



COUNTY COMMISSIONERS OF CAROLINE COUNTY

COURTHOUSE
109 MARKET STREET, ROOM 106
DENTON, MARYLAND 21629

May 25, 2021
9:00 AM

Join from your computer via Zoom: <https://zoom.us/j/300062187>

Webinar ID:300 062 187

Call In (Toll Free)

833 548 0282

877 853 5257

888 475 4499

833 548 0276

9:00 AM Commissioners Meeting Convenes, Call to Order

Public Comment

Closed Session Report out May 18, 2021 Meeting

9:05 Laura Patrick, Health Officer, Caroline County Health Department
COVID-19 Response Update

9:15 Sara Visintainer, Chief of Staff, County Commissioners Office
Adoption of the FY2022 County Government Budget

- [Resolution #2021-008, Establishment of the Fiscal Year 2022 Tax Rates](#)
- [Resolution #2021-009, Establishment of the Fiscal Year 2022 Caroline County Government Fee Schedule](#)
- [Resolution #2021-010, Adoption of the Fiscal Year 2022 Operating and Capital Budgets](#)

9:25 Sherry Bratton, Director of Human Resources & Katheleen Freeman, Director of Planning & Codes
[Discussion of Class Specification for Development Review Coordinator, Planning & Codes Department](#)

9:40 Consent Agenda:

- At-Will Employment Contract Caroline County Administrator (Goldman)
- [Dental Service Contract for Caroline County Employees, Effective July 1](#)
- [Community Block Development Grant Agreement for Greensboro Judy Center Project](#)
- [Memorandum of Understanding for Security Goods and Services up to \\$100,000 between the Administrative Office of the Courts and the Caroline County Commissioners](#)
- [Memorandum of Understanding Between the Maryland Department of the Environment and the County for FY20 MDE319 Grant Agreement Watershed Restoration Project Design of North County Park](#)

Please note: Documents to be discussed during the Commissioners meeting are hyperlinked on the agenda where possible. Click the blue underlined text to access documents or more information on the agenda item listed

- [Memorandum of Understanding between County Commissioners, Caroline County Public Schools and Choptank Community Health for Summer Learning Center Programs for Recreation and Parks](#)
- [Resolution #2021-011, Disposal of Surplus County Property by Grant for Public Purpose \(103 Gay Street, Denton\)](#)
- [Resolution#2021-012, Disposal of Surplus County Property by Grant for Public Purpose \(406 Old Denton Road, Federalsburg\)](#)
- [Joint Use Agreement for Courthouse Green \(Great Impact Church\) Free Concert and Outreach Event](#)
- [P.O #2021-0429 and Agreement to SHI for Annual Microsoft Enterprise Agreement for Software License, \\$67,887.10](#)

9:50 County Administrator's Report

County Commissioners Open Discussion Period

Public Comment

10:00 Closed Session: To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific

10:30 Meeting Adjourns

The Commissioners meet Tuesdays at 9:00 AM. Evening meetings will not be held.

- Beginning in June, the County Commissioners will be moving to their summer meeting schedule and will meet every other Tuesday morning at 9:00AM until September.
- The full 2021 County Commissioners Meeting schedule can be found at <https://www.carolinemd.org/.../2021-County-Commissioners...>
- Meetings are open to the public
- Masks are not required, however the Caroline County Health Officer, and the County Commissioners strongly recommend and encourage individuals who have not been vaccinated to wear a face covering while attending the public meetings.
- Please be advised, seating is limited, and the Caroline County Hearing Room has a maximum capacity of 15.
- All meetings will continue to be broadcasted via Zoom and conference call.

To participate in the Meeting:

- Please click this URL to join: <https://zoom.us/j/300062187>
- Or join by phone: 888-475-4499 (Toll Free) or 877-853-5257 (Toll Free)
- Webinar ID:300 062 187
- Public comment will held during the beginning and end of each meeting. The County will also receive written comment through the County's [email system](#), [website](#), and by USPS at 109 Market Street, Room 123, Denton, MD 21629. Written comments received prior to a meeting will be entered into the record and made available to the Commissioners prior to the meeting or hearing.
- All speakers, including the Commissioners must announce their name each time before they speak. This means before asking a question or making a statement, the person must state their last name.
- Any document being voted on by the Commissioners will be linked on the agenda in advance wherever possible in order to facilitate public understanding of items that will be voted or discussed.

Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the state open meetings law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows.