, hold harmless payments, and planning grants shall be as indicated in the table below:

Municipality	FY2013 Municipal Real Property Tax Differential	Estimated Adjusted Differential Value Grant	Estimated Hold Harmless Payment	Planning Grant
Denton	\$0.06	\$4,771.93		
Federalburg	\$0.07	\$10,278.14		
Goldsboro	\$0.00		\$1,100.95	\$4,000.00
Greensboro	\$0.06	\$4,482.53		
Henderson	\$0.00		\$401.48	\$2,500.00
Hillsboro	\$0.00		\$1,007.36	\$2,500.00
Marydel	\$0.00		\$603.82	\$2,500.00
Preston	\$0.03			
Ridgely	\$0.06	\$3,904.31		
Templeville	\$0.00		\$102.27	\$1,000.00

ADOPTED/EFFECTIVE:
June 4, 2013


**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**

ATTEST:


Sara B. Visintainer, Chief of Staff


Wilbur Levengood, Jr., President


Jefferson L. Christ, Vice President


Larry C. Porter, Commissioner



STATE OF MARYLAND CAROLINE COUNTY
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RESOLUTION #2013-013

**FY2014 CAROLINE COUNTY GOVERNMENT CAPITAL BUDGET & PROGRAM,
INCLUDING CAPITAL RESERVE (FUND 39)**

WHEREAS, Section 18-12C(2) of the Code of Public Local Laws of Caroline County requires that the Budget shall contain separate sections including "proposed capital expenditures during the ensuing fiscal year, detailed for each fund by organization unit when practicable, and the proposed method of financing each such capital expenditure"

NOW, THEREFORE, IT IS RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, that the following documents are hereby adopted:

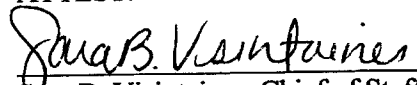
1. FY2014 Capital Budget;
2. FY2014 Capital Improvement Program; and
3. FY2014 Capital Reserve Fund/Appropriations (including reauthorization of FY 2013 Appropriations).

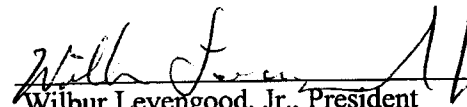
FURTHER RESOLVED, that since the capital budget is based on estimates, it is regarded as preliminary, and the final numbers may vary.

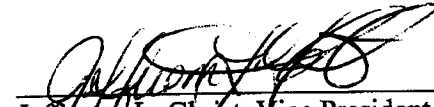
FURTHER RESOLVED, that the above referenced documents are officially a part of the approved FY2014 Caroline County Government Budget.


ADOPTED/EFFECTIVE:
June 4, 2013

**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**

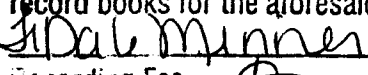
ATTEST:

Sara B. Visintainer, Chief of Staff


Wilbur Levengood, Jr., President


Jefferson L. Ghrist, Vice President


Larry C. Porter, Commissioner



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RESOLUTION #2013-014

**FY2014 CAROLINE COUNTY GOVERNMENT PERSONNEL AND PAYROLL
DOCUMENTS; CAROLINE COUNTY, MARYLAND (GENERAL) Payscale;
AND PUBLIC SAFETY Payscale**

WHEREAS, the County Commissioners have given thoughtful consideration to the proposed budget and pay and classification plan for the employees of Caroline County.

SECTION I

NOW, THEREFORE, IT IS HEREBY RESOLVED that the FY2014 Caroline County Government Personnel and Payroll Documents, which are a referenced in this Resolution and part of the Official FY2014 Budget Document, are on this date approved and adopted.

SECTION II

IT IS FURTHER RESOLVED that the FY2014 Caroline County, Maryland (General) Payscale, which is referenced in this Resolution and part of the Official FY2014 Budget Documents, is on this date approved and adopted.

SECTION III

WHEREAS, the County Commissioners of Caroline County, Maryland, created a new and separate payscale named the "Public Safety Payscale" effective July 1, 2005; and

WHEREAS, this payscale applies only to the positions/job class titles listed below, which shall be governed only by the Public Safety Payscale:

Public Safety Payscale Positions

- I. EMS Operations Manager; Emergency Medical Services Supervisor; Paramedic; Cardiac Rescue Technician; Emergency Medical Technician; and
- II. Superintendent of Corrections; Corrections Officer VI; Corrections Officer V; Corrections Officer IV; Corrections Officer III; Corrections Officer II; Corrections Officer I; and
- III. Communications Manager; Communications Systems Coordinator; Public Safety Dispatcher IV; Public Safety Dispatcher III; Public Safety Dispatcher II; Public Safety Dispatcher I.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the FY2014 Public Safety Payscale, which is referenced in this Resolution and part of the Official FY2014 Budget Documents, is on this date approved and adopted.

SECTION IV

IT IS FURTHER RESOLVED that FY2014 Personnel and Payroll Documents do not include in-grade step pay increases for General Government and Public Safety employees.

IT IS FURTHER RESOLVED, that the FY2014 Personnel and Payroll Documents do not include a General and Public Safety payscale increase; that full-time merit employees may receive a 1% raise and a salary adjustment to offset employee contributions to the Caroline County Pension Plan; and that there may be bonuses based on performance for employees during FY2014.

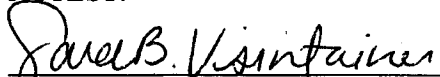
IT IS FURTHER RESOLVED, that the FY2014 Personnel and Payroll Documents do not include a cost-of-living pension benefit increase for retirees from County service receiving a monthly County pension benefit.

IT IS FURTHER RESOLVED, that this Resolution does not govern the Payroll Documents for the following state agencies: the Caroline County Circuit Court, the Caroline County State's Attorney's Office, and the Caroline County Sheriff's Office, which, as of FY2005, are governed by separate Resolutions adopted annually by the County Commissioners.


ADOPTED/EFFECTIVE:
June 4, 2013


**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**

ATTEST:


Sara B. Visintainer, Chief of Staff

Wilbur Levengood, Jr., President


Jefferson L. Ghrist, Vice President


Larry C. Porter, Commissioner



STATE OF MARYLAND CAROLINE COUNTY
FILED FOR RECORD

At 3:00 o'clock pm on 6/5 2013
and duly recorded in Liber FDM 5
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Wade Migner Clerk
Recording Fee _____

RESOLUTION #2013-015**FY2014 CIRCUIT COURT PERSONNEL AND PAYROLL DOCUMENTS;
AND CIRCUIT COURT OFFICE PAYSACLE**

WHEREAS, the Circuit Court for Caroline County is a State Office and the employees of that office are employees of the State; and

WHEREAS, pursuant to State law, specifically Sections 2-501 and 2-507 of the Courts and Judicial Proceedings Article of the Maryland Annotated Code, Caroline County (the "County") is required to fund and to determine the level of funding of certain employees and positions of the Circuit Court for Caroline County; and

WHEREAS, pursuant to State law, specifically Section 8-101(5) of Article 24 of the Maryland Annotated Code, the Circuit Court for Caroline County is subject to the budget and fiscal policies of the County and the purchasing laws of the County; and

WHEREAS, the Circuit Court for Caroline County, while being an expert agency in the operation and administration of the Circuit Court, does not have any administrative staff specifically trained and regularly functioning in a human resources capacity; and

WHEREAS, instead of contracting with an independent consultant to provide human resources services to the Circuit Court for Caroline County, in the interest of cost effectiveness, intergovernmental cooperation, and the wise expenditure of taxpayer revenues, the staff who assist the County government with personnel and budget matters have assisted the Circuit Court for Caroline County, to the extent requested by the Judge of the Circuit Court for Caroline County, in preparing the budget and pay and classification plan for the Circuit Court for Caroline County; and

WHEREAS, pursuant to the afore cited State mandates, the Judge of the Circuit Court for Caroline County has submitted a proposed pay and classification plan for the employees subject to the County's budget and fiscal policies to the County Commissioners for approval; and

WHEREAS, pursuant to the afore cited State mandates, the County Commissioners have given thoughtful consideration to the proposed budget and pay and classification plan for the Circuit Court for Caroline County.

NOW THEREFORE:

IT IS HEREBY RESOLVED that the FY2014 Circuit Court Personnel and Payroll Documents, and the FY2014 Circuit Court Office Payscale, which are referenced in this Resolution and part of the Official FY2014 Budget Document, are on this date approved and adopted.

FURTHER RESOLVED, that the FY2014 Circuit Court Personnel and Payroll Documents do not include in-grade step pay increases for Circuit Court employees.

FURTHER RESOLVED, that the FY2014 Circuit Court Personnel and Payroll Documents do not include a payscale increase; that full-time merit employees may receive a salary adjustment to offset employee contributions to the Caroline County Pension Plan; and that there will be no bonuses based on performance for Circuit Court employees during FY2014.

FURTHER RESOLVED, that the FY2014 Circuit Court Personnel and Payroll Documents do not include a cost-of-living pension benefit increase for retirees from the Caroline County Circuit Court receiving a monthly County pension benefit.

ADOPTED/EFFECTIVE:
June 4, 2013

**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**

ATTEST:

Sara B. Visintainer
Sara B. Visintainer, Chief of Staff

Wilbur Levengood, Jr., President

Jefferson L. Christ
Jefferson L. Christ, Vice President

Larry C. Porter
Larry C. Porter, Commissioner



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RESOLUTION #2013-016

**FY2014 SHERIFF'S OFFICE PERSONNEL AND PAYROLL DOCUMENTS;
AND SHERIFF'S OFFICE Payscale FOR SWORN OFFICERS ONLY
(SHERIFF'S DEPUTIES)**

WHEREAS, the Sheriff of Caroline County is a State Constitutional Officer and the Caroline County Sheriff's Office is a State Constitutional Office and a unit of State Government; and

WHEREAS, pursuant to State law, specifically Section 2-309 of the Courts and Judicial Proceedings Article of the Maryland Annotated Code, Caroline County (the "County") is required to determine the level of funding of the Sheriff's Office and to fund the department; and

WHEREAS, pursuant to State law, specifically Section 8-101(3) of Article 24 of the Maryland Annotated Code, the Caroline County Sheriff's Office is subject to the budget and fiscal policies of the County and the purchasing laws of the County; and

WHEREAS, the Sheriff's Office, while being an expert agency in police, law enforcement, and related activities, does not have any administrative staff specifically trained and regularly functioning in a human resources capacity; and

WHEREAS, instead of contracting with an independent consultant to provide human resources services to the Sheriff's Office, in the interest of cost effectiveness, intergovernmental cooperation, and the wise expenditure of taxpayer revenues, the staff who assist the County government with personnel and budget matters have assisted the Sheriff's Office, to the extent requested by the Sheriff, in preparing the budget and pay and classification plan for the Sheriff's Office; and

WHEREAS, the Caroline County Sheriff's Deputies petitioned the County Commissioners for a new, separate payscale for sworn officers in recognition of the hazardous nature of their work, and in an effort to attract and retain quality employees, which payscale was adopted by the County Commissioners in FY2005; and

WHEREAS, pursuant to the afore cited State mandates, the Sheriff has submitted a proposed pay and classification plan and budget for the Sheriff's Office, subject to the County's budget and fiscal policies, to the County Commissioners for approval; and

WHEREAS, pursuant to the afore cited State mandates, the County Commissioners have given thoughtful consideration to the proposed budget and pay and classification plan for the Sheriff's Office.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the FY2014 Sheriff's Office Personnel and Payroll Documents, which are referenced in this Resolution and part of the Official FY2014 Budget Document, are on this date approved and adopted.

FURTHER RESOLVED, that the FY2014 Sheriff's Office Payscale for Sworn Officers Only (Sheriff's Deputies) is on this date approved and adopted.

FURTHER RESOLVED, that the Caroline County Sheriff's Office Payscale for Sworn Officers Only (Sheriff's Deputies) does not include any Sheriff's Office employees other than sworn officers. Changes to the Caroline County, Maryland (General) Payscale for employees other than Sheriff's Office sworn officers shall not apply to the Sheriff's Office Payscale for Sworn Officers Only (Sheriff's Deputies).

FURTHER RESOLVED, that those employees of the Caroline County Sheriff's Office who are not sworn officers are included in the FY2014 Sheriff's Office Personnel and Payroll Documents, but are assigned to the Caroline County, Maryland (General) Payscale (refer to Resolution #2013-014). Changes to the Caroline County Sheriff's Office Payscale for Sworn Officers Only (Sheriff's Deputies) shall not apply to the Caroline County, Maryland (General) Payscale.

FURTHER RESOLVED, that the FY2014 Sheriff's Office Personnel and Payroll Documents do not include in-grade step pay increases for sworn officers.

FURTHER RESOLVED, that the FY2014 Sheriff's Office Personnel and Payroll Documents do not include a payscale increase for sworn officers; that full-time deputies may receive a 1% raise and a salary adjustment to offset employee contributions to the Caroline County Pension Plan (where required); and that there may be bonuses based on performance for sworn officers during FY2014.

FURTHER RESOLVED, that the FY2014 Sheriff's Office Personnel and Payroll Documents do not include a cost-of-living pension benefit increase for retired sworn officers from the Caroline County Sheriff's Office receiving a monthly County pension benefit.

ADOPTED/EFFECTIVE:
June 4, 2013

**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**

ATTEST:

Sara B. Visintainer
Sara B. Visintainer, Chief of Staff

Wilbur Levensgood, Jr., President

Jeffery L. Christ, Vice President

Larry C. Porter, Commissioner

STATE OF MARYLAND CAROLINE COUNTY
FILED FOR RECORD

At 3:00 o'clock pm on 6/5 2013
and duly recorded in Liber FDM 5
Folio 214 one of the Resolution
record books for the aforesaid and

Dale Minner : Clerk
Recording Fee 0



RESOLUTION #2013-017**FY2014 STATE'S ATTORNEY'S OFFICE PERSONNEL AND PAYROLL DOCUMENTS; AND STATE'S ATTORNEY'S OFFICE PAYSCALE**

WHEREAS, the Caroline County State's Attorney is a State Constitutional Officer and the Caroline County State's Attorney's Office is a State Constitutional Office and a unit of State Government; and

WHEREAS, pursuant to State law, specifically Section 40(a) of Article 10 of the Maryland Annotated Code, Caroline County (the "County") is required to determine the level of funding of the State's Attorney's Office and to fund the office; and

WHEREAS, pursuant to State law, specifically Section 8-101(2) of Article 24 of the Maryland Annotated Code, the Caroline County State's Attorney's Office is subject to the budget and fiscal policies of the County and the purchasing laws of the County; and

WHEREAS, the State's Attorney's Office, while being an expert agency in the criminal law and the prosecution of criminal offenses, does not have any administrative staff specifically trained and regularly functioning in a human resources capacity; and

WHEREAS, instead of contracting with an independent consultant to provide human resources services, in the interest of cost effectiveness, intergovernmental cooperation, and the wise expenditure of taxpayer revenues, the staff who assist the County government with personnel and budget matters have assisted the State's Attorney's Office, to the extent requested by the State's Attorney, in preparing the budget and pay and classification plan for the State's Attorney's Office; and

WHEREAS, pursuant to the afore cited State mandates, the State's Attorney has submitted a proposed pay and classification plan and budget for the State's Attorney's Office, subject to the County's budget and fiscal policies, to the County Commissioners for approval; and

WHEREAS, pursuant to the afore cited State mandates, the County Commissioners have given thoughtful consideration to the proposed budget and pay and classification plan for the State's Attorney's Office.

NOW THEREFORE, IT IS HEREBY RESOLVED that the FY2014 State's Attorney's Office Personnel and Payroll Documents, and the State's Attorney's Office Payscale, which are referenced in this Resolution and part of the Official FY2014 Budget Document, are on this date approved and adopted.

FURTHER RESOLVED, that the FY2014 State's Attorney's Office Personnel and Payroll Documents do not include in-grade step pay increases for State's Attorney's Office employees.

