

COUNTY COMMISSIONERS OF CAROLINE COUNTY
109 Market Street, Room 106, Denton, Maryland

WORK SESSION
January 21, 2020

Present: President Larry C. Porter; Commissioner Wilbur Levengood, Jr.; Jeremy Goldman, County Administrator; Sara Visintainer, Chief of Staff; and Jennifer Farina, Administrative Coordinator

The meeting began at 9:00 AM.

Topic One: Sheriff's Office Construction Update: Ron Markey, Harper and Sons Inc., stated that several members from the team have established a timeline and presentation to show the Board the building progress for the new Sheriff's Office. Mr. Markey stated that currently the project remains on schedule and budget to be finalized early September 2020. As of January, the building is water tight and crew is currently working on the HVAC and plumbing. Mr. Markey stated that Harper & Sons has worked closely with Crosby & Associates as well as the Sheriff and Jeremy Goldman, to ensure the building is on time and meets the needs of the Sheriff's Office.

Sheriff Bounds explained that he is working on ordering office furniture and furnishings for the entire building, which has already been added to the budget of the total project. He stated that they are hoping to move into the building by the end of September. The Commissioners thanked Harper & Sons, Crosby & Associates, as well as the Sheriff for continuing to keep them updated and informed on all aspects of this project. Harper & Sons stated that they would be back in the beginning of April to do a site walk through with the Board.

Topic 2: Update on Detention Center Projects: Warden Scott stated that the Department of Corrections has had several meetings with Crosby & Associates, the current architect hired to renovate the detention center. He informed the Board that he is working closely with the team to ensure that all available space is utilized to its highest potential.

He stated that currently they are fully staffed with correctional officers, which is always a concern due to the high turnover of those positions. Mr. Scott went on to explain that they are looking to hire a new mental health clinician in the coming weeks.

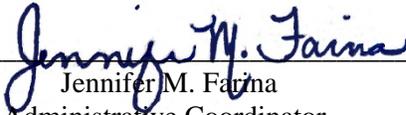
Topic 3: Commissioners Open Session.

Mr. Goldman stated that staff has drafted a rewrite on the Early Return to Work Policy, which was presented to the board a few weeks ago. He stated that several edits have been made to add the feedback that was given from the Commissioners and employees. A new draft will be presented during an upcoming work session. Mr. Goldman explained that he is still waiting to hear back from the County's insurance company regarding to workman's compensation regarding a claim that was submitted earlier in the year. He stated a full report would be sent to them.

Ms. Visintainer stated that she has been attending legislative session in Annapolis. She informed the board that there will be a BRFA (Budget Reconciliation Financing Act) this year which proposes to shift additional costs for the State Department of Assessments and Taxation to the county. She stated that the Maryland Association of Counties (MACo) is working on opposing this shift. She explained that Highway User Revenue Funds will experience a small increase from last year. She stated that she will continue to give weekly updates of legislative bills and items of concern each week.

The Commissioners stated that they would like to have a representative from Maryland Environmental Services to come to an upcoming meeting to give updates on the landfill.

There being no further discussion the meeting ended at 10:33 a.m.



Jennifer M. Farina
Administrative Coordinator