

**MEETING MINUTES
BOARD OF ZONING APPEALS
FOR CAROLINE COUNTY, MARYLAND**

DATE: January 15, 2019

PLACE: Health & Public Services Building
403 S. 7th Street, 1st Floor, Room 110
Denton, Maryland 21629-1335

**BOARD MEMBERS
(PRESENT):** Bryan Saathoff, Chairman
René Swafford, Vice-Chair
Mary Leavell, Member
Mark Faulstick, Alternate

ALSO, PRESENT: Melanie Smith, Board Administrative Assistant

Chairman Saathoff called the Caroline County Board of Zoning Appeals to order at 6:00 p.m.

REVIEW AND APPROVAL OF DECISIONS & MINUTES

The Board signed the written decision for the Woods Farm Special Use Exception Application #201700009.

The Board signed the written decision for the Bramble Special Use Exception Application #201800017.

The Board signed the written decision for the Chang Special Use Exception Application #201800008.

All members read the minutes of November 13, 2018.

Motion: Ms. Swafford motioned to approve the minutes from the November 13, 2018 Board of Zoning Appeals meeting.

Second: Ms. Leavell seconded the motion.

In favor: The motion was approved unanimously (3-0).

All members read the minutes of November 19, 2018.

Motion: Ms. Swafford motioned to approve the minutes from the November 19, 2018 Board of Zoning Appeals meeting.

Second: Mr. Faulstick seconded the motion.

In favor: The motion was approved unanimously (3-0).

All members read the minutes of December 4, 2018.

Motion: Ms. Leavell motioned to approve the minutes from the December 4, 2018 Board of Zoning Appeals meeting.

Second: Mr. Faulstick seconded the motion.

In favor: The motion was approved unanimously (3-0).

All members read the minutes of December 18, 2018.

Motion: Mr. Faulstick motioned to approve the minutes from the December 18, 2018 Board of Zoning Appeals meeting.

Second: Ms. Swafford seconded the motion.

In favor: The motion was approved unanimously (3-0).

ELECTION OF 2019 BZA CHAIR & VICE-CHAIR

Chairman Saathoff opened the floor to nominations for the 2019 Chairman of the Board of Zoning Appeals.

Ms. Leavell nominated Ms. Swafford as Chair. No other nominations were made.

Chairman Saathoff opened the floor to nominations for the 2019 Vice-Chairman of the Board of Zoning Appeals.

Ms. Swafford nominated Ms. Leavell as Vice-Chair. No other nominations were made.

The nominations were unanimously approved and adopted as proposed.

ADJOURNMENT

Motion: Ms. Leavell made a motion to adjourn the meeting at 6:21 p.m.

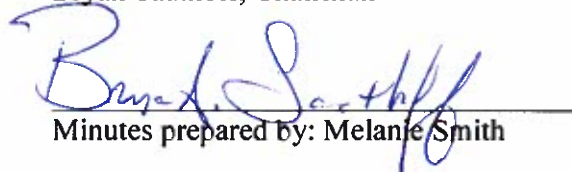
Second: Ms. Swafford seconded the motion.

In Favor: The motion was approved unanimously (3-0).

The meeting was adjourned at 6:21 p.m.

BOARD OF ZONING APPEALS

Bryan Saathoff, Chairman


Minutes prepared by: Melanie Smith