FURTHER RESOLVED, that the FY2014 State's Attorney's Personnel and Payroll Documents do not include a payscale increase; that full-time merit employees may receive a salary adjustment to offset employee contributions to the Caroline County Pension Plan; and that there will be no bonuses based on performance for Circuit Court employees during FY2014.

FURTHER RESOLVED, that the FY2014 State's Attorney's Office Personnel and Payroll Documents do not include a cost-of-living pension benefit increase for retirees from the State's Attorney's Office receiving a monthly County pension benefit.

ADOPTED/EFFECTIVE:
June 4, 2013

**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**

ATTEST:

Sara B. Visintainer
Sara B. Visintainer, Chief of Staff

Wilbur Levensgood, Jr., President

Jefferson L. Ghrist
Jefferson L. Ghrist, Vice President

Larry C. Porter
Larry C. Porter, Commissioner



STATE OF MARYLAND CAROLINE COUNTY
FILED FOR RECORD

At 3:00 o'clock pm on 6/5 2013
and duly recorded in Liber FDM 5
Folio 216 one of the Resolution
record books for the aforesaid and
Dale Minger Clerk
Recording Fee 0

RESOLUTION #2013-018**INCREASE OF THE INCOME TAX RATE FOR CAROLINE COUNTY**

WHEREAS, the County Commissioners of Caroline County are authorized by §10-106 of the Tax-General Article of the Annotated Code of Maryland to establish the income tax rate for the residents of Caroline County; and

WHEREAS, since 2007, the national and regional economy has been in a deep recession; and

WHEREAS, in 2009, the State of Maryland cut ninety-five percent of local Highway User Revenues to counties, including Caroline County, resulting in a loss of over \$3 million a year and over \$15 million cumulatively; and

WHEREAS, since the economic collapse housing values have plummeted by thirty to forty percent, resulting in a loss of property tax revenues to the County; and

WHEREAS, the County controls only about twenty percent of the expenditures related to the County's annual budget; and

WHEREAS, to balance the budget, the County has been forced to raise property taxes to and beyond the constant yield level; and

WHEREAS, property tax increases have a disproportionate impact on property owners living on fixed incomes, like senior citizens; and

WHEREAS, the County has made painful across-the-board cuts to nearly every line item in the budget, including employee benefits; and

WHEREAS, in addition to the loss of revenues, the State of Maryland has subjected the counties, including Caroline County, to unprecedented unfunded mandates, including the most aggressive environmental program in the region's history and half of the burden for the funding of public school teacher pensions; and

WHEREAS, while the County's budget has decreased by over \$5 million since its peak, the State's budget has increased by over \$11 billion; and

WHEREAS, after careful and deliberate consideration of every possible option, the Commissioners have determined that continued neglect of capital spending is unsustainable; and

WHEREAS, with profound unhappiness and deep regret, the Commissioners believe that an increase in the income tax is the only realistic way to fund necessary capital expenditures.

NOW, THEREFORE, IT IS RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, that:

1. The income tax rate for residents of Caroline County is increased from 2.63 percent to 2.73 percent;
2. The Commissioners direct the increase in income tax revenues above the current level of \$10,800,000 be transferred into the capital reserve and be expended in the same manner as Transfer Taxes; and
3. That the Comptroller of Caroline County is duly authorized to implement this income tax increase forthwith and take any actions necessary to implement this increase including, but not limited to, communication with the State Comptroller.

ADOPTED/EFFECTIVE:
June 4, 2013

ATTEST:

Sara B. Visintainer

Sara B. Visintainer, Chief of Staff

**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**

Wilbur Levengood, Jr.

Wilbur Levengood, Jr., President

Jefferson L. Christ

Jefferson L. Christ, Vice President

Larry C. Porter

Larry C. Porter, Commissioner



STATE OF MARYLAND CAROLINE COUNTY
FILED FOR RECORD

At 3:00 o'clock pm on 6/5 2013
and duly recorded in Liber FDM 5
Folio 218 one of the Resolutions
record books for the aforesaid and
J. Dal Minner Clerk
Recording Fee 0

GENERAL FUND BUDGET

Fiscal Year 2014

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

REVENUE SOURCES

	<u>ESTIMATE FY 2014</u>
<u>PROPERTY TAX</u>	
REAL PROPERTY TAXES	23,092,955
UTILITIES	1,154,000
PENALTIES AND INTEREST	300,000
COUNTY SENIOR TAX CREDIT	-145,000
PRIOR YEARS, TAX REVENUES	30,000
TOWN ADMIN FEE	36,000
TOWN DIFFERENTIAL REIM	-25,000
TOTAL	24,442,955
 <u>INCOME TAX</u>	
INCOME TAX	10,800,000
TOTAL	10,800,000
 <u>OTHER LOCAL TAXES</u>	
MOBILE HOME TAX	75,000
RECORDATION TAX	1,100,000
FRANCHISE TAX	136,000
TOTAL	1,311,000
 <u>STATE SHARED TAXES</u>	
HIGHWAY USERS REVENUE	384,600
TOTAL	384,600
 <u>LICENSES AND PERMITS</u>	
LIQUOR LICENSE	65,000
TRADERS LICENSE	21,000
BUILDING PERMIT	115,000
STORMWATER MGM INSPECTION	3,000
FOREST CONSERVATION PLANS	1,500
MARRIAGE LICENSES & CEREMONIES	5,000
TOTAL	210,500
 <u>FEDERAL GRANTS</u>	
FED INCENTIVES PRISONERS	1,000
EMERGENCY MANAGEMENT	67,000
TEMP FOOD ASSIST PROG GRANT	5,000
FFY2010319(H)INCREMENTAL GRT	120,000
ADULT DRUG COURT GRANT	101,997
TOTAL	294,997

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

REVENUE SOURCES

	<u>ESTIMATE</u> <u>FY 2014</u>
<u>STATE GRANTS</u>	
DISPARITY GRANT	2,131,782
TEACHER RETIREMENT SUPPLEMENT	685,108
POLICE PROTECTION AID	121,000
FAMILY SERVICES GRANT	147,500
JUROR REIMBURSEMENT	20,000
JUVENILE DRUG CRT GRANT	61,837
JUVENILE INTER GOV GRANT	15,043
MIEMSS	2,200
CRIME RPTS & COMMAND CNTRL	3,588
FIRE AND AMBULANCE GRANT	206,536
CRITICAL AREA GRANT	4,000
ADULT OFFENDER COM SERV PROG	30,720
TOTAL	3,429,314
 <u>OTHER GRANTS</u>	
HUMAN SERV DRUG GRANT	4,100
SCHOOL RESOURCE OFFICERS	140,000
TOTAL	144,100
 <u>CHARGES FOR SERVICES</u>	
OTHER GRANTS&CONTRIBUTIONS	1,400
ANIMAL FEES & FINES	500
COURT COSTS, FEES & FINES	3,000
COURT TRANSCRIPTS & TAPES	4,000
TELEPHONE 911 FEES	205,000
SHERIFFS FEES	30,000
REIMB OVERTIME	120,000
PRISONER FEES	75,000
RECYCLING FEES	2,000
AGENCY REIMBURSEMENTS	12,000
MOSQUITO CONTROL FEES	45,000
JOHNSONGRASS FEES	17,000
REPAIR SERVICES	80,000
CPR FEES	3,000
MARINA FEES	36,500
ADMINISTRATIVE FEES	6,000
RECREATION FEES	14,000
VEHICLE TAG FEES	3,500
CONVENIENCE FEES	85,000
RETIREE HEALTH SUBSIDY	10,000
TOTAL	752,900

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

REVENUE SOURCES

	<u>ESTIMATE</u> <u>FY 2014</u>
<u>MISCELLANEOUS REVENUES</u>	
INTEREST	5,000
RENTS	24,000
RENT ARMORY	14,000
MUNICIPAL INFRASTRUCTURE	18,185
INTEREST MUNICIPAL SHARE	4,710
TOTAL	65,895
 <u>TRANSFERS</u>	
TRANSFER SCHOOL EXCISE	60,000
TRANSFER BLS	673,000
TRANSFER FR RECREATION PROG	1,700
TRANSFER OPEB INTEGRA	67,800
TOTAL	802,500
 TOTAL REVENUES	42,638,761

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>REVENUE SOURCES</u>	<u>ACTUAL</u> <u>FY 2012</u>	<u>ESTIMATE</u> <u>FY 2013</u>	<u>ESTIMATE</u> <u>FY 2014</u>
<u>PROPERTY TAX</u>			
REAL PROPERTY TAXES	22,588,166.83	22,630,000	23,092,955
UTILITIES	1,143,530.77	1,140,000	1,154,000
PENALTIES AND INTEREST	295,752.20	300,000	300,000
COUNTY SENIOR TAX CREDIT	-141,872.47	-138,000	-145,000
TAX SALE REVENUE	-19,989.72	0	0
PRIOR YEARS, TAX REVENUES	29,978.38	30,000	30,000
REFUNDS, OVER & SHORTS	-74.1	0	0
TOWN ADMIN FEE	36,530.93	36,000	36,000
TOWN DIFFERENTIAL REIM	0	-25,000	-25,000
TOTAL	23,932,022.82	23,973,000	24,442,955
<u>INCOME TAX</u>			
INCOME TAX	11,088,209.82	10,600,000	10,800,000
TOTAL	11,088,209.82	10,600,000	10,800,000
<u>OTHER LOCAL TAXES</u>			
MOBILE HOME TAX	72,832.50	80,000	75,000
RECORDATION TAX	977,233.87	1,100,000	1,100,000
FRANCHISE TAX	138,717.55	136,000	136,000
TOTAL	1,188,783.92	1,316,000	1,311,000
<u>STATE SHARED TAXES</u>			
HIGHWAY USERS REVENUE	195,214.77	366,867	384,600
TOTAL	195,214.77	366,867	384,600
<u>LICENSES AND PERMITS</u>			
LIQUOR LICENSE	67,802.10	60,000	65,000
TRADERS LICENSE	20,985.13	24,000	21,000
BUILDING PERMIT	68,607.82	103,000	115,000
STORMWATER MGM INSPECTION	1,450.00	3,000	3,000
FOREST CONSERVATION PLANS	1,750.00	4,000	1,500
MARRIAGE LICENSES & CEREMONIES	5,750.00	5,000	5,000
SLOT MACHINE LICENSES	0	1,000	0
TOTAL	166,345.05	200,000	210,500
<u>FEDERAL GRANTS</u>			
FED INCENTIVES PRISONERS	1,800.00	1,000	1,000
FEDERAL DISASTER AID	282,382.68	0	0
EMERGENCY MANAGEMENT	67,113.00	67,000	67,000
LAW ENFORCEMENT	2,004.00	0	0
MDA-CAROLINE SOIL CONS DIST	54,651.08	55,446	0
SOIL CONS MFS 1687 A-E	0	47,557	0
TEMP FOOD ASSIST PROG GRANT	7,800.00	5,000	5,000

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>REVENUE SOURCES</u>	<u>ACTUAL</u> FY 2012	<u>ESTIMATE</u> FY 2013	<u>ESTIMATE</u> FY 2014
FFY2010319(H)INCREMENTAL GRT	38,316.19	365,341	120,000
ADULT DRUG COURT GRANT	89,004.31	126,526	101,997
TOTAL	543,071.26	667,870	294,997
<u>STATE GRANTS</u>			
DISPARITY GRANT	2,131,782.00	2,131,782	2,131,782
TEACHER RETIREMENT SUPPLEMENT	0	685,108	685,108
POLICE PROTECTION AID	107,710.00	107,710	121,000
FAMILY SERVICES GRANT	151,356.73	158,893	147,500
JUROR REIMBURSEMENT	17,448.44	20,000	20,000
JUVENILE DRUG CRT GRANT	58,495.55	64,488	61,837
JUVENILE INTER GOV GRANT	14,999.77	15,043	15,043
WREC UNIV OF MD GRANT P&C	3,200.00	0	0
TOBACCO & TEEN COURT PROGRAM	51,313.39	0	0
MIEMSS	3,590.00	2,200	2,200
CRIME RPTS & COMMAND CNTRL	3,588.00	3,588	3,588
CHESAPEAKE BAY GRANT	44,900.78	0	0
STATE PARK FEES	100	0	0
PROGRAM OPEN SPACE GRANTS	647.78	0	0
FIRE AND AMBULANCE GRANT	208,628.00	206,536	206,536
CRITICAL AREA GRANT	4,000.00	4,000	4,000
ADULT OFFENDER COM SERV PROG	30,720.00	30,720	30,720
TOTAL	2,832,480.44	3,430,068	3,429,314
<u>OTHER GRANTS</u>			
HUMAN SERV DRUG GRANT	0	0	4,100
SCHOOL RESOURCE OFFICERS	140,091.44	140,000	140,000
K9 PROG HUMAN SVC COUNCIL	13,399.25	0	0
BIKE PATROL HSC	7,805.00	0	0
TOTAL	161,295.69	140,000	144,100
<u>CHARGES FOR SERVICES</u>			
SOIL CONSERV CUSTODIAL SVC	15,437.71	16,084	0
OTHER GRANTS&CONTRIBUTIONS	13,425.08	1,400	1,400
ANIMAL FEES & FINES	705	500	500
COURT COSTS, FEES & FINES	6,607.90	2,500	3,000
COURT TRANSCRIPTS & TAPES	3,314.00	4,000	4,000
TELEPHONE 911 FEES	185,615.03	205,000	205,000
SHERIFFS FEES	31,623.05	35,000	30,000
REIMB OVERTIME	46,482.50	35,000	120,000
PRISONER FEES	66,070.23	140,000	75,000
RECYCLING FEES	10,247.69	2,000	2,000
AGENCY REIMBURSEMENTS	0	12,000	12,000
MOSQUITO CONTROL FEES	38,575.00	45,000	45,000

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>REVENUE SOURCES</u>	<u>ACTUAL</u> <u>FY 2012</u>	<u>ESTIMATE</u> <u>FY 2013</u>	<u>ESTIMATE</u> <u>FY 2014</u>
JOHNSONGRASS FEES	9,454.34	16,000	17,000
REPAIR SERVICES	124,151.42	90,000	80,000
CPR FEES	3,897.12	3,000	3,000
MARINA FEES	37,771.55	41,000	36,500
BROCHURE REC & PARKS	6,624.00	0	0
ADMINISTRATIVE FEES	17,868.22	8,000	6,000
RECREATION FEES	13,167.40	12,280	14,000
VEHICLE TAG FEES	3,432.00	3,500	3,500
CONVENIENCE FEES	99,700.00	105,000	85,000
SIGNS	948.97	0	0
FIRE SERV RECOVERY CALLS	35,341.04	0	0
SHERIFF SALE	-1,091.61	0	0
RETIREE HEALTH SUBSIDY	10,242.26	10,000	10,000
SOIL CONS EMPLOYEE	49,074.56	50,616	0
TOTAL	828,684.46	837,880	752,900
<u>MISCELLANEOUS REVENUES</u>			
INTEREST	4,808.34	7,000	5,000
RENTS	19,521.95	22,754	24,000
RENT ARMORY	7,908.00	14,000	14,000
MUNICIPAL INFRASTRUCTURE	16,480.00	17,617	18,185
INTEREST MUNICIPAL SHARE	6,566.00	5,696	4,710
TIMBER SALES	30,175.00	0	0
PROCEEDS SALE OF EQUIP JAIL	660.65	0	0
TOTAL	86,119.94	67,067	65,895
<u>TRANSFERS</u>			
TRANSFER SCHOOL EXCISE	100,000.00	60,000	60,000
TRANSFER BLS	639,835.00	663,000	673,000
TRANSFER AGR LAND	20,000.00	0	0
TRANSFER FR RECREATION PROG	0	0	1,700
TRANSFER OPEB INTEGRA	127,438.00	127,800	67,800
TRANSFER OPEB HEALTH RETIREE	84,500.00	80,174	0
TOTAL	971,773.00	930,974	802,500
TOTAL REVENUES	41,994,001.17	42,529,726	42,638,761

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2014 BUDGET</u>
COUNTY COMMISSIONERS	452,400
ETHICS COMMISSION	200
ELECTIONS	390,338
STATE ASSESSMENT & TAX COST	147,148
TAX OFFICE	281,641
OFFICE OF FINANCE	302,715
OFFICE OF LAW	143,797
OFFICE OF HUMAN RESOURCES	479,524
PLANNING & CODES	739,673
GENERAL SERVICES	132,654
TECHNOLOGY	354,316
 <u>JUDICIAL</u>	
JUVENILE INTER GOVERNMENT GRANT	15,043
ADULT DRUG COURT GRANT	101,997
JUVENILE DRUG COURT GRANT	65,937
FAMILY SERVICE GRANT	169,629
CIRCUIT COURT	279,999
ORPHAN'S COURT	19,140
STATE'S ATTORNEY	718,129
 <u>PUBLIC SAFETY</u>	
SHERIFF	2,633,806
COURTHOUSE SECURITY	228,411
SCHOOL RESOURCE OFFICER	187,974
ADULT COMMUNITY SERVICE PROGRAM	30,720
VOLUNTEER FIRE COMPANIES	1,305,499
CORRECTIONS	3,552,085
DEPARTMENT OF EMERG SERVICES	
DES: ADMINISTRATION	237,961
DES: COMMUNICATIONS	1,221,483
DES: MEDICAL SERVICE	2,374,408
DES: PLAN & RISK MANAGEMENT	165,065
HUMANE SOCIETY / ANIMAL CONTROL	300,000
LIQUOR LICENSING	68,285
 <u>PUBLIC WORKS</u>	
ADMINISTRATION	307,130
CENTRAL SHOP	609,519
SOLID WASTE	242,157
JOHNSON GRASS	76,222
MOSQUITO CONTROL	77,674
ROADS	1,630,473
COUNTY BUILDINGS	611,429

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2014 BUDGET</u>
<u>HEALTH</u>	
CAROLINE MENTAL HEALTH	45,000
HEALTH DEPARTMENT	377,903
CAROLINE CENTER	26,845
<u>SOCIAL SERVICES</u>	
UPPER SHORE AGING	56,563
DELMARVA COMM. SERVICES, INC	75,000
GRANT TEMP FOOD ASSIST PROGRAM	5,000
MID SHORE FAMILY VIOLENCE	5,000
<u>EDUCATION</u>	
CHESAPEAKE COLLEGE	1,371,343
BOARD OF EDUCATION	12,409,993
BD OF ED TEACHERS PENSION	1,006,000
CHESAPEAKE COLLEGE CAPITAL & DEBT	118,534
LIBRARY	1,090,000
RECREATION	621,077
PARKS	209,949
CAROLINE ARTS COUNCIL	5,000
EXTENSION SERVICE	129,571
<u>HOUSING</u>	
INTERFAITH HOUSING	6,000
<u>ECONOMIC DEVELOPMENT</u>	
MID SHORE REGIONAL COUNCIL	15,000
ECON DEVELOP CORP & TOURISM	227,850
<u>DEBT SERVICE</u>	
	3,388,031
<u>INTERGOVERNMENTAL</u>	
IN LIEU OF BANKSTOCK	3,100
TOWN PLANNING GRANTS	12,500
CONTINGENCY	177,686
<u>TRANSFERS OUT</u>	
RETIRE HEALTH CARE FUND	67,800
4 H & YOUTH FUND	22,592
POSTEMPLOYMENT BENEFIT FUND	66,000
SICK LEAVE UNFUNDED LIABILITY	65,000
TRANSFER TO CAPITAL	314,843
TRANSFER SHS MED TRANSPORT	65,000
TOTAL	<u><u>42,638,761</u></u>

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
<u>COUNTY COMMISSIONERS</u>			
SALARIES-PERMANENT	300,586.32	251,152	252,795
SALARIES-OVERTIME	479.20	100	100
SALARIES-TEMPORARY	5,665.80	11,800	11,800
HEALTH & DENTAL	49,700.05	42,352	42,352
LIFE & LTD	1,363.82	1,620	1,372
EMPLOYEE DEVELOPMENT	1,963.82	2,000	2,000
RETIREMENT	43,549.28	54,184	45,926
WORKER'S COMPENSATION	717.56	700	706
SOCIAL SECURITY	22,525.08	20,125	20,249
TELEPHONE	4,234.24	4,850	4,800
POSTAGE	506.29	600	550
COUNTY PROMOTION/WEB PAGE	2,702.50	6,250	6,250
ADVERTISING	22,320.74	20,000	20,000
PRINTING AND PUBLICATIONS	442.85	500	400
DUPLICATING	2,034.33	1,500	0
MILEAGE & CONFERENCE EXPENSE	4,649.43	2,300	2,300
ASSOCIATION DUES	16,018.93	16,000	16,000
OFFICE SUPPLIES	3,659.66	2,000	500
WW DUPLICATING/SUPPLIES	0.00	0	9,100
UPDATE CODE	11,168.24	10,000	10,000
OTHER EXPENSES	7,762.51	5,000	5,200
TOTAL	502,050.65	453,033	452,400
<u>JUVENILE INTER GOVERNMENT GRANT</u>			
SALARIES JUV INTER GOVERNMENT GRANT	11,449.31	13,937	13,937
WORKER'S COMPENSATION	15.88	40	40
SOCIAL SECURITY	875.88	1,066	1,066
OTHER EXPENSES	2,658.70	0	0
TOTAL	14,999.77	15,043	15,043
<u>ETHICS COMMISSION</u>			
ETHICS COMMISSION	0.00	200	200
TOTAL	0.00	200	200
<u>ADULT DRUG COURT GRANT</u>			
SALARIES ADULT DRUG COURT GRANT	31,912.94	37,000	34,863
ADULT DR GRT SAL & FR (REIM)	22,860.54	41,967	38,000
HEALTH & DENTAL	4,605.48	25,188	6,141
LIFE & LTD	49.40	144	233
WORKER'S COMPENSATION	53.60	115	93
SOCIAL SECURITY	2,441.38	2,860	2,667
ADVERTISING	399.84	0	100

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
CONSULTANTS/CONTRACTS	1,708.75	6,648	6,400
TRAVEL	13,607.80	4,644	5,000
SUPPLIES	2,463.59	500	500
OTHER EXPENSES	8,900.99	1,583	2,000
INDIRECT COST	0.00	5,877	6,000
TOTAL	89,004.31	126,526	101,997
<u>JUVENILE DRUG COURT GRANT</u>			
DRUG COURT COORDINATOR	41,440.80	41,282	41,450
HEALTH & DENTAL	2,740.76	2,736	2,684
LIFE & LTD	296.76	297	252
RETIREMENT	4,884.00	6,605	6,632
WORKER'S COMPENSATION	82.55	110	110
SOCIAL SECURITY	3,089.17	3,158	3,170
DRUG TESTING	3,402.32	5,800	4,779
HUMAN SERVICES GRANT	0.00	500	4,100
STATE OTHER EXPENSES	2,251.93	4,000	2,760
TOTAL	58,188.29	64,488	65,937
<u>FAMILY SERV GRANT</u>			
SALARY FAMILY SERV GRT	63,325.65	63,083	65,296
HEALTH & DENTAL	2,999.99	3,000	3,284
LIFE & LTD	375.36	375	321
RETIREMENT	10,035.30	12,616	13,059
WORKER'S COMPENSATION	126.23	168	174
SOCIAL SECURITY	4,844.52	4,825	4,995
TELEPHONE	330.13	500	500
DUES/SUBSCRIPTION/PUBLICATIONS	1,784.01	1,500	1,600
EQUIPMENT	0.00	1,200	1,200
CENTRAL DUPLICATING	504.86	500	600
CONSULTANTS	0.00	1,200	0
TRAINING/JUDICIAL	785.00	1,500	1,000
TRAVEL	3,062.59	3,000	2,500
CHILD EDUCATIONAL PROGRAM	3,614.19	3,500	3,600
ALTERNATIVE DISP RESOLUTION	0.00	1,200	800
CHILDREN CHILDCARE WAIT ROOM	684.17	200	200
CHILDREN'S ATTORNEY	24,828.13	16,000	17,000
CUSTODY INVESTIGATE/HOME STUDY	0.00	0	600
MENTAL HEALTH-EVALUATIONS	0.00	2,400	2,400
MENTAL HEALTH-TREATMENT	450.00	1,000	1,000
PARENTING EDUCATION	5,122.27	5,500	5,500
SELF-HELP/FAMILY LAW CLINIC	11,806.76	13,000	13,000
VISITATION SERVICES	24,103.65	24,000	26,000
OFFICE SUPPLIES	538.47	1,000	1,000

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
OTHER EXPENSES	10,742.40	15,000	4,000
FEES COLLECTED EXPENSE	292.30	0	0
TOTAL	170,355.98	176,267	169,629
<u>CIRCUIT COURT</u>			
SALARIES-PERMANENT	138,238.02	137,449	120,606
SALARIES-OVERTIME	2,902.36	4,000	4,000
SALARIES TEMPORARY	20,608.00	15,000	40,000
HEALTH & DENTAL	37,347.90	37,961	22,888
LIFE & LTD	1,042.41	1,090	746
RETIREMENT	16,344.00	21,992	19,297
WORKER'S COMPENSATION	914.46	960	1,402
SOCIAL SECURITY	11,686.43	11,970	12,592
TELEPHONE	1,555.93	1,500	1,500
POSTAGE	2,332.28	4,000	3,000
DUPLICATING	1,994.51	2,000	2,200
MILEAGE & CONFERENCE EXPENSE	949.38	600	1,000
MAINTENANCE CONTRACT	8,892.00	8,908	8,908
OFFICE SUPPLIES	3,178.61	4,000	3,500
JURORS	25,560.99	32,000	32,000
OTHER EXPENSES	229.25	500	500
CAPITAL OUTLAY	0.00	500	5,860
TOTAL	273,776.53	284,430	279,999
<u>ORPHAN'S COURT</u>			
SALARIES-PERMANENT	15,000.12	15,000	15,000
RETIREMENT	1,800.00	2,400	2,400
WORKER'S COMPENSATION	30.06	40	40
SOCIAL SECURITY	1,147.48	1,150	1,150
EXPENSE ALLOWANCE	209.85	550	550
TOTAL	18,187.51	19,140	19,140
<u>STATE'S ATTORNEY</u>			
SALARIES-PERMANENT	482,153.18	486,489	488,829
SALARIES-OVERTIME	2,408.58	1,000	2,000
SALARIES-TEMPORARY	213.62	0	0
HEALTH & DENTAL	109,561.76	111,090	88,081
LIFE & LTD	2,648.40	3,090	2,606
RETIREMENT	59,817.00	74,166	76,156
WORKER'S COMPENSATION	969.11	1,302	1,309
SOCIAL SECURITY	35,321.06	37,343	37,548
TELEPHONE	659.65	1,950	2,200
POSTAGE	2,531.02	2,500	2,000
DUPLICATING	4,917.95	4,000	3,000
MILEAGE & CONFERENCE EXPENSE	1,511.01	1,500	1,500

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
OFFICE SUPPLIES	2,826.54	3,000	4,000
EXTRADITION COSTS	2,662.17	500	1,000
BOND AND INSURANCE	0.00	100	100
OTHER EXPENSES	9,208.13	6,300	7,800
SAO MEMORIAL FUND GRANT	-118.65	0	0
TOTAL	717,290.53	734,330	718,129
<u>ELECTIONS</u>			
SALARIES-TEMPORARY	1,037.40	500	500
SALARIES BOARD MEMBERS	15,250.00	16,000	16,000
ELECTION EMP SAL & FRINGE	213,912.93	220,000	238,000
WORKER'S COMPENSATION (CO)	30.68	138	126
SOCIAL SECURITY (CO)	1,346.42	1,262	1,262
JUDGES SALARIES & TRAINING	25,298.00	26,000	30,900
TELEPHONE	371.96	750	750
POSTAGE	8,760.90	7,000	7,200
PRINTING AND PUBLICATIONS	20,897.43	10,000	20,000
COPIER	4,693.91	4,500	4,500
MILEAGE & CONFERENCE EXPENSE	3,480.59	5,000	5,000
CONTRACTUAL SERVICES	1,312.50	2,700	3,200
LEGAL SERVICES	3,000.00	3,000	3,000
NETWORKING/CONNECTION	651.72	1,000	1,000
VOTING REQ SYSTEM	1,341.90	5,000	9,500
ELECTION SUPPLIES & EXPENSES	806.59	2,000	2,000
OFFICE SUPPLIES	1,675.53	1,000	1,000
OTHER EXPENSES	705.79	500	500
VOTING SYS SUPPORT & SVCS	69,536.24	44,200	45,900
TOTAL	374,110.49	350,550	390,338
<u>ST DEPT OF ASSESSMENTS & TAX</u>			
STATE ASSESSMENT & TAX COST	245,176.00	245,000	147,148
TOTAL	245,176.00	245,000	147,148
<u>TAX OFFICE</u>			
SALARIES-PERMANENT	164,047.63	163,416	171,681
HEALTH & DENTAL	25,894.02	26,904	27,224
LIFE & LTD	1,032.84	1,033	894
RETIREMENT	25,737.10	32,864	27,469
WORKER'S COMPENSATION	326.82	436	458
SOCIAL SECURITY	11,967.33	12,500	13,134
TELEPHONE	1,229.75	1,550	241

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
POSTAGE	8,858.17	10,000	10,000
MILEAGE & CONFERENCE EXPENSE	149.00	180	200
ASSOCIATION DUES	185.00	220	240
TAX BILLS	4,156.06	5,000	5,000
DATA PROCESSING	19,556.39	21,000	21,000
OFFICE SUPPLIES	2,570.25	2,700	2,700
BOND AND INSURANCE	360.00	400	400
OTHER EXPENSES	127.47	3,600	1,000
TOTAL	266,197.83	281,803	281,641
<u>OFFICE OF FINANCE</u>			
SALARIES-PERMANENT	119,477.74	129,174	131,691
SALARIES-TEMPORARY	9,425.28	19,280	18,200
HEALTH & DENTAL	32,493.23	33,548	33,548
LIFE & LTD	729.56	966	828
EMPLOYEE DEVELOPMENT	0.00	0	1,000
RETIREMENT	15,939.00	20,668	23,838
WORKER'S COMPENSATION	256.20	396	400
SOCIAL SECURITY	9,088.48	11,357	11,467
TELEPHONE	962.33	1,050	650
POSTAGE	2,075.69	2,500	2,300
DUPLICATING	1,440.97	2,000	0
MILEAGE & CONFERENCE EXPENSE	143.20	250	500
AUDIT AND FINANCIAL RECORDS	64,330.00	60,250	62,050
DATA PROCESSING	11,064.83	16,434	15,000
OFFICE SUPPLIES	2,965.52	3,175	500
OTHER EXPENSES	492.76	634	743
TOTAL	270,884.79	301,682	302,715
<u>OFFICE OF LAW</u>			
SALARIES-PERMANENT	121,465.48	121,000	84,600
ADMINISTRATIVE ASSIST COST	0.00	5,165	5,165
HEALTH & DENTAL	6,162.82	6,141	6,141
LIFE & LTD	2,434.20	2,434	393
RETIREMENT	24,080.06	29,040	14,400
WORKER'S COMPENSATION	242.06	323	226
SOCIAL SECURITY	8,401.28	9,260	6,472
TELEPHONE	1,250.17	1,250	1,250
POSTAGE	87.55	200	200
PRINTING AND PUBLICATIONS	1,869.29	2,000	2,000
MILEAGE & CONFERENCE EXPENSE	1,572.35	650	3,650

