

Body Armor for Local Law Enforcement 2017 (BARM)

Applicant: County Commissioners of Caroline County

Grant Application Form



Governor's Office of Crime Control & Prevention


Submitted: 4/13/2016

Governor's Office of Crime Control & Prevention
300 East Joppa Road, Suite 1105
Baltimore, MD 21286-3016 (410) 821-2828
Email: Info@goccp.state.md.us

www.GOCCP.maryland.gov
Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor

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GOCCP Date Stamp:	GOCCP USE ONLY		
	Control Number: 	Application Number: 2016-BA-0008	
	Received By:	Date:	



Governor's Office of Crime Control & Prevention - Grant Application Form

Body Armor for Local Law Enforcement 2017 (BARM)**Applicant:** County Commissioners of Caroline County**Project Title:** CCSO BARM Grant FY 2017**Caroline** Local Government**Start Date:** 07/01/2016**Submitted:** 4/13/2016 12:33:42 PM**DUNS Number:** 101213150**End Date:** 06/30/2017**Funding Year:****SAM Expiration:** 12/28/2016**Applicant:****Implementing Agency:**

County Commissioners of Caroline County
 109 Market Street, Room 106
 Denton, MD 21629
 (410) 479-0660

FAX: (410) 479-4060

Caroline County Sheriff's Office
 101 Gay Street
 Denton, MD 21629 1327
 (410) 479-2515

FAX: (410) 479-4128

Authorized Official:

Levengood, Wilbur
 wlevengood@carolinemd.org
 County Commissioners of Caroline County
 109 Market Street, Room 106
 Denton, MD 21629
 (410) 479-0660

President

FAX: (410) 479-4060

Project Director:

Dixon, Ronald M
 rdixon@carolinemd.org
 Caroline County Sheriff's Office
 101 Gay Street
 Denton, MD 21629-1327
 (410) 479-4125

Patrol Commander

FAX: (410) 479-4128

Fiscal Officer:

Roe, Margaret C.
 mroe@carolinemd.org
 County Commissioners of Caroline County
 109 Market Street, Room 106
 Denton, MD 21629
 (410) 479-4118

Director of Finance

FAX: (410) 479-4060

Funding Summary	50.0 %	Grant Funds	\$4,000.00	_____	_____
	50.0 %	Cash Match	\$4,000.00	_____	_____
	0.0 %	In-Kind Match	\$0.00	_____	_____
		Total Project Funds	\$8,000.00		

Project Summary

The Caroline County Sheriff's Office's New Body Armor program provides increased safety for the agency. Manufacturer's specifications require that body armor need to be replaced every five years in order to ensure the wearer's safety. Program funds provide 3 new vests and 7 replacement vests for sworn Officers.

Problem Statement

The Caroline County Sheriff's Office is the primary law enforcement agency in the County and serves a population approximately 34,000 residents, covering 345 square miles of land. In FY 2017, the Sheriff's Office has been granted the funds to add three (3) new, much needed positions to our Patrol Division, the first increase to the Division since 1996. With that, there is a need to provide ballistic vests for each of the new hires, projected to start with us in July, 2016. Additionally, there will be a need to replace 7 vests in FY 2017 due to the expiration of said vests.

Goals, Objectives & Performance Measures

Goals: To provide funding to offset the cost of providing bulletproof vests to every sworn law enforcement officer employed by the Caroline County Sheriff's Office. Additionally, it is imperative that each vest be replaced before they expire. This grant will reduce the total monies spent by the CCSO each year to maintain this requirement.

Objectives: The procurement process for obtaining the vests is already in place. Our vendor is NIJ approved and we maintain a good working relationship with them. Our first priority will be to obtain 3 vests for the newly hired personnel on or after July 1, 2016. Next, we will look to replace 3 vests between September 1 and December 31, 2016. Lastly, we will replace 5 vests between January 1 and March 31, 2017.

Performance Measures: To be established by GOCCP

Strategy & Timeline

once again, the procurement process for obtaining the vests is already in place. Our vendor is NIJ approved and we maintain a good working relationship with them. Our first priority will be to obtain 3 vests for the newly hired personnel on or after July 1, 2016. Next, we will look to replace 3 vests between September 1 and December 31, 2016. Lastly, we will replace 5 vests between January 1 and March 31, 2017.

Lieutenant Ron Dixon will be responsible for all GOCCP record keeping and grant reporting. Captain James Henning will be responsible for the fitting of each officer and the ordering and distribution of each vest. It is noted that he maintains an active file with the expiration of each vest purchased by the Sheriff's Office, ensuring that each is replaced prior to expiring.

Spending Plan

It is anticipated that funds will be expended in each of the first 3 quarters of the FY 2017 grant, with first priority being given to the new purchases, followed by replacement purchases in quarters 2 and 3.

Sustainability

The Caroline County Sheriff's Office currently seeks and receives funds from the US Department of Justice/Bulletproof Vest Partnership that provides 50% reimbursement for all vests purchased. Additionally, some funds are allocated each year in the Sheriff's Office budget, under uniforms and equipment, to cover a small portion of the costs associated with bulletproof vest purchases.

BARM & BPVP Statistics

- A. Violent Crimes Since 04/01/14:** 312 total...302 assaults, 3 rapes and 7 robberies
- B. Sworn Officers:** 30, expanding to 33 on 07/01/16
- C. Sworn Officers w/o Vests:** 0
- D. Body Armor History:** 30 vests currently being utilized, ranging in age from new to just under 5 years old
- E. Body Armor Request:** 3 vests requested for newly created positions/7 vests requested for replacements
- F. 2 Year Anticipation:** 6 replacements per year, 12 total over two years. Additionally, 2 new positions are anticipated, making total of 14 vests requested over the next two years.
- G. Body Armor/Officer Leaving Agency:** We allow vests to go with an individual leaving this agency, provided they are laterally transitioning to another law enforcement agency.

