

**NORTH COUNTY WATER & SEWER AUTHORITY  
APRIL 25, 2018 QUARTERLY MEETING MINUTES**

**DATE:** Wednesday, April 25, 2018

**PLACE:** Henderson Town Hall  
Henderson, Maryland

**BOARD MEMBERS**

**PRESENT:** Sandy Cook, President (Town of Henderson)  
Helen Knotts, Vice President (Town of Templeville)  
Stanley Wilcox (Town of Marydel)  
Wilbur Levensgood (Caroline County)

**OTHERS PRESENT:** Leslie Grunden, Caroline County Department of Planning and Codes

Sandy Cook called the Meeting to Order at 6:10 p.m. Following the Pledge of Allegiance, a moment of silence was observed.

Helen Knotts made a Motion to approve the minutes of the October 25, 2018 Quarterly Meeting. Wilbur Levensgood seconded the Motion. The Motion passed unanimously.

**STATUS OF UPDATED REGIONAL WASTEWATER PER FOR NORTH COUNTY TOWNS**

Leslie Grunden reported that the Request for Proposals (RFP) to update the North County Regional Wastewater System PER cost analysis has been completed and will be issued in June, with the approval of USDA. Proposals will be due mid-July and it is anticipated that the bid will be awarded in August, with the work on the cost update to begin immediately. Completion date is schedule for February of 2019.

**HENDERSON WATER SYSTEM UPDATE**

Ms. Cook reported that the Henderson water system upgrade is complete except for the installation of the bathroom and a second exit for the building. The holding tank for the bathroom has been installed and the Town is now searching for an available contractor to complete the construction.

**NCWSA MEMBER COMMENTS**

Henderson: nothing further to report for the Town.

Marydel: Stanley Wilcox asked what the timeline would be for sewer to be connected in Marydel, if the cost update is positive and construction of the regional system continues to move north. The members estimated it could potentially reach Marydel in the range of 3-4 years.

Templeville: nothing to report.

County: Mr. Levensgood remarked that the County hopes to see the regional system continue north to the remaining three towns.

**PUBLIC COMMENTS:**

There were no comments from the public.

**AGENDA ITEMS FOR NEXT MEETING:**

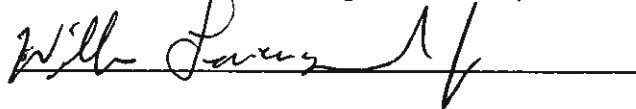
Items for the July 25, 2018 Annual Meeting include:

- Election of NCWSA Officers
- Status of North County Wastewater System PER updated cost analysis
- Henderson Water System Update
- Updates from Members

At 7:00 p.m., on **Motion** by Ms. Knotts, **seconded** by Mr. Levensgood and **unanimously approved**, the meeting was **adjourned**.

**NEXT MEETING:  
Wednesday, July 25, 2018  
ANNUAL MEETING  
6:00 P.M.  
HENDERSON TOWN HALL**

NORTH COUNTY WATER & SEWER AUTHORITY  
Submitted by: Wilbur Levensgood, Secretary/Treasurer

A handwritten signature in black ink, appearing to read "Wilbur Levensgood", is written over a horizontal line.

Minutes prepared by: Leslie Grunden