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
ASSOCIATION DUES	1,020.00	700	700
LEGAL SERVICES	45,643.20	10,000	15,000
OFFICE SUPPLIES	258.68	400	400
OTHER EXPENSES	3,545.53	3,200	3,200
TOTAL	218,032.67	191,763	143,797
<u>OFFICE OF HUMAN RESOURCES</u>			
SALARIES-PERMANENT	187,162.75	183,252	187,325
HEALTH & DENTAL	30,758.96	29,082	29,082
LIFE & LTD	1,112.10	1,048	889
EMPLOYEE DEVELOPMENT	2,825.20	4,000	2,000
RETIREMENT	20,841.00	26,818	27,205
WORKER'S COMPENSATION	380.52	490	500
UNEMPLOYMENT	17,966.62	35,000	20,000
ACTUARIAL SERVICES	29,375.00	27,000	38,000
SOCIAL SECURITY	13,744.80	14,020	14,330
CRIMINAL BACKGROUND CHECKS	0.00	500	1,000
EMPLOYEE MEETING	1,599.61	1,600	350
EMPLOYEE TRAINING	86.80	3,500	2,500
DRUG/ALCOHOL TESTING	5,038.80	4,500	4,500
POST EMP BENEFITS NOT HEALTH	27,682.60	27,700	27,700
POST EMPLOYEE HEALTH CARE	83,963.88	80,174	66,293
TELEPHONE	1,692.24	1,650	1,650
POSTAGE	890.30	1,000	1,000
PAYROLL SERVICES	50,151.82	48,000	48,000
ADVERTISING	4,745.81	4,200	4,200
PRINTING AND PUBLICATIONS	298.97	250	250
DUPLICATING	2,931.44	1,500	0
ID BADGES	393.76	700	250
MILEAGE & CONFERENCE EXPENSE	651.11	200	1,000
OFFICE SUPPLIES	674.03	600	500
OTHER EXPENSES	1,567.59	1,000	500
EMPLOYEE ADVISORY BOARD	0.00	500	500
TOTAL	486,535.71	498,284	479,524
<u>PLANNING & CODES ADMINISTRATION</u>			
SALARIES-PERMANENT	381,136.83	391,359	365,906
SALARY GRANTS	19,325.12	60,000	60,000
SALARIES-OVERTIME	0.00	2,500	0
SALARIES-TEMPORARY	1,185.00	0	0
ADMINISTRATIVE ASSIST COST	0.00	-5,165	-5,165
HEALTH & DENTAL	66,705.54	72,587	68,121
CLOTHING ALLOWANCE	0.00	200	500
LIFE & LTD	2,362.37	2,654	2,205
EMPLOYEE DEVELOPMENT	80.00	0	1,500
RETIREMENT	51,702.32	68,905	69,703

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
WORKER'S COMPENSATION	2,090.10	2,810	2,877
SOCIAL SECURITY	31,595.60	34,720	33,041
TELEPHONE	3,911.99	4,350	4,350
POSTAGE	2,007.04	3,500	3,000
ADVERTISING	1,857.41	3,000	2,000
PRINTING AND PUBLICATIONS	1,453.67	2,000	1,000
DUPLICATING	7,828.93	14,760	14,760
MILEAGE & CONFERENCE EXPENSE	921.11	2,000	2,850
EXPENSE ALLOWANCE	6,000.00	6,000	6,000
ASSOCIATION DUES	1,658.00	2,500	2,000
CONTRACTUAL SERVICES	19,878.66	0	0
LEGAL SERVICES	38,165.00	22,000	18,000
AUTO INSURANCE	1,673.00	1,700	1,275
FOREST CONSERVATION	807.40	0	0
OPERATION OF AUTOS	978.16	1,500	1,125
FUELS	2,153.31	3,400	2,625
OFFICE SUPPLIES	3,531.37	4,000	4,000
SOFTWARE MAINTENANCE	7,286.94	11,000	11,000
OTHER EXPENSES	2,654.71	3,000	3,000
CZM PLANNING GRANT	-346.99	0	0
JONESTOWN OPERATING COST	2,018.24	4,000	4,000
FFY2010 319(H) INCREMENTAL GRANT	26,901.60	305,341	60,000
TOTAL	687,522.43	1,024,621	739,673
<u>GENERAL SERVICES</u>			
TELEPHONE	65,551.14	43,100	44,321
POSTAGE	4,468.42	10,000	6,000
ESNEC ENGERY TRUST	1,377.00	2,000	1,500
PROPERTY AND CASUALTY INSURANCE	36,308.00	36,918	35,000
LIABILITY INSURANCE	-3,885.50	2,000	2,000
ENVIRONMENTAL INSURANCE	1,887.00	1,900	17,333
BOND AND INSURANCE	1,332.00	1,000	1,500
PAY MERIT INCREASE	0.00	25,000	25,000
TOTAL	107,038.06	121,918	132,654
<u>TECHNOLOGY</u>			
SALARIES-PERMANENT	147,791.62	147,349	149,454
SALARIES-OVERTIME	5,390.54	6,000	6,000
HEALTH & DENTAL	20,839.78	20,774	21,346
LIFE & LTD	920.82	975	829

**COMMISSIONERS OF CAROLINE COUNTY
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<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
EMPLOYEE DEVELOPMENT	6,753.87	5,731	5,800
RETIREMENT	17,532.00	23,576	23,913
WORKER'S COMPENSATION	2,238.15	2,976	3,208
SOCIAL SECURITY	11,314.49	11,730	11,892
MOBILE PHONES	3,673.54	2,800	2,600
POSTAGE	0.00	50	50
MILEAGE & CONFERENCE EXPENSE	2,373.51	1,000	1,000
AUTO INSURANCE	485.00	500	500
REPAIRS	247.36	550	550
FUELS	1,968.32	2,100	2,100
OFFICE SUPPLIES	638.58	500	750
WIDE AREA NETWORK	23,975.28	25,000	25,000
MAINTENANCE	58,665.35	61,500	56,500
HARDWARE	20,886.95	28,000	28,000
TOOLS AND PARTS	954.72	2,000	2,000
SOFTWARE	5,857.92	5,000	5,000
LICENSING	6,218.07	6,000	6,000
OTHER EXPENSES	780.53	1,943	1,824
TOTAL	339,506.40	356,054	354,316
<u>SHERIFF</u>			
SALARIES-PERMANENT	1,231,297.19	1,312,274	1,326,212
SALARIES-CONTRACTUAL	0.00	30,044	30,044
SALARIES-OVERTIME	37,524.47	40,000	40,000
REIMBURSABLE OVERTIME	28,459.83	42,648	42,648
SALARIES-TEMPORARY	24,824.18	24,886	24,886
HEALTH & DENTAL	303,171.06	306,071	314,998
UNIFORMS	14,232.32	13,500	13,500
LIFE & LTD	597.46	1,009	1,111
EMPLOYEE DEVELOPMENT	7,128.55	9,750	10,000
RETIREMENT	393,083.88	334,063	389,516
WORKER'S COMPENSATION	43,090.04	61,224	62,167
SOCIAL SECURITY	95,437.54	110,914	111,980
TELEPHONE	7,813.95	9,000	9,000
POSTAGE	1,081.31	1,300	1,300
UTILITIES	418.00	456	456
CENTRAL DUPLICATING	3,208.02	3,000	3,000
MILEAGE & CONFERENCE EXPENSE	250.00	250	0
INSURANCE	27,910.61	36,200	33,500
TECHNICAL SUPPORT	24,872.00	26,500	27,900
MOBILE DATA COMMUNICATIONS	17,436.87	18,200	15,000
WEAPON MAINTENANCE	0.00	0	13,750
REPAIRS	31,972.57	31,000	31,000
FUELS	98,613.32	97,000	111,250
OFFICE SUPPLIES	5,209.75	4,000	6,200

**COMMISSIONERS OF CAROLINE COUNTY
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<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
NEW EMPLOYEE EXPENSE	1,650.00	1,500	1,500
NCIC LOGINS	0.00	0	4,300
OTHER EXPENSES	10,983.84	8,250	5,000
CRIME REPORTS & COMMAND	3,588.00	3,588	3,588
K 9 PRG HUMAN SVC COUNCIL	13,242.21	0	0
BIKE PATROL HSC	7,807.15	0	0
TOTAL	2,434,904.12	2,526,627	2,633,806
 <u>COURTHOUSE SECURITY</u>			
SALARIES-PERMANENT	113,245.82	112,812	113,940
SALARIES-OVERTIME	6,732.04	8,000	8,000
SALARIES-TEMPORARY	26,346.60	35,000	35,000
OVERTIME SECURITY OFFICERS	5,475.43	10,000	10,000
HEALTH & DENTAL	21,295.36	21,214	21,214
UNIFORMS	1,674.89	600	600
EMPLOYEE DEVELOPMENT	18.68	500	500
RETIREMENT	37,332.00	32,388	18,084
WORKER'S COMPENSATION	5,163.57	7,484	7,802
SOCIAL SECURITY	11,116.18	12,685	12,771
AUTO INSURANCE	2,072.26	0	0
REPAIRS	165.40	0	0
FUELS	1,757.47	0	0
OTHER EXPENSES	440.90	500	500
TOTAL	232,836.60	241,183	228,411
 <u>SCHOOL RESOURCE OFFICER</u>			
SALARIES-PERMANENT	102,435.71	102,043	103,063
HEALTH & DENTAL	27,516.16	27,407	27,407
UNIFORMS	299.99	1,000	1,000
EMPLOYEE DEVELOPMENT	14.42	500	450
RETIREMENT	33,756.00	29,297	32,733
WORKER'S COMPENSATION	3,454.09	4,606	4,816
SOCIAL SECURITY	7,192.47	7,806	7,884
LIABILITY INSURANCE	934.26	975	1,025
AUTO INSURANCE	1,138.00	1,140	1,140
REPAIRS	1,220.30	2,500	2,500
FUELS	5,471.25	5,456	5,456
OTHER EXPENSES	179.90	500	500
TOTAL	183,612.55	183,230	187,974
 <u>TOBACCO & TEEN COURT PROGRAM</u>			
GRANT SAL TOBACCO USE/CESS/	43,946.30	0	0
HEALTH & DENTAL	1,767.66	0	0
LIFE & LTD	279.21	0	0

**COMMISSIONERS OF CAROLINE COUNTY
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<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
RETIREMENT	4,728.00	0	0
WORKER'S COMPENSATION	1,343.94	0	0
SOCIAL SECURITY	3,296.24	0	0
FUELS	332.73	0	0
OTHER EXPENSES	38.36	0	0
TOTAL	55,732.44	0	0
<u>ADULT COMMUNITY SERVICE PROGRAM</u>			
ADULT COMMUNITY SERVICE PROGRAM	30,720.00	30,720	30,720
TOTAL	30,720.00	30,720	30,720
<u>VOLUNTEER FIRE COMPANIES</u>			
LOSAP	110,000.00	103,000	0
FIRE COMPANIES	991,249.97	991,250	991,250
AMBULANCE GRANTS	107,713.00	107,713	107,713
STATE FIRE AID	208,628.00	206,536	206,536
TOTAL	1,417,590.97	1,408,499	1,305,499
<u>CORRECTIONS</u>			
SALARIES-PERMANENT	1,382,586.67	1,380,350	1,467,312
SALARIES-OVERTIME	39,189.34	30,000	30,000
SALARIES-TEMPORARY	0.00	0	15,530
HEALTH & DENTAL	300,105.86	332,095	289,396
UNIFORMS	4,621.62	6,000	8,000
LIFE & LTD	9,216.81	10,393	9,038
EMPLOYEE DEVELOPMENT	14,189.75	15,000	15,000
RETIREMENT	170,618.94	231,794	229,170
WORKER'S COMPENSATION	45,142.83	60,642	67,532
SOCIAL SECURITY	103,487.82	107,892	115,732
TELEPHONE	8,810.01	9,000	9,000
POSTAGE	18.19	150	150
UTILITIES	131,778.69	140,000	140,000
EXPENSE ALLOWANCE	6,000.00	6,000	0
INSURANCE	14,595.87	14,600	14,600
BUILDING MAINTENANCE	143,251.07	200,000	200,000
SECURITY EQUIPMENT	5,197.47	5,000	8,000
OPERATION OF AUTOS	3,175.13	2,000	3,500
COMMUNICATIONS MAINTENANCE	7,568.00	6,000	6,000
FOOD SERVICE	281,961.19	300,000	307,500
MEDICAL SERVICE	525,278.42	525,000	538,125
FUELS	11,336.03	17,000	15,000
OFFICE SUPPLIES	6,597.27	4,000	6,000

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
JANITORIAL SUPPLIES	31,402.76	25,000	35,000
INMATE SUPPLIES	0.00	35,000	20,000
EMPLOYEE TRAINING	163.94	0	0
OTHER EXPENSES	1,408.63	2,500	2,500
TOTAL	3,247,702.31	3,465,416	3,552,085

DEPARTMENT OF EMERG SERVICES:

DES: ADMINISTRATION

SALARIES-PERMANENT	128,771.41	127,743	128,707
SALARIES-TEMPORARY	2,909.51	5,000	5,000
HEALTH & DENTAL	33,726.96	33,601	33,601
LIFE & LTD	900.24	900	781
EMPLOYEE DEVELOPMENT	315.82	750	750
RETIREMENT	22,342.82	27,578	27,766
WORKER'S COMPENSATION	2,674.54	3,561	3,811
SOCIAL SECURITY	9,272.91	10,150	10,229
TELEPHONE	655.20	1,500	1,000
POSTAGE	277.97	450	450
UTILITIES	4,664.04	5,000	5,000
CENTRAL DUPLICATING	821.18	800	900
BLDG/GROUNDS MAINTENANCE	1,636.78	1,750	1,750
OFFICE SUPPLIES	875.73	900	900
RENT	16,072.01	16,716	16,716
OTHER EXPENSES	592.57	600	600
TOTAL	226,509.69	236,999.00	237,961.00

DES: COMMUNICATIONS

SALARIES-PERMANENT	527,118.08	531,346	541,920
SALARIES CERTIFICATIONS	0.00	0	4,000
SALARIES-OVERTIME	59,379.88	48,030	44,030
SALARIES-TEMPORARY	56,721.63	44,897	46,580
HEALTH & DENTAL	136,429.54	148,200	143,734
UNIFORMS	3,564.34	3,000	3,000
LIFE & LTD	3,681.91	3,988	3,420
EMPLOYEE DEVELOPMENT	2,314.55	2,300	2,800
RETIREMENT	63,368.00	85,015	86,707
WORKER'S COMPENSATION	1,273.57	1,499	1,697
SOCIAL SECURITY	46,670.36	47,757	48,695
TELEPHONE	31,525.41	37,000	34,000
UTILITIES	5,592.24	5,200	5,500
CENTRAL DUPLICATING	821.19	800	800
MILEAGE & CONFERENCE EXPENSE	280.65	500	1,000
LIABILITY INSURANCE	2,732.00	3,200	3,200
AUTO INSURANCE	906.00	950	900
OPERATION OF AUTOS	799.07	1,000	1,000