Person Completing the Project Narrative

Lieutenant Ronald M. Dixon

Patrol Commander, Caroline County Sheriff's Office

(410) 479-4125 (Office) (410) 479-4128 (Fax)

rdixon@carolinemd.org



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Project Budget

A. Budget Summary

	Grant Funds	Cash Match	In-Kind Match	Total Award
Personnel	\$0.00	\$0.00	\$0.00	\$0.00
Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$4,000.00	\$4,000.00	\$0.00	\$8,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total	\$4,000.00	\$4,000.00	\$0.00	\$8,000.00

Category E - Equipment



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	Equipment	Priority	Funding Type	Quantity	Cost / Unit	Total
1	ABA Level II Balistic Vests	1	Grant Funds	10	\$400.00	\$4,000.00
2	ABA Level II Balistic Vests	2	Cash Match	10	\$400.00	\$4,000.00
						\$8,000.00

- 2 vests replaced in 2016 @ \$800/each
1/2 costs incurred by CCSO = \$800

3 vests for new employees in 2016 @\$800/each
1/2 cost incurred by CCSO = \$1200

5 vests replaced in 2017 @ \$800/each
1/2 costs incurred by CCSO = \$2000

- CCSO participates in the BJA Bulletproof Vest Program to help offset costs
2 vests replaced in 2016 @ \$800/each
1/2 costs incurred by CCSO = \$800

3 vests for new employees in 2016 @\$800/each
1/2 cost incurred by CCSO = \$1200

5 vests replaced in 2017 @ \$800/each
1/2 costs incurred by CCSO = \$2000

CCSO participates in the BJA Bulletproof Vest Program to help offset costs



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V. Civil Rights Requirements

1. Civil rights contact person: Decker, Kenneth C - County Administrator
2. Organization: County Commissioners of Caroline County
3. Address: 109 Market Street, Room 106
Denton, MD 21629
4. Telephone Number: (410) 479-0660
5. Number of persons employed by the organization unit responsible for implementation of this grant: 15

Project Service Sites

Site 1

Service Site	Caroline County Sheriff's Office
Apt. Suite, No. Street	101 Gay Street
City	Denton
State & Zip	MD 21629-1327



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Certified Assurances

THE APPLICANT HEREBY ASSURES AND CERTIFIES THE FOLLOWING:

1. That Federal funds made available under this formula grant will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal Funds, be made available for program activities.

2. That matching funds required to pay the non-Federal portion of the cost of each project, for which grant funds are made available, shall be in addition to funds that would otherwise be made available for program activities by the recipient of the grant funds and shall be provided as required in the Grant Award document.

3. That following the first year covered by a Grant Award and each year thereafter, a performance evaluation and assessment report will be submitted to the Governor's Office of Crime Control & Prevention.

4. That fund accounting, auditing, monitoring, evaluation procedures and such records as the Governor's Office of Crime Control & Prevention shall prescribe to and shall be provided to assure fiscal control, proper management and efficient disbursement of funds received.

5. That the Grantee shall maintain such data and information and submit such reports in such form, at such times, and containing such information as the Governor's Office of Crime Control & Prevention may reasonably require to administer the program.

6. Sub-recipients will comply (and will require any sub-grantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604 (e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000(d)); the Rehabilitation Act of 1973 (29 U.S.C. § 704); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. § 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. § 6101-07); and the

Department of Justice (DOJ's) Equal Treatment Regulations (28 C.F.R. pt. 38).

7. That in the event a Federal or state court or administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against the Grantee, a copy of the finding will be forwarded to the Governor's Office of Crime Control & Prevention.

8. Sub-recipients that are governmental or for-profit entities, that have fifty or more employees and that receive a single award of \$500,000 or more under the Safe Streets Act or other Department of Justice (DOJ) program statutes are required to submit their Equal Employment Opportunity Plan (EEOP) to the federal Office of Civil Rights (OCR). The sub-recipients are not required to submit a copy to the Governor's Office of Crime Control & Prevention (GOCCP), but must have a copy available on site for monitoring purposes. Those sub-recipients that are subject to the OCR's EEOP Certification Form may access this form at: <http://www.ojp.usdoj.gov/about/ocr/eeop.htm>.

9. That the Grantee will comply with all provisions set forth in the Governor's Office of Crime Control & Prevention's General <http://www.goccp.maryland.gov/grants/general-conditions.php> and Special Conditions.

10. That the Grantee will comply with the provisions of 28 CFR applicable to grants and cooperative agreement.

11. Sub-recipients are obligated to provide services to Limited English Proficient (LEP) individuals. Refer to the DOJ's Guidance Document. To access this document see U.S. Department of Justice, Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (67 Federal Regulation 41455 (2002)). This regulation may be accessed at: <http://www.archives.gov/eo/laws/title-vi.html>

CERTIFICATION: I certify that this program will comply with the provisions set forth by the State of Maryland and the Governor's Office of Crime Control and Prevention.

Signature of Authorized Official

Date

Levengood, Wilbur - President

Name and Title

Certification Regarding Lobbying



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U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510 --

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with

obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted or otherwise criminally or civilly charged by a Government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph, (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminate for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about --

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;



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(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after having received notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 312A, GSA Regional Office Building No. 3), Washington DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code)

Check ___ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ___ if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Applicant: County Commissioners of Caroline County
Address: 109 Market Street, Room 106
Denton, MD 21629

Project Title: CCSO BARM Grant FY 2017
Federal ID Number: 52-6000905

Authorized Representative: Levengood, Wilbur - President

Signature: _____
Signature of Authorized Official **Date**