

# Caroline County Planning Commission



John Schmidt, Chairman  
Keith Neal, Vice-Chair  
Daniel J. Franklin, Commissioner Member  
Nancy Minahan, Member  
Charles Mosca, Member  
Jeffrey Powell, Member  
Dr. Derek Simmons, Member

Health & Public Services Bldg  
403 South 7<sup>th</sup> Street, Suite 210  
Denton, Maryland 21629-1335  
Telephone: 410-479-8100  
Facsimile: 410-479-4187

The Caroline County Planning Commission will hold its regular meeting on Wednesday, **January 13, 2021** at **7:30 pm** using video-conferencing link and call-in options (see meeting access instructions below). Due to additional restrictions related to COVID-19 there will be no option for in-person attendance for members of the public.

## Agenda will include:

- Approval of the December 9, 2020 Meeting Minutes
- [Text Amendment Request Regarding Commercial Retail Square Footage in Village Center Zoning District - Katheleen Freeman](#)
- Elections – Planning Commission Chairman and Vice Chairman
- [Rural Legacy Priority Recommendation- Beth Beales](#)
- [Benedictine School Major Site Plan Approval- Matt Kaczynski](#)

## Information and Discussion:

- Department Update – Katheleen Freeman

## To access the meeting:

- Click on the URL link: [Join Microsoft Teams Meeting](#)
  - Or join by phone: [+1 667-228-6416](#) United States, Baltimore (Toll)
  - Use Conference ID 453 712 426#
- Virtual participants will be muted in order to eliminate background noise, and may unmute if called upon to speak. If you wish to speak at the meeting, please contact the office by 4:30pm on November 17<sup>th</sup> to be placed on the public comment list.
  - **Public Hearings:** Public comment will be accepted in written format in advance of the meeting or by verbal testimony at the meeting. Written comment may be submitted via USPS at 403 South 7<sup>th</sup> Street, Suite 210, Denton, MD 21629 or emailed to [ebeales@carolinemd.org](mailto:ebeales@carolinemd.org). Written comments received prior to a meeting will be entered into the record and made available to the Board members prior to the meeting or hearing.
  - **Public Meetings:** Under Maryland Open Meetings law, the public doesn't have a right to speak during public meetings, however the Chairman has the discretion to accept public comment during the meeting. Written comment may be submitted in advance of the meeting.
  - All speakers, including Board and staff members, must announce their name each time before they speak. This means before asking a question or making a statement, the person must state their last name.

*Meetings are conducted in Open Session unless otherwise indicated. All or part of the meetings can be held in closed session under the authority of the state open meetings law by vote of the Board members. Breaks are at the call of the Boards Chairman. Please note that the order of agenda items may change as time dictates or allows.*