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
BLDG/GROUNDS MAINTENANCE	1,089.65	1,000	1,000
MAINTENANCE CONTRACT	224,690.75	237,000	242,000
FUELS	2,941.17	3,500	3,500
OFFICE SUPPLIES	1,637.09	1,200	1,200
OTHER EXPENSES	603.72	800	800
TOTAL	1,174,140.80	1,208,182	1,221,483
DES: MEDICAL SERVICE			
SALARIES-PERMANENT	1,020,797.42	1,078,793	1,091,906
SALARIES CERTIFICATIONS	20,166.47	20,000	20,000
SALARIES-OVERTIME	215,004.34	161,520	124,346
SALARIES-TEMPORARY	289,912.10	192,200	289,190
SALARIES-SPECIAL EVENTS	1,763.80	2,000	2,000
HEALTH & DENTAL	249,620.02	249,291	236,216
UNIFORMS	10,735.37	11,000	11,000
LIFE & LTD	7,690.00	7,885	6,731
EMPLOYEE TRAINING	2,405.00	3,500	4,500
RETIREMENT	127,369.00	172,607	174,705
WORKER'S COMPENSATION	43,709.30	55,369	64,710
SOCIAL SECURITY	113,643.41	111,943	120,154
TELEPHONE	10,795.59	15,287	12,000
POSTAGE	59.04	100	100
UTILITIES	13,789.47	18,500	18,500
DUPLICATING	472.50	0	0
MILEAGE & CONFERENCE EXPENSE	41.31	250	1,000
CONTRACTUAL SERVICES	2,495.00	3,000	3,000
AUTO INSURANCE	6,903.00	6,900	6,900
COMMUNICATIONS	1,594.58	1,200	1,250
BLDG/GROUNDS MAINTENANCE	2,907.92	3,000	3,000
EQUIPMENT MAINTENANCE	25,675.84	16,500	16,500
REPAIRS	19,092.97	23,000	23,000
FUELS	48,613.22	45,000	45,000
OFFICE SUPPLIES	4,431.20	5,000	5,000
MEDICAL SUPPLIES	14,672.53	0	0
SALARY MEDICAL DIRECTOR	8,799.96	8,800	43,200
EXPENSES MEDICAL DIRECTOR	4,870.87	4,400	5,500
AED/CPR PROGRAM	9,443.26	6,000	6,000
NEW EMPLOYEE EXPENSE	950.00	0	1,000
OTHER EXPENSES	401.68	3,000	3,000
RENT	34,428.51	35,000	35,000
TOTAL	2,313,254.68	2,261,045	2,374,408

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
<u>DES: PLAN & RISK MANAGEMENT</u>			
SALARIES-PERMANENT	84,392.60	83,931	112,781
HEALTH & DENTAL	16,813.00	16,748	21,214
LIFE & LTD	598.56	599	591
RETIREMENT	9,060.00	13,429	18,045
WORKER'S COMPENSATION	169.05	224	301
SOCIAL SECURITY	6,155.61	6,420	8,628
TELEPHONE	3,066.54	3,500	2,000
CENTRAL DUPLICATING	821.20	735	735
MILEAGE & CONFERENCE EXPENSE	0.00	0	500
OFFICE SUPPLIES	248.10	145	145
OTHER EXPENSES	148.81	125	125
EMERGENCY OPERATIONS	1,798.75	0	0
TOTAL	123,272.22	125,856	165,065
<u>HUMANE SOCIETY</u>			
HUMANE SOC/ANIMAL CONTROL	275,000.00	275,000	300,000
TOTAL	275,000.00	275,000	300,000
<u>LIQUOR LICENSING</u>			
SALARIES-PERMANENT	7,058.33	10,000	57,703
WORKER'S COMPENSATION	16.00	30	618
SOCIAL SECURITY	539.96	765	4,414
POSTAGE	193.20	300	300
ADVERTISING	0.00	175	175
PRINTING AND PUBLICATIONS	370.00	200	200
MILEAGE & CONFERENCE EXPENSE	104.64	1,000	1,000
AUTO INSURANCE	0.00	0	425
LEGAL SERVICES	1,055.00	1,500	1,500
OPERATION OF AUTOS	0.00	0	375
FUELS	0.00	0	875
OFFICE SUPPLIES	198.30	500	500
OTHER EXPENSES	201.75	200	200
TOTAL	9,737.18	14,670	68,285
<u>PUBLIC WORKS</u>			
<u>PUBLIC WORKS ADMINISTRATION</u>			
SALARIES-PERMANENT	391,936.52	312,203	198,064
SALARIES-OVERTIME	3,480.79	2,000	2,000
HEALTH & DENTAL	58,562.24	58,850	29,769

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
UNIFORMS	1,212.33	1,100	800
LIFE & LTD	2,419.90	2,161	1,102
EMPLOYEE DEVELOPMENT	33.22	0	2,000
RETIREMENT	49,267.48	49,953	31,690
WORKER'S COMPENSATION	5,399.46	7,576	3,550
SOCIAL SECURITY	28,647.95	24,037	15,305
TELEPHONE	2,989.92	3,100	2,550
POSTAGE	399.00	600	600
DUPLICATING	3,208.29	4,000	3,500
MILEAGE & CONFERENCE EXPENSE	175.00	550	500
CONTRACTUAL SERVICES	330.00	330	0
AUTO INSURANCE	2,206.00	2,200	2,200
OPERATION OF AUTOS	1,335.81	1,500	1,500
COMMUNICATIONS MAINTENANCE	172.12	400	400
FUELS	6,224.96	8,400	9,000
OFFICE SUPPLIES	1,451.20	2,000	2,000
OTHER EXPENSES	526.56	600	600
TOTAL	559,978.75	481,560	307,130
<u>PUBLIC WORKS CENTRAL SHOP</u>			
SALARIES-PERMANENT	245,147.03	248,694	238,545
SALARIES-OVERTIME	2,697.17	2,393	2,500
HEALTH & DENTAL	54,526.13	54,709	60,902
UNIFORMS	5,865.48	5,500	6,000
LIFE & LTD	1,770.12	1,785	1,484
RETIREMENT	29,124.00	39,791	38,167
WORKER'S COMPENSATION	6,021.19	8,127	9,931
SOCIAL SECURITY	17,850.77	19,208	18,440
TELEPHONE	933.94	1,000	550
CONTRACTUAL SERVICES	4.72	400	400
AUTO INSURANCE	3,089.00	3,100	3,100
FUEL SYSTEM MAINTENANCE	6,810.86	3,500	3,500
PARTS	56,139.86	45,000	50,000
MAINTENANCE CONTRACT	943.00	1,000	1,000
REPAIRS	24,365.30	35,000	30,000
PARTS - ROADS	80,203.33	110,000	110,000
FUELS	5,184.48	7,000	6,500
LUBRICANTS	13,748.84	17,500	17,000
OFFICE SUPPLIES	1,082.77	1,000	1,000
TOOLS	6,070.57	5,500	5,500
JANITORIAL SUPPLIES	2,310.16	4,000	4,000
OTHER EXPENSES	1,195.05	1,000	1,000
TOTAL	565,083.77	615,207	609,519

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
<u>PUBLIC WORKS SOLID WASTE</u>			
SALARIES-PERMANENT	168,632.32	142,885	35,247
SALARIES-OVERTIME	896.51	4,000	4,000
HEALTH & DENTAL	30,078.22	29,973	16,800
UNIFORMS	1,134.36	1,000	600
LIFE & LTD	1,086.36	1,086	234
RETIREMENT	17,004.00	22,862	5,584
WORKER'S COMPENSATION	4,166.78	5,670	1,452
SOCIAL SECURITY	12,538.02	11,237	2,696
TELEPHONE	1,869.06	3,500	2,000
UTILITIES	3,225.71	4,000	3,500
CENTRAL DUPLICATING	312.70	500	400
CONTRACTUAL SERVICES	3,978.74	5,500	47,144
REGIONAL LANDFILL USE	82,050.02	100,000	80,000
AUTO INSURANCE	3,504.00	3,500	3,500
REPAIRS	10,133.55	10,000	10,000
FUELS	19,207.79	25,000	24,000
SUPPLIES AND MATERIALS	825.63	1,000	1,000
OTHER EXPENSES	482.37	500	500
RENT	1,750.00	3,500	3,500
TOTAL	362,876.14	375,713	242,157
<u>PUBLIC WORKS JOHNSONGRASS</u>			
SALARIES-PERMANENT	29,260.00	40,050	40,612
SALARIES-OVERTIME	86.63	0	0
HEALTH & DENTAL	10,645.18	10,607	10,607
UNIFORMS	0.00	175	200
LIFE & LTD	292.44	292	250
EMPLOYEE DEVELOPMENT	50.00	100	400
RETIREMENT	4,764.00	6,408	6,498
WORKER'S COMPENSATION	526.10	1,546	1,673
SOCIAL SECURITY	1,997.11	3,060	3,107
TELEPHONE	447.56	500	450
AUTO INSURANCE	618.00	625	625
PARTS	143.32	400	400
CHEMICALS	3,744.00	6,500	6,000
REPAIRS	1,095.76	500	1,500
FUELS	1,898.17	3,000	3,500
OFFICE SUPPLIES	63.00	100	100
OTHER EXPENSES	96.33	300	300
TOTAL	55,727.60	74,163	76,222

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
<u>PUBLIC WORKS MOSQUITO CONTROL</u>			
SALARIES-PERMANENT	36,250.78	29,428	37,174
SALARIES-OVERTIME	169.81	800	800
HEALTH & DENTAL	6,162.82	6,141	6,141
UNIFORMS	0.00	255	200
LIFE & LTD	254.16	254	240
RETIREMENT	3,504.00	4,708	5,948
WORKER'S COMPENSATION	1,278.35	1,167	1,532
SOCIAL SECURITY	2,710.36	2,312	2,844
TELEPHONE	426.72	500	375
POSTAGE	139.05	170	170
AUTO INSURANCE	1,188.00	1,742	1,750
CHEMICALS	8,448.59	9,200	8,000
REPAIRS	1,961.64	1,300	1,300
FUELS	7,500.66	8,000	9,000
OFFICE SUPPLIES	18.88	200	100
CALIBRATE STATE EXP	1,383.64	2,800	2,000
OTHER EXPENSES	136.78	132	100
TOTAL	71,534.24	69,109	77,674
<u>PUBLIC WORKS ROADS</u>			
SALARIES-PERMANENT	660,638.10	662,540	767,965
SALARIES-OVERTIME	12,560.47	10,000	12,000
HEALTH & DENTAL	184,869.07	191,229	214,118
UNIFORMS	5,214.57	6,200	6,000
LIFE & LTD	4,987.78	5,200	5,516
EMPLOYEE DEVELOPMENT	98.05	500	5,131
RETIREMENT	83,234.04	115,758	122,874
WORKER'S COMPENSATION	19,506.83	25,960	32,135
SOCIAL SECURITY	48,014.11	51,449	59,667
TELEPHONE	1,766.15	1,900	1,500
MILEAGE & CONFERENCE EXPENSE	395.06	700	700
CONTRACTUAL SERVICES	8,624.27	15,000	50,000
AUTO INSURANCE	14,327.00	14,867	14,867
FUELS	121,426.15	180,000	190,000
PIPE	225.00	12,000	12,000
ROAD MATERIALS	15,872.18	10,000	10,000
GRAVEL	5,956.00	20,000	20,000
SIGN MATERIALS	27,951.50	30,000	30,000
OTHER CONSTRUCTION MATERIALS	11,678.84	10,000	45,000

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
EQUIPMENT RENTAL	0.00	0	1,000
OTHER EXPENSES	2,211.90	5,000	5,000
EMERGENCY OPERATIONS	199,588.51	25,000	25,000
TOTAL	1,429,145.58	1,393,303	1,630,473
 <u>PUBLIC WORKS COUNTY BUILDINGS</u>			
SALARIES-PERMANENT	63,210.34	62,730	119,793
SALARIES-OVERTIME	675.38	1,000	1,000
HEALTH & DENTAL	16,808.00	16,748	33,548
UNIFORMS	350.00	500	600
LIFE & LTD	506.67	522	743
RETIREMENT	7,464.00	10,037	19,167
WORKER'S COMPENSATION	1,838.34	2,460	4,977
SOCIAL SECURITY	4,586.87	4,875	9,241
TELEPHONE	405.52	500	960
UTILITIES	178,901.50	190,000	185,000
CONTRACTUAL SERVICES	136,714.20	127,000	140,000
AUTO INSURANCE	594.00	600	600
REPAIRS & MAINTENANCE	63,890.36	70,440	90,000
OPERATION OF AUTOS	58.29	0	0
REPAIRS	59.25	0	500
FUELS	1,372.43	1,700	2,000
TOOLS	400.57	400	800
OTHER EXPENSES	1,438.87	2,500	2,500
TOTAL	479,274.59	492,012	611,429
 <u>HEALTH</u>			
CAROLINE MENTAL HEALTH	45,000.00	45,000	45,000
HEALTH DEPARTMENT	377,903.00	377,903	377,903
CAROLINE CENTER	26,845.00	26,845	26,845
TOTAL	449,748.00	449,748	449,748
 <u>SOCIAL SERVICES</u>			
UPPER SHORE AGING	46,362.00	46,362	56,563
DELMARVA COMM. SERVICES, INC	75,000.00	75,000	75,000
GRANT TEMP FOOD ASSIST PROGRAM	7,800.00	5,000	5,000
MID SHORE FAMILY VIOLENCE	4,250.00	5,000	5,000
TOTAL	133,412.00	131,362	141,563
 <u>EDUCATION</u>			
CHESAPEAKE COLLEGE	1,359,571.00	1,359,571	1,371,343
BOARD OF EDUCATION	12,299,444.00	12,412,370	12,409,993
BD OF ED TEACHERS PENSION	0.00	793,934	1,006,000
CHESAP 1994 BOND PRINCIPAL	14,250.00	14,250	14,250
CHESAP 1994 BOND INTEREST	2,308.50	1,425	2,309

**COMMISSIONERS OF CAROLINE COUNTY
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<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
CHEASP DORCHESTER BOND INTEREST	4,502.00	4,232	4,502
CHEASP DORCHESTER BOND PRINCIPAL	6,781.00	7,123	6,781
CHEASP LRC BOND PRIINCIPAL	25,000.00	30,000	25,000
CHEASP LRC BOND INTEREST	15,750.00	14,438	15,750
CHESAPEAKE COLLEGE REPAIRS	49,941.50	52,250	49,942
TOTAL	13,777,548.00	14,689,593	14,905,870
CHESAPEAKE CULINARY CENTER			
CHESAPEAKE CULINARY CENTER	2,500.00	0	0
TOTAL	2,500.00	0	0
RECREATION			
SALARIES-PERMANENT	341,996.42	340,571	344,612
SALARIES-OVERTIME	3,445.02	2,000	2,000
SALARIES-TEMPORARY	25,620.33	35,900	33,340
HEALTH & DENTAL	95,590.94	96,283	96,283
LIFE & LTD	1,811.04	2,263	1,923
EMPLOYEE DEVELOPMENT	617.00	2,000	2,000
RETIREMENT	47,094.24	61,049	61,727
WORKER'S COMPENSATION	8,423.41	10,770	11,518
SOCIAL SECURITY	26,190.50	28,953	29,066
CRIMINAL BACKGROUND CHECKS	438.00	325	325
TELEPHONE	1,155.63	1,500	1,500
POSTAGE	1,771.58	2,400	2,000
PRINTING AND PUBLICATIONS	2,285.92	3,950	3,750
DUPLICATING	6,189.31	6,700	6,700
MILEAGE & CONFERENCE EXPENSE	2,399.05	1,783	2,783
ASSOCIATION DUES	1,254.00	1,400	1,400
CONTRACTUAL SERVICES	5,735.88	7,000	4,500
OFFICE SUPPLIES	3,424.39	3,500	3,500
OTHER EXPENSES	9,652.15	12,900	12,150
RENT	0.00	1,000	0
TOTAL	585,094.81	622,247	621,077
PARKS			
SALARIES-PERMANENT	43,511.75	44,088	51,987
SALARIES-OVERTIME	0.00	0	7,687
SALARIES-TEMPORARY	10,312.40	16,560	16,560
HEALTH & DENTAL	5,651.10	10,607	16,800
LIFE & LTD	307.89	307	333
EMPLOYEE DEVELOPMENT	41.00	0	150
RETIREMENT	5,170.00	7,054	8,235
WORKER'S COMPENSATION	1,812.86	2,341	3,120
SOCIAL SECURITY	4,057.33	4,640	5,792
TELEPHONE	142.74	500	0
UTILITIES	24,875.44	31,000	30,900
CONTRACTUAL SERVICES	29,434.50	38,000	36,500

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
AUTO INSURANCE	2,970.00	2,975	2,975
COURTHOUSE GREEN	1,515.57	3,500	3,400
REPAIRS	4,218.81	4,000	3,500
FUELS	11,972.55	8,100	7,010
OTHER EXPENSES	11,179.05	16,000	15,000
TOTAL	157,172.99	189,672	209,949
ARTS			
CAROLINE ARTS COUNCIL	5,000.00	5,000	5,000
TOTAL	5,000.00	5,000	5,000
LIBRARY			
LIBRARY	1,100,000.00	1,100,000	1,090,000
TOTAL	1,100,000.00	1,100,000	1,090,000
EXTENSION SERVICE			
OPERATING APPROPRIATION	26,337.18	26,316	29,386
EXTENSION SERVICE	100,019.90	103,255	100,185
TOTAL	126,357.08	129,571	129,571
SOIL CONSERVATION			
SALARIES-GRANT SOIL CONSERVATION	35,788.32	35,650	0
HEALTH & DENTAL	6,162.82	6,141	0
LIFE & LTD	276.60	276	0
RETIREMENT	4,248.00	5,704	0
WORKER'S COMPENSATION	71.24	120	0
SOCIAL SECURITY	2,604.77	2,725	0
TOTAL	49,151.75	50,616	0
SOIL CONSERVATION CUSTODIAL SERVICE			
SALARY CUSTODIAL	14,040.00	14,300	0
WORKER'S COMPENSATION	393.75	690	0
SOCIAL SECURITY	1,074.06	1,094	0
TOTAL	15,507.81	16,084	0
SOIL CONSERVATION GRANT			
SALARY GRANT SOIL CONSERVATION	43,743.63	43,570	0
HEALTH & DENTAL	6,162.82	6,141	0
LIFE & LTD	305.04	305	0
WORKER'S COMPENSATION	1,261.52	2,100	0
SOCIAL SECURITY	3,270.58	3,330	0
TOTAL	54,743.59	55,446	0

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
<u>CSCD GRANT MOU#MDA-1687A-E</u>			
SALARY GRANT SOIL CONSERVATION	32,739.84	32,616	0
HEALTH & DENTAL	8,768.18	10,607	0
LIFE & LTD	216.66	266	0
WORKER'S COMPENSATION	944.19	1,573	0
SOCIAL SECURITY	2,297.16	2,495	0
TOTAL	44,966.03	47,557	0
<u>HOUSING SERVICES</u>			
INTERFAITH HOUSING	6,000.00	6,000	6,000
TOTAL	6,000.00	6,000	6,000
<u>ECONOMIC DEVELOPMENT</u>			
MID SHORE REGIONAL COUNCIL	15,000.00	15,000	15,000
ECON DEVELOP CORP & TOURISM	227,850.00	227,850	227,850
TOTAL	242,850.00	242,850	242,850
<u>DEBT SERVICE</u>			
BOND ADMIN COSTS	2,300.00	5,000	2,300
JAIL FACILITIES BOND PRINCIPAL	82,318.25	0	0
JAIL FACILITIES BOND INTEREST	2,982.71	0	0
2002 800MHZ BOND PRINCIPAL	577,799.50	0	0
2002 800MHZ BOND INTEREST	23,098.50	0	0
2006 PUB IMP BOND PRINCIPAL	730,000.00	755,000	785,000
2006 PUBLIC IMP BOND INTEREST	370,425.00	340,725	309,925
2008 PUBLIC IMP BOND PRINCIPAL	210,000.00	220,000	225,000
2008 PUBLIC IMP BOND INTEREST	193,722.50	185,323	176,523
2009 REFUNDING BOND PRINCIPAL	740,000.00	675,000	430,000
2009 REFUNDING BOND INTEREST	217,118.76	202,318	188,819
2009 PUBLIC IMP BOND PRINCIPAL	130,000.00	160,000	190,000
2009 PUBLIC IMP BOND INTEREST	256,563.14	255,127	252,787
JONESTOWN BOND PRINCIPAL	0.00	8,287	8,287
JONESTOWN BOND INTEREST	0.00	2,850	2,850
2011 REFUNDING BOND PRINCIPAL	611,000.00	748,000	769,000
2011 REFUNDING BOND INTEREST	52,304.00	62,500	47,540
TOTAL	4,199,632.36	3,620,130	3,388,031
<u>INTERGOVERNMENTAL</u>			
IN LIEU OF BANKSTOCK	3,090.02	3,100	3,100
TOWN PLANNING GRANTS	12,500.00	12,500	12,500
TOTAL	15,590.02	15,600	15,600

**COMMISSIONERS OF CAROLINE COUNTY
GENERAL FUND BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURE CATEGORY</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 BUDGET</u>
<u>CONTINGENCY</u>			
CONTINGENCY OPERATIONS	34,862.63	151,492	177,686
TOTAL	<u>34,862.63</u>	<u>151,492</u>	<u>177,686</u>
<u>TRANSFERS</u>			
TRANSFER CAPITAL ALLOCATION	73,000.00	0	0
TOTAL	<u>73,000.00</u>	<u>0</u>	<u>0</u>
<u>TRANSFERS OUT</u>			
RETIRE HEALTH CARE FUND	127,438.50	127,800	67,800
4 H & YOUTH FUND	29,794.00	24,332	22,592
POSTEMPLOYMENT BENEFIT FUND	0.00	66,000	66,000
SICK LEAVE UNFUNDED LIABILITY	0.00	65,000	65,000
TRANSFER TO CAPITAL	0.00	0	314,843
TRANSFER SHS MED TRANSPORT	0.00	0	65,000
TOTAL	<u>157,232.50</u>	<u>283,132</u>	<u>601,235</u>
TOTALS: GENERAL FUND	<u><u>41,317,861.75</u></u>	<u><u>42,529,726</u></u>	<u><u>42,638,761</u></u>

CAPITAL BUDGET,
CAPITAL RESERVE FUND
AND
CAPITAL IMPROVEMENT
PROGRAM

Fiscal Year 2014

**COMMISSIONERS OF CAROLINE COUNTY
CAPITAL IMPROVEMENT & CAPITAL RESERVE BUDGET
FISCAL YEAR 2014**

REVENUES ANTICIPATED**FY 2014****TAX**

TRANSFER TAX

210,842.00

210,842.00

FEDERAL GRANTS

SHERIFF CARS

23,238.00

FEDERAL AID ROADS

1,192,000.00

JONESTOWN

353,471.00

1,568,709.00

STATE GRANTS

STATE ROAD CONSTRUCTION AID

124,036.00

WATERWAY IMPROVEMENTS

355,350.00

EMERGENCY MEDICAL GRANT

16,000.00

PROGRAM OPEN SPACE GRANTS

446,721.00

JONESTOWN

856,163.00

1,798,270.00

MISCELLANEOUS REVENUES

PARKS & RECREATION REIM CAP

65,248.00

FOUNDATION FUNDING

49,108.00

114,356.00

PROCEEDS GENERAL OBLIGATION

OTHER FINANCING SOURCES

58,274.00

58,274.00

TRANSFERS IN

TRANSFERS GEN FD ALLOCATION

411,843.00

411,843.00

OTHER FINANCING SOURCES

PRIOR YR CAPITAL RESERVE

133,958.00

2009 BOND PROCEEDS

100,000.00

233,958.00

TOTAL REVENUE

4,396,252.00

**COMMISSIONERS OF CAROLINE COUNTY
CAPITAL IMPROVEMENT & CAPITAL RESERVE BUDGET
FISCAL YEAR 2014**

<u>EXPENDITURES & PROJECTS</u>		<u>FY 2014</u>
<u>GENERAL GOVERNMENT</u>		
<u>TECHNOLOGY</u>		
CAPITAL TECHNOLOGY CA	<u>52,000.00</u>	52,000.00
<u>PLANNING & CODES ADMINISTRATION</u>		
JONESTOWN WATER PROJ CA FED	285,000.00	
JONESTOWN WATER USDA/LOAN	95,000.00	
JONESTOWN WATER PRJ CA STATE	858,580.00	
CAP RESERVE JONESTOWN	<u>29,328.00</u>	
		1,267,908.00
<u>SHERIFF</u>		
CAPITAL SHERIFF GRANT	23,238.00	
CAPITAL SHERIFF CA	<u>131,843.00</u>	
		155,081.00
<u>CORRECTIONS</u>		
CAPITAL CORRECTIONS CA	<u>65,000.00</u>	
		65,000.00
<u>DEPARTMENT OF EMERGENCY SERVICES</u>		
MEDICAL EQUIPMENT CA	16,000.00	
CAPITAL EQUIPMENT	48,000.00	
CAD/RMS SYSTEM	<u>10,000.00</u>	
		74,000.00
<u>CCHS ANIMAL CONTROL</u>		
CAP ALLOC/HUMANE SOCIETY	<u>35,000.00</u>	
		35,000.00
<u>PUBLIC WORKS</u>		
STATE AID ROAD PROJECTS	124,036.00	
BRIDGE REPLACEMENT FEDERAL AID	1,192,000.00	
CAP PW EQUIPMENT CA	45,000.00	
CAPITAL RES BRIDGES & ROADS	<u>300,000.00</u>	
		1,661,036.00
<u>INFRASTRUCTURE/COMM DEVELOP</u>		
BOND ENERGY PROJECTS	<u>100,000.00</u>	
		100,000.00

**COMMISSIONERS OF CAROLINE COUNTY
CAPITAL IMPROVEMENT & CAPITAL RESERVE BUDGET
FISCAL YEAR 2014**

EXPENDITURES & PROJECTS**FY 2014****RECREATION & PARKS**

SO. COUNTY REG. PARK	81,120.00	
JONESTOWN PARK PROP CA	47,815.00	
LOCKERMAN ATHLETIC FIELD	13,441.00	
CEDAR LANE	5,727.00	
HILLSBORO BOAT RAMP	26,200.00	
RIDGELY ATHLETIC FIELD	57,555.00	
MARTIN SUTTON COMM PARK	21,863.00	
GANEYS WHARF	255,350.00	
MARYDEL COMMUNITY PARK	31,000.00	
DREDGE DISPOSAL SITE ACQ	62,000.00	
CO MAINT BOAT RAMP FACILITIES	80,000.00	
OBER PLAYGROUND EXPANSION	100,000.00	
CHOPTANK MARINA WW	20,000.00	
REC PARKS REIMB OTHER SOURCE	65,248.00	
CAPITAL ALLOC REC & PARKS	<u>15,000.00</u>	
		882,319.00

LIBRARY

CAPITAL LIBRARY	10,000.00	
CAP RESERVE LIBRARY	<u>44,800.00</u>	
		54,800.00

COOPERATIVE EXTENSION

CAPITAL 4 H PARK CA	<u>49,108.00</u>	
		49,108.00

TOTAL EXPENDITURES

	<u><u>4,396,252.00</u></u>
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COMMISSIONERS OF CAROLINE COUNTY
2014 Capital Reserve Fund
June 30, 2014

CAPITAL RESERVE

Estimated Balance July 1, 2013		915,000
<u>Estimated Revenue July 1, 2013 through June 30, 2014</u>		
Transfer Tax		<u>210,842</u>
Balance Available		1,125,842
<u>LESS:</u>		
<u>Reauthorization of FY 2013 Funding Appropriations</u>		
Public Works: Bridge Construction	89,158	
Library	<u>44,800</u>	
Total Reauthorization Capital Reserve Appropriations		133,958
<u>FY 2014 Capital Reserve Appropriations:</u>		
Office of Technology - Servers & Storage	52,000	
Humane Society -Crematory Repairs	35,000	
Public Works: Bridge Construction	210,842	
Library: Computers	<u>10,000</u>	
Total Capital Reserve Appropriations		<u>307,842</u>
Estimated Balance June 30, 2013		<u><u>684,042</u></u>

COMMISSIONERS OF CAROLINE COUNTY								
Capital Improvement & Capital Reserve								
Fiscal Year 2014								
Department	Total Amount	General Fund		Capital Reserve		Bond		Various Sources
		2014	Prior Years	FY 2014	Prior Years	Projected	2009 Bond	
Office of Technology	0							0
Virtualize Application Servers	32,000			32,000				0
Jail Video Storage	20,000			20,000				0
Department Totals	52,000	0	0	52,000	0	0	0	0
Planning & Codes								1,267,908
Jonestown Water & Sewer	1,267,908							1,267,908
Department Totals	1,267,908	0	0	0	0	0	0	1,267,908
Sheriff								17,198
Police Vehicles-2	98,800	81,602						6,040
K-9 Police Vehicle	56,281	50,241						23,238
Department Totals	155,081	131,843	0	0	0	0	0	23,238
Corrections								0
Vehicle	30,000	30,000						0
Column Repair	35,000	35,000						0
Department Totals	65,000	65,000	0	0	0	0	0	0
Department of Emergency Services								0
Chase Vehicle							0	0
Ambulance								0
CAD Server Replacement	10,000	10,000			0			16,000
Heart Monitors	64,000	48,000						16,000
Department Totals	74,000	58,000	0	0	0		0	16,000
Humane Society								0
Crematory Repairs	35,000			35,000				0
Department Totals	35,000	0	0	35,000	0	0	0	0
Public Works								124,036
Retreatment	124,036							124,036
Crew Cab	45,000	45,000						1,192,000
Bridge Construction	1,492,000			210,842	89,158			1,316,036
Department Totals	1,661,036	45,000	0	210,842	89,158	0	0	1,316,036
Infrastructure								0
Energy Savings Projects	100,000						100,000	0
Department Totals	100,000	0	0	0	0	0	100,000	0
Chesapeake College								0
EDC/1 PAC Roof Replacement and Sound								0
Department Totals	0	0	0	0	0	0	0	0
Recreation and Parks								53,815
Jonestown Community Park	63,815	10,000						36,850
Marydel Community Park	41,850	5,000						98,120
South County Regional Park	98,120							20,000
Choptank Marina	20,000							26,200
Hillsboro Boat Ramp	26,200							20,309
Lockerman Athletic Fields	20,309							57,555
Ridgely Athletic Complex	57,555							5,727
Cedar Lane Park	5,727							67,200
Dredge Disposal Site Acquisition	67,200							260,350
Ganey's Wharf	260,350							112,330
Ober Community Park	112,330							80,000
County Maintenance: Boat Ramp Facilities	80,000							28,863
Martin Sutton Community Park tennis court	28,863							867,319
Department Totals	882,319	15,000	0	0	0	0	0	867,319
Library								0
Computers	10,000			10,000				19,800
Replace Roof	19,800				19,800			25,000
Replace heat pump	25,000				25,000			0
Department Totals	54,800	0	0	10,000	44,800	0	0	0
Arts Council								0
Sprinkler System								0
Department Totals	0	0	0	0	0	0	0	0
4H								49,108
Electrical Upgrades	49,108							49,108
Department Totals	49,108	0	0	0	0	0	0	49,108
Total Projects: Expenditures & Revenue Sources	4,396,252	314,843	0	307,842	133,958	0	100,000	3,539,609

**Caroline County
Capital Improvement Program
FY 2014**

<i>Department Name</i>	Total	Prior Year	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Technology	416,000	0	52,000	157,000	70,000	67,000	8,000	62,000
Circuit Court	250,000	0	0	50,000	200,000	0	0	0
Planning & Codes Administration	2,789,488	1,313,580	1,267,908	54,000	125,000	0	29,000	0
Sheriffs Department	1,141,321	112,097	155,081	267,395	145,437	170,437	145,437	145,437
Corrections	429,000	30,000	65,000	210,000	64,000	32,000	28,000	0
Department of Emergency Services	9,328,000	1,046,000	74,000	1,894,000	4,638,000	443,000	965,000	268,000
Humane Society	95,950	0	35,000	10,950	25,000	0	25,000	0
Public Works	24,576,438	634,072	1,661,036	4,788,000	4,436,000	4,074,000	4,497,250	4,486,080
Infrastructure/Comm Development	23,877,548	227,548	100,000	50,000	4,500,000	19,000,000	0	0
Board of Education	22,356,000	445,000	0	4,967,000	750,000	750,000	7,552,000	7,892,000
Chesapeake College	614,661	0	0	102,125	27,948	399,256	19,283	66,049
Recreation and Parks	6,172,128	731,749	882,319	640,570	767,300	1,311,550	1,225,000	613,640
Library	957,974	44,800	54,800	330,481	144,000	264,109	114,784	5,000
Arts Council	18,000	0	0	18,000	0	0	0	0
Mayland Coop Exchange	20,000	0	0	20,000	0	0	0	0
4-H Park	170,216	49,108	49,108	20,000	10,000	12,000	20,000	10,000
Long Marsh	559,625	0	0	111,925	111,925	111,925	111,925	111,925
Admin/Finance/Tax	1,150,000	0	0	0	1,150,000	0	0	0
Health Department	85,950	0	0	35,950	0	25,000	0	25,000
Totals	95,008,299	4,633,954	4,396,252	13,727,396	17,164,610	26,660,277	14,740,679	13,685,131
<i>Sources of Funding</i>								
General Fund	24,696,146	0	314,843	5,887,596	6,952,910	4,226,527	3,749,229	3,565,041
Capital Reserve	699,239	365,397	307,842	8,000	0	0	13,000	5,000
Program Open Space	3,423,490	311,672	446,721	309,935	491,000	893,162	708,000	263,000
Waterway Improvement	1,261,990	349,000	355,350	209,500	95,000	31,000	79,500	142,640
Grant/LOAN-One MD	0	0	0	0	0	0	0	0
Grant FAA, MAA	0	0	0	0	0	0	0	0
Bonds-Prior Years	773,548	673,548	100,000	0	0	0	0	0
Bonds -Future	43,216,000	155,000	0	5,767,000	8,100,000	13,750,000	7,552,000	7,892,000
Grants, MD Bond	0	0	0	0	0	0	0	0
Federal Bridge Aid	8,192,000	200,000	1,192,000	1,280,000	1,280,000	1,280,000	1,480,000	1,480,000
State Highway Aid	992,288	248,072	124,036	124,036	124,036	124,036	124,036	124,036
Grants-Federal	833,359	290,000	376,709	42,994	30,914	30,914	30,914	30,914
Grants-State	9,668,743	1,766,580	872,163	63,500	51,000	6,063,500	826,000	26,000
General Fund PY	0	0	0	0	0	0	0	0
Capital Reserve PY	243,458	109,500	133,958	0	0	0	0	0
Transfer Fr Broadband to CR								
Miscellaneous	1,008,038	165,185	172,630	34,835	39,750	261,138	178,000	156,500
Totals	95,008,299	4,633,954	4,396,252	13,727,396	17,164,610	26,660,277	14,740,679	13,685,131

**CAPITAL BUDGET
EDUCATION FACILITIES**

Fiscal Year 2014

**COMMISSIONERS OF CAROLINE COUNTY
EDUCATIONAL FACILITIES
CAPITAL BUDGET
FISCAL YEAR 2014**

This fund records development excise taxes for school construction. Funds are to be expended for capital projects, or for debt incurred for capital projects or for additional or expanded school facilities and improvements.

Estimated Balance July 1, 2013	1,000
 <u>Anticipated Revenue</u>	
Excise Tax School Construction	60,000
 <u>Expenditure</u>	
Operating Transfer to General Fund	<u>60,000</u>
 Estimated Balance June 30, 2014	 <u><u>1,000</u></u>

ENTERPRISE FUNDS

Fiscal Year 2014

**COMMISSIONERS OF CAROLINE COUNTY
ENTERPRISE FUNDS
For 12 months Year Ending June 30, 2014
Projected Income Statement**

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs of providing goods or services to the general public on a continuing basis are covered by user charge.

The Caroline County Commissioners review the funds for amount of revenues earned, expenses incurred, and net income to determine what purpose revenue generated is used.

(02) RECREATION PROGRAMS

Prior Year Estimated Fund Balance

55,000

INCOME

21st Century Cohort 11	123,699
Grant HSC Afterschool	106,846
Sanitary Grant	9,500
Amusement Park Tickets	27,000
Boat Ramp	14,000
Fretterd Center	3,000
Adult Programs	16,000
Ganey's Wharf Residence	9,000
Youth Programs	81,000
Special Events	13,000
Fees HSC Program	500
Fees Cohort 11	2,000
Scholarship Fund	2,000
South Co Land Rent	<u>1,500</u>

409,045

EXPENSES

Recreation

So County Land Rent Exp	407
Amusement Park Tickets	26,000
Boat Ramp	19,000
Fretterd Center	2,500
Ganey's Wharf Residence	1,000
Special Events	11,000
Administration	22,000
Fees Credit Card	<u>5,000</u>

86,907

TRANSFERS OUT

Transfers Out

1,700

1,700

**COMMISSIONERS OF CAROLINE COUNTY
ENTERPRISE FUNDS
For 12 months Year Ending June 30, 2014
Projected Income Statement**

ADULT PROGRAMS

Salary Temp Adult Programs	5,577	
Worker's Compensation	230	
Social Security	427	
Adult Program Expenses	<u>7,000</u>	13,234

YOUTH PROGRAMS

Salary Temp Youth Programs	22,223	
Worker's Compensation	916	
Social Security	1,700	
Youth Program Expenses	<u>48,274</u>	73,113

HSC PROGRAM (AFTER SCHOOL)

Salary Temporary HSC Program	82,577	
Worker's Compensation	3,402	
Social Security	6,317	
Telephone	600	
Travel	8,350	
Other Expenses	2,925	
Special Events	<u>2,675</u>	106,846

21 ST CENTURY COHORT 11 FY13

Salaries Temporary	68,940	
Employee Development	3,500	
Worker's Compensation	2,840	
Social Security	5,274	
Criminal Background Checks	645	
Printing and Publications	1,500	
Mileage & Conference Expense	5,000	
Contractual Services	15,000	
Travel	8,500	
Other Expenses	8,500	
Special Events	<u>4,000</u>	123,699

Total Expenses	<u>405,499</u>	
Estimated Ending Balance		58,546

**COMMISSIONERS OF CAROLINE COUNTY
ENTERPRISE FUNDS
For 12 months Year Ending June 30, 2014
Projected Income Statement**

(04) PUBLIC WORKS

Prior Year Estimated Fund Balance		50,000
<u>Income</u>		
Fuel	<u>800,000</u>	800,000
<u>Expenses</u>		
Fuels	<u>800,000</u>	<u>800,000</u>
Estimated Ending Fund Balance		50,000

(05) BROADBAND SUPPLY

Prior Years Estimated Fund Balance		50,000
<u>Income</u>		
Universal Service	82,600	
BOE Lease	116,400	
Verizon Wireless Lease	<u>24,189</u>	
		223,189
<u>Expenses</u>		
Hardware & Maintenance	40,000	
Other Expenses	10,000	
School Universal Service	82,600	
TRANSFERS OUT	<u>80,678</u>	
		<u>213,278</u>
Estimated Ending Fund Balance		59,911

(06) BASIC LIFE SUPPORT

Prior Years Estimated Fund Balance		500,000
<u>Income</u>		
Subscription Plan	90,000	
Basic Life Support Fees	<u>1,180,000</u>	
		1,270,000

Expenses

Salaries - BLS	1,500	
Worker's Compensation	150	
Social Security - Employer	150	
BLS Training	2,000	
Postage	5,000	
Billing Service BLS	80,000	
Office Supplies	300	
Medical Supplies	60,000	
BLS Subscription Management	10,500	
Capital Outlay	50,000	
Emerg Med Service Fire Companies	375,000	
Medical Director Support	1,500	
Marketing/Public Info	1,500	
Bill Clerk Salary Transfer	34,000	
EMT Salary Transfer	50,000	
Transfers Out General Fund	<u>589,000</u>	
		<u>1,260,600</u>
Estimated Ending Fund Balance		509,400

SPECIAL REVENUE
FUNDS

Fiscal Year 2014

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2014**

Special Revenue Funds are maintained to account for specific revenue sources that are legally or administratively restricted for specific purposes.

(08) 4-H & YOUTH PARK

Revenue Anticipated

Rents 4H Building	10,500	
Rent Land 4H Park	4,228	
Transfer In	<u>22,592</u>	37,320

Expenditures

Salaries-Temporary	10,400	
Worker's Compensation	430	
Social Security	796	
Telephone	250	
Utilities	16,000	
Contractual Services	400	
Trash Removal	1,044	
Repairs & Maintenance	3,500	
Lawn Care	4,000	
Other Expenses	<u>500</u>	37,320

(13) SPECIALGRANT PROGRAM

Revenue Anticipated

Emergency Solutions Grant	58,125	
Rental Allowance Grant	20,000	
Service Linked Housing	<u>17,196</u>	95,321

Expenditures

Rental Allowance Program	20,000	
Emergency Solutions Grant	58,125	
Service Linked Housing	<u>17,196</u>	95,321

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2014**

(14) OJP GRANT LAW ENFORCEMENT

Revenue Anticipated

Vests	5,000	
School Bus Safety Grant	7,000	
SOCM Grant	8,280	
Sex Offender Registration	15,000	
Sheriff Highway Safety Grant	<u>12,000</u>	
		47,280

Expenditures

SCHOOL BUS SAFETY GRANT

Grant Overtime	6,100	
Worker's Compensation	425	
Social Security	<u>475</u>	
		7,000

SHERIFF HIGHWAY SAFETY GRANT

Grant Overtime	10,500	
Worker's Compensation	695	
Social Security	<u>805</u>	
		12,000

VESTS

Uniform Vests	<u>5,000</u>	
		5,000

SOCM & SEX REGISTER GRANT

Grants - Salaries	20,707	
Worker's Compensation	967	
Social Security	1,584	
Other Expenses	<u>22</u>	
		<u>23,280</u>
		47,280

(15) CAROLINE COUNTY CDBG

This fund is designated to account for specific community development block grants funds that are approved by the State of Maryland and appropriated to the Caroline County Commissioners. Revenues and expenditures are based on the approved application for funding.

Revenues Anticipated

Jonestown Water Project	<u>89,275</u>	
		89,275

Expenditures

JONESTOWN WATER MD-09-CD-40

Engineering & Design	<u>89,275</u>	
		89,275

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2014**

(20) DOG TAG FUND

Revenue Anticipated

Dog Licenses	<u>400</u>	400
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Expenditures

Humane Society	<u>400</u>	400
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(23) LOCAL AGRICULTURAL PRESERVATION

Revenue Anticipated

Excise Tax Agri Land Preservation	<u>10,000</u>	10,000
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Expenditures

Miscellaneous Expenditures	<u>10,000</u>	10,000
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(24) STATE LOCAL AGRICULTURAL PRESERVATION

Revenue Anticipated

Other State Shared Tax	<u>30,000</u>	30,000
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Expenditures

Miscellaneous Expenditures	10,000	
Operating Transfers Out	<u>20,000</u>	30,000

(25) SUMMERFEST FUND

Revenue Anticipated

Corporate Sponsors	17,500	
Grants	8,600	
Booth Fees	8,500	
General Revenue's	<u>1,900</u>	36,500

Expenditures

Contractual Services	28,320	
Other Expenses	<u>8,180</u>	36,500

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2014**

(26) COMMISSARY FUND

Revenue Anticipated

Inmate Funds	125,000	
Phone Commissions	20,000	
Commission Sales	10,000	
Home Detention	<u>5,000</u>	
		160,000

Expenditures

Postage	1,000	
Phone Commissary Sales Expense	50,000	
Copier	6,000	
Cable	1,000	
Home Detention Fee	5,000	
Commissary Sales	65,000	
Commissary Supplies	25,000	
Officers	4,000	
Other Expenses	<u>3,000</u>	
		160,000

(27) LAW LIBRARY

Revenue Anticipated

Fines & Fees Law Library	10,000	
Interest	<u>75</u>	
		10,075

Expenditures

Law Books	10,000	
Other Expenses	<u>75</u>	
		10,075

(28) CRITICAL AREA FORESTRY

Revenue Anticipated

Critical Area Violation Fine	<u>2,000</u>	
		2,000

Expenditures

Critical Area Forestry Exp	<u>2,000</u>	
		2,000

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2014**

(29) FOREST CONSERVATION

Revenue Anticipated

Fees in Lieu Forest Conservation	1,500	
FCA Surety Fees	<u>1,500</u>	3,000

Expenditures

Forest Conservation Projects	1,500	
Refund Surety Fees	<u>1,500</u>	3,000

(30) EMERGENCY MANAGEMENT SPECIAL GRANTS

Revenue Anticipated

Federal Grants

Certification Training	3,750	
Citizen Corp	1,250	
Homeland Security Law Enforcement Grant	54,509	
Homeland Security	<u>122,248</u>	181,757

State Grants

Emergency Medical Dispatch		
Emergency Number System Grant	<u>302,500</u>	<u>302,500</u>
Total Revenues Anticipated		484,257

(30) EMERGENCY MANAGEMENT SPECIAL GRANTS

Expenditures

Homeland Security

Salary Grant	41,000	
Employee Development	500	
Worker's Compensation	140	
Social Security	3,137	
Operational Expense	750	
Mileage & Conference Expense	1,000	
Contractual Services	1,000	
Rent	4,500	
Other Expenses	<u>500</u>	52,527

Citizen Emergency Response

Instructional Materials	2,250	
Contractual Services	<u>1,500</u>	3,750

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2014**

Citizen Corp Council		
Printing and Publications	<u>1,250</u>	1,250
Homland Training Exercises		
Salary Grant	22,000	
Employee Development	500	
Worker's Compensation	75	
Social Security	1,680	
Mileage & Conference Expense	500	
Contractual Services	3,000	
Other Expenses	<u>500</u>	
		28,255
State Homeland Security		
Equipment	36,466	
Contractual Services	<u>5,000</u>	
		41,466
H.S. Law Enforcement Grant		
Equipment	<u>54,509</u>	
		54,509
Emergency Number System Grant		
Other Expenses	2,500	
Equipment/Software	<u>300,000</u>	
		<u>302,500</u>
		484,257

(31) BUSINESS & TECHNOLOGY PARK

<u>Revenue Anticipated</u>		
Reappropriated Prior Years Fund Balance	<u>58,214</u>	58,214
<u>Expenditures</u>		
Utilities	3,000	
Contractual Services	3,000	
Marketing	<u>52,214</u>	
		58,214

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2014**

(34) STORMWATER FACILITIESRevenue Anticipated

Fees in Lieu Stormwater Facilities	1,000	
Surety Fees Stormwater Facilities	<u>9,000</u>	
		10,000

Expenditures

Stormwater Facility Projects	1,000	
Refund Surety Fees	<u>9,000</u>	
		10,000

(37) IntergovernmentalRevenue Anticipated

Excise Tax School Construction	<u>60,000</u>	
		60,000

Expenditures

Transfers Out	<u>60,000</u>	
		60,000

(38) SHS Medical TransportationRevenue Anticipated

SHS Med Transportation Grant	<u>120,000</u>	
		120,000

Expenditures

Equipment	<u>120,000</u>	
		120,000

(48) DRUG TASK FORCERevenue Anticipated

Donations & Contributions	30,000	
Fines & Fees	100	
Forfeited Monies	13,000	
Interest	500	
Reappropriated Prior Year	<u>53,601</u>	
		97,201

**COMMISSIONERS OF CAROLINE COUNTY
SPECIAL REVENUE FUND BUDGET
FISCAL YEAR 2014**

Expenditures

Salaries-Permanent	30,522	
Health & Dental	6,141	
Life & LTD	221	
Retirement	4,884	
Workers Compensation	81	
Social Security	2,312	
Telephone	10,500	
Utilities	6,000	
Auto Insurance	1,700	
Operation of Autos	750	
Yard Maintenance	600	
Insurance K-9 & Liability	650	
K 9 Supplies & Vet Services	3,000	
Office Supplies	1,200	
Other Expenses	18,640	
Capital Outlay	<u>10,000</u>	
		97,201

DAYSPRING TOWN HOMES

This fund is reported on our statement as the County Commissioners own but do not manage these facilities. The facilities are managed by Interfaith Housing Development Corporation and a contractual firm.

PERSONNEL
AND
PAYROLL DOCUMENTS

Fiscal Year 2014

AUTHORIZED
PERSONNEL DOCUMENT
(NON-CLASSIFIED)

Fiscal Year 2014

**AUTHORIZED PERSONNEL DOCUMENT
FISCAL YEAR 2013- 2014**

<u>OFFICE/ POSITION</u>	<u>AUTHORIZED ANNUAL SALARY</u>	<u>INCUMBENT NAME</u>
01.010.5008		
<u>COUNTY COMMISSIONERS - TEMPORARY</u>		
	<u>11,800</u>	
TOTAL:	11,800	
01.013.5003		
<u>CIRCUIT COURT - JUVENILE GOVERNMENT GRANT</u>		
	<u>13,937</u>	
TOTAL:	13,937	
01.016.5003		
<u>CIRCUIT COURT - ADULT DRUG COURT GRANT</u>		
	<u>34,863</u>	
TOTAL:	34,863	
01.021.5008		
<u>CIRCUIT COURT - TEMPORARY</u>		
	<u>40,000</u>	
TOTAL:	40,000	
01.022.5002		
<u>ORPHAN'S COURT (3)</u>		
Judge	5,000	Callahan
Judge	5,000	Blades
Judge	<u>5,000</u>	Taylor
TOTAL:	15,000	

**AUTHORIZED PERSONNEL DOCUMENT
FISCAL YEAR 2013- 2014**

<u>OFFICE/ POSITION</u>	<u>AUTHORIZED ANNUAL SALARY</u>	<u>INCUMBENT NAME</u>
01.040.5008		
<u>BOARD OF ELECTIONS (1)</u>		
Administration Support	500	
TOTAL:	500	
01.040.5010		
<u>BOARD OF ELECTIONS (5)</u>		
President	3,250	Keats
Member	3,000	Pippin
Member	3,000	Johnson
Member, Substitute	3,000	Scanlan
Member, Substitute	3,000	Thompson
Members, Additional	750	
TOTAL:	16,000	
01.040.5112		
<u>BOARD OF ELECTIONS</u>		
Election Judges	30,900	
TOTAL:	30,900	
01.052.5008		
<u>OFFICE OF FINANCE</u>		
Administration Support	18,200	
TOTAL:	18,200	
01.080.5008		
<u>PLANNING AND CODES ADMINISTRATION</u>		
Contractual	21,651	
TOTAL:	21,651	
01.100.5005		
<u>SHERIFF'S DEPARTMENT</u>		
Administration Support	30,044	Rausch
TOTAL:	30,044	
01.100.5008		
<u>SHERIFF'S DEPARTMENT</u>		
Civil Process Servers	24,886	Brummell
TOTAL:	24,886	
01.102.5008		
<u>SHERIFF'S DEPARTMENT</u>		
Security	35,000	
TOTAL:	35,000	

**AUTHORIZED PERSONNEL DOCUMENT
FISCAL YEAR 2013- 2014**

<u>OFFICE/ POSITION</u>	<u>AUTHORIZED ANNUAL SALARY</u>	<u>INCUMBENT NAME</u>
01.130.5008		
<u>CORRECTIONS DEPARTMENT</u>		
Administrative	15,530	
TOTAL:	15,530	
01.140.5008		
<u>EMERGENCY SERV: ADMINISTRATION - OPERATIONS</u>		
Clerical	5,000	
TOTAL:	5,000	
01.142.5004		
<u>EMERGENCY SERV: COMMUNICATIONS - CERTIFICATIONS</u>		
911 Dispatchers	4,000	
TOTAL:	4,000	
01.142.5008		
<u>EMERGENCY SERV: COMMUNICATIONS</u>		
Contractual	46,580	
TOTAL:	46,580	
01.144.5004		
<u>EMERGENCY SERV: EMS - CERTIFICATIONS</u>		
EMS Providers	20,000	
TOTAL:	20,000	
01.144.5008		
<u>EMERGENCY SERV: EMS - TEMPORARY</u>		
EMS Providers	289,190	
TOTAL:	289,190	
01.144.5010		
<u>EMERGENCY SERV: EMS - SPECIAL EVENTS</u>		
EMS Providers	2,000	
TOTAL:	2,000	
01.144.5812		
<u>EMERGENCY SERV: MEDICAL DIRECTOR</u>		
Medical Director	43,200	
TOTAL:	43,200	

**AUTHORIZED PERSONNEL DOCUMENT
FISCAL YEAR 2013- 2014**

<u>OFFICE/ POSITION</u>	<u>AUTHORIZED ANNUAL SALARY</u>	<u>INCUMBENT NAME</u>
01.170		
<u>BOARD OF LICENSE COMMISSIONERS (4)</u>		
Chairman	3,000	Webster
Member	2,500	Eigenbrode, G
Member	2,500	Loukides
Alternate Member/\$100 per day	<u>2,000</u>	
TOTAL:	10,000	
01.340.5008		
<u>RECREATION (45)</u>		
Temporary Program Employees	<u>33,340</u>	
TOTAL:	33,340	
01.345.5008		
<u>PARKS (3)</u>		
Marina Supervisor		
Marina Gas Attendant		
Christian Park Caretaker	<u> </u>	
TOTAL:	16,560	
Sub-total for General Fund	778,181	

**AUTHORIZED PERSONNEL DOCUMENT
FISCAL YEAR 2013- 2014**

<u>OFFICE/ POSITION</u>	<u>AUTHORIZED ANNUAL SALARY</u>	<u>INCUMBENT NAME</u>
<u>02.800. RECREATION AND PARKS - SELF-SUPPORTING PROGRAMS</u>		
02.810.5008 Adult Programs	5,577	
02.820.5008 Youth Programs	22,223	
02.830.5008 Fuel		
02.840.5008 HSC Program	82,577	
02.842.5008 HSC Program Laurel Grove		
02.860.5008 21st Century Grants		
02.861.5008 21st Century Cohort 11 Grant	68,940	
02.870.5008 21st Century Grants		
02.880.5008 21 CCLC Cohort 8		
Sub-total for Self-Supporting Programs	179,317	
<u>06.310.5002 BLS</u>		
Staff	1,500	
Sub-total for BLS	1,500	
<u>08.444.5008 4H and Youth Park</u>		
Staff	10,400	Reinhold
Sub-total for 4H and Youth Park	10,400	
<u>14.117.5003 Sheriff - Sex Offender Grant</u>		
Staff	20,700	Klotz
Sub-Total Sex Offender Grant	20,700	
<u>30.154.5003 Homeland Security Planning</u>		
Planner	41,000	Garner
Sub-total for Homeland Security Planning	41,000	
<u>30.161.5003 Homeland Security - Training</u>		
Planner	22,000	Hayes
Sub-total for Homeland Security Planning	22,000	
GRAND TOTAL:	<u>1,053,098</u>	

DEPARTMENT PAYROLL TOTALS

Fiscal Year 2014

**APPROVED PERSONNEL AND PAYROLL DOCUMENT
DEPARTMENT PAYROLL TOTALS
FISCAL YEAR 2013 - 2014**

01.010	<u>COUNTY COMMISSIONER'S OFFICE</u>		
	Classified/At-Will/Elected/Other	252,795	
	Contractual/Temporary/Grant/Other	<u>11,800</u>	
	TOTAL:		264,595
01.013	<u>CIRCUIT COURT - JUVENILE GOVERNMENT GRANT</u>		
	Other		
	Contractual/Temporary/Grant/Other	<u>13,937</u>	
	TOTAL:		13,937
01.016	<u>CIRCUIT COURT - ADULT DRUG COURT GRANT</u>		
	Other		
	Contractual/Temporary/Grant/Other	<u>34,863</u>	
	TOTAL:		34,863
01.017	<u>CIRCUIT COURT - DRUG COURT GRANT</u>		
	Other		
	Contractual/Temporary/Grant/Other	<u>41,450</u>	
	TOTAL:		41,450
01.018	<u>CIRCUIT COURT - FAMILY SERVICES GRANT</u>		
	Other		
	Contractual/Temporary/Grant/Other	<u>65,296</u>	
	TOTAL:		65,296
01.021	<u>CIRCUIT COURT</u>		
	Other	120,606	
	Contractual/Temporary/Grant/Other	<u>40,000</u>	
	TOTAL:		160,606
01.022	<u>ORPHAN'S COURT</u>		
	Classified/At-Will/Elected/Other	15,000	
	Contractual/Temporary/Grant/Other	<u> </u>	
	TOTAL:		15,000
01.023	<u>STATE'S ATTORNEY'S OFFICE</u>		
	Other	488,829	
	Contractual/Temporary/Grant/Other	<u> </u>	
	TOTAL:		488,829
01.040	<u>BOARD OF ELECTIONS</u>		
	Classified/At-Will/Elected/Other	500	
	Contractual/Temporary/Grant/Other	<u>46,900</u>	
	TOTAL:		47,400

**APPROVED PERSONNEL AND PAYROLL DOCUMENT
DEPARTMENT PAYROLL TOTALS
FISCAL YEAR 2013 - 2014**

01.050	<u>TAX OFFICE</u>		
	Classified/At-Will/Elected/Other	171,681	
	Contractual/Temporary/Grant/Other	_____	
	TOTAL:		171,681
01.052	<u>OFFICE OF FINANCE</u>		
	Classified/At-Will/Elected/Other	131,691	
	Contractual/Temporary/Grant/Other	18,200	
	TOTAL:		149,891
01.060	<u>OFFICE OF LAW</u>		
	Classified/At-Will/Elected/Other	84,600	
	Contractual/Temporary/Grant/Other	_____	
	TOTAL:		84,600
01.070	<u>OFFICE OF HUMAN RESOURCES</u>		
	Classified/At-Will/Elected/Other	187,325	
	Contractual/Temporary/Grant/Other	_____	
	TOTAL:		187,325
01.080	<u>PLANNING AND CODES ADMINISTRATION</u>		
	Classified/At-Will/Elected/Other	365,906	
	Contractual/Temporary/Grant/Other	60,000	
	TOTAL:		425,906
01.095	<u>OFFICE OF TECHNOLOGY</u>		
	Classified/At-Will/Elected/Other	149,454	
	Contractual/Temporary/Grant/Other	_____	
	TOTAL:		149,454
01.100	<u>SHERIFF'S DEPARTMENT</u>		
	Elected/Appointed/Other	1,326,212	
	Contractual/Temporary/Grant/Other	54,930	
	TOTAL:		1,381,142
01.102	<u>COURTHOUSE SECURITY</u>		
	Other	113,940	
	Contractual/Temporary/Grant/Other	35,000	
	TOTAL:		148,940
01.105	<u>SHERIFF'S DEPT. - SRO</u>		
	Other	103,063	
	Contractual/Temporary/Grant/Other	_____	
	TOTAL:		103,063

**APPROVED PERSONNEL AND PAYROLL DOCUMENT
DEPARTMENT PAYROLL TOTALS
FISCAL YEAR 2013 - 2014**

01.130 DEPARTMENT OF CORRECTIONS			
	Classified/At-Will/Elected/Other	1,467,312	
	Contractual/Temporary/Grant/Other	<u>15,530</u>	
	TOTAL:		1,482,842
01. EMERGENCY MANAGEMENT			
140	5002 Classified/At-Will/Elected/Other	128,707	
	5008 Contractual/Temporary/Grant/Other	<u>5,000</u>	
			133,707
142	5002 Classified/At-Will/Elected/Other	541,920	
	5004 Certifications	4,000	
	5008 Contractual/Temporary/Grant/Other	<u>46,580</u>	
			592,500
144	5002 Classified/At-Will/Elected/Other	1,091,906	
	5004 Certifications	20,000	
	5008 Contractual/Temporary/Grant/Other	289,190	
	5010 Special Events	2,000	
	5812 Medical Director	<u>43,200</u>	
			1,446,296
146	5002 Classified/At-Will/Elected/Other	112,781	
			<u>112,781</u>
	TOTAL:		2,285,284
01.170 BOARD OF LICENSE COMMISSIONERS			
	Classified/At-Will/Elected/Other	57,703	
	Contractual/Temporary/Grant/Other	<u> </u>	
	TOTAL:		57,703
01.200 PUBLIC WORKS: GENERAL ADMIN.			
	Classified/At-Will/Elected/Other	198,064	
	Contractual/Temporary/Grant/Other	<u> </u>	
	TOTAL:		198,064
01.210 PUBLIC WORKS: CENTRAL SHOP			
	Classified/At-Will/Elected/Other	238,545	
	Contractual/Temporary/Grant/Other	<u> </u>	
	TOTAL:		238,545
01.240 PUBLIC WORKS: SOLID WASTE			
	Classified/At-Will/Elected/Other	35,247	
	Contractual/Temporary/Grant/Other	<u> </u>	
	TOTAL:		35,247
01.245 PUBLIC WORKS: WEED CONTROL			
	Classified/At-Will/Elected/Other	40,612	
	Contractual/Temporary/Grant/Other	<u> </u>	
	TOTAL:		40,612

**APPROVED PERSONNEL AND PAYROLL DOCUMENT
DEPARTMENT PAYROLL TOTALS
FISCAL YEAR 2013 - 2014**

01.249	<u>PUBLIC WORKS: MOSQUITO CONTROL</u>		
	Classified/At-Will/Elected/Other	37,174	
	Contractual/Temporary/Grant/Other	_____	
	TOTAL:		37,174
01.250	<u>PUBLIC WORKS: ROADS CREW</u>		
	Classified/At-Will/Elected/Other	767,965	
	Contractual/Temporary/Grant/Other	_____	
	TOTAL:		767,965
01.259	<u>PUBLIC WORKS: COUNTY BUILDINGS</u>		
	Classified/At-Will/Elected/Other	119,793	
	Contractual/Temporary/Grant/Other	_____	
	TOTAL:		119,793
01.340	<u>RECREATION</u>		
	Classified/At-Will/Elected/Other	344,612	
	Contractual/Temporary/Grant/Other	<u>33,340</u>	
	TOTAL:		377,952
01.345	<u>PARKS</u>		
	Classified/At-Will/Elected/Other	51,987	
	Contractual/Temporary/Grant/Other	<u>16,560</u>	
	TOTAL:		68,547
	Sub-total for General Fund		9,643,706

**APPROVED PERSONNEL AND PAYROLL DOCUMENT
DEPARTMENT PAYROLL TOTALS
FISCAL YEAR 2013 - 2014**

02.800	<u>RECREATION AND PARKS - SELF SUPPORTING PROGRAMS</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	<u>179,317</u>	
	TOTAL:		179,317
06.310	<u>BASIC LIFE SUPPORT</u>		
	Classified/At-Will/Elected/Other	0	
	Contractual/Temporary/Grant/Other	<u>1,500</u>	
	TOTAL:		1,500
08.444	<u>4H AND YOUTH PARK</u>		
	Classified/At-Will/Elected/Other	0	
	Contractual/Temporary/Grant/Other	<u>10,400</u>	
	TOTAL:		10,400
14.117	<u>GRANT - SHERIFF OFFICE SEX OFFENDER</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	<u>20,700</u>	
	TOTAL:		20,700
30.154	<u>GRANT - HOMELAND SECURITY PLANNING</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	<u>41,000</u>	
	TOTAL:		41,000
30.161	<u>GRANT - HOMELAND SECURITY TRAINING</u>		
	Classified/At-Will/Elected/Other		
	Contractual/Temporary/Grant/Other	<u>22,000</u>	
	TOTAL:		22,000
48.110	<u>DRUG TASK FORCE</u>		
	Classified/At-Will/Elected/Other	30,522	
	Contractual/Temporary/Grant/Other	<u> </u>	
	TOTAL:		30,522
GRAND TOTAL:			<u>9,949,145